

Reinstate an Expired License

Reinstate a license online or submit a paper renewal. An extra \$50 paper processing fee applies when you submit a paper application that could be submitted online.

Online

1. Apply for license on www.nipr.com. Select **New License** application.
2. Pay the renewal fee and late renewal penalty online.
3. Submit the appropriate [Business Transaction Form](#).

Paper

1. Submit a [renewal application form](#) with all necessary requirements.
2. Include the renewal fee, late renewal penalty, and **\$50 paper processing fee** if applicable.
3. Submit the appropriate [Business Transaction Form](#).

Resident License

- If you do not reinstate a [resident license](#) within a year of expiration, you will need to retake your exam(s) and submit a new fingerprint card.
- If you didn't complete [continuing education](#) requirements before your license expired, you are required to complete them before reinstating your license.

Renewal Fee

Insurance Producer (Any Lines) Independent Adjuster Reinsurance Intermediary Manager/Broker Managing General Agent Limited Lines	\$75
Viatical Settlement Broker/Representative	\$100
Surplus Lines Broker Third Party Administrator	\$300

Late Renewal Penalty

1 to 60 days after license expires	\$100
61 days + after license expires	\$200

Questions?

- [Contact a Licensing Examiner](#)

Business Transaction Form for California Adjusters

I certify, under penalty of perjury, that **(complete A. or B.)**

A. Expired License (choose one)

- From License Expiration Date: _____ to Present Date:*, _____, I have not engaged in adjusting activities relative to an Alaska risk under the authority granted me by Alaska License # _____.
- I understand adjusting activities cannot be engaged in without a license.
- *Must be the date you and notary sign this form.**
- The Division will accept a digital notary stamp.**
- The following is a complete and accurate list of Alaska adjusting activities that took place after License Expiration Date: _____ and prior to the reinstatement of Alaska License # _____.

B. New License (choose one)

- I have not engaged in adjusting activities relative to an Alaska risk. I understand adjusting activities cannot be engaged in without a license.
- The following is a complete and accurate list of all Alaska adjusting activities that took place before the Alaska insurance license was issued.

No.	Date of Adjustment	Policy No.	Alaska Insured Name and Address	Insurer Name and Address	Compensation
1					
2					
3					

If necessary, attach a separate page. **Any attachment must be notarized.**

If you did not receive compensation and are not the compliance officer, please indicate your monthly salary: _____

Total

Dated at _____, this ___ day of _____, _____
City, State Month Year

Licensee / Compliance Officer Signature _____ Printed Name _____

State of California County of _____

SUBSCRIBED AND SWORN to (or affirmed) before me

this ___ day of _____, _____ by _____
Month Year

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Notary Signature _____ (NOTARY SEAL)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness, accuracy or validity of that document.