



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

DIVISION OF INSURANCE

P.O. Box 110805
Juneau, AK 99811-0805
Main: 907.465.2515
Fax: 907.465.3422

December 11, 2023

To All Domestic Companies Admitted in the State of Alaska:

Re: Instructions for the 2023 Annual Statement Filing, Annual Premium Tax Reports and Annual Premium Tax and Continuation of Certificate of Authority Fee Payments

A checklist is available listing all the required filing requirements and due dates at our website <https://www.commerce.alaska.gov/web/ins/Insurers.aspx> then Annual Filing & Taxes. If the company contacts or service of process have changed, at the same website under Amendments are the respective contact forms to file.

➤ Mail your annual statement and supplements postmarked by March 1, 2024, to:

Chief Financial Examiner
Alaska Division of Insurance
550 West 7th Avenue, Suite 1560
Anchorage, AK 99501-3567

If the annual statement is not postmarked by March 1, 2024, a late fee of \$100/day will be assessed.

➤ Alaska requires the company file the Annual Premium Tax Report and pay the Annual Premium Tax and Continuation of Certificate of Authority Fee through *OPTins* by March 1, 2024. See [Regulatory Order R 17-05](#).

If you have any questions, please contact me at (907) 465-2584 or preferably by email rebecca.nesheim@alaska.gov

Sincerely,

Rebecca Nesheim
Tax Auditor