

**STATE OF ALASKA
DEPARTMENT OF COMMERCE COMMUNITY AND
ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS
AND PROFESSIONAL LICENSING
BOARD OF VETERINARY EXAMINERS**

**MINUTES OF MEETING
OCTOBER 20, 2006**

These draft minutes were prepared by the staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the board.

By authority of AS 08.01.070(2) and AS 08.98.040, and in compliance with AS 44.62, Article 6, a scheduled meeting of the Board of Veterinary Examiners was held on October 20, 2006, at the Public Safety Bldg Conference Room, 1979 Peger Rd., Fairbanks, Alaska.

Call to Order/Roll Call/Agenda Review

The meeting was called to order by Dr. Steve Torrence, Chairperson, at 9:14 a.m.

Those present, constituting a quorum of the board, were:

Dr. Steve Torrence, Veterinarian, Chairman
Dr. Timothy Bowser, Veterinarian
Dr. Cynthia Trout, Veterinarian
Dr. David Hunt, Veterinarian
Alfred Agree, Public Member

In attendance from the Division of Corporations, Business and Professional Licensing, Department of Commerce, Community and Economic Development:

Brenda Donohue, Licensing Examiner – Juneau

Agenda Item 1

Review Agenda

Dr. Torrence reviewed the agenda and asked for updates or additions.

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Ms. Donohue noted additions to:

- Item #4, Budget Report
- Item #5, Investigative Report
- Item #8, FY 07 Goals & Objectives
- Item #11, Summary of AAVSB Annual Meeting
- Item #12, Regulations – Amendments for Board adoption 12 AAC 68.015(c)
- Item 13, Additional updates for Veterinary Handbook

Agenda Item 2 Review/Approve Minutes

Dr. Trout noted typographical correction on page 8 of the minutes.

On a motion duly made by Dr. Bowser, seconded by Dr. Hunt, and approved unanimously, it was

RESOLVED to approve the May 19, 2006 minutes as corrected.

Agenda Item 3 Ethics Disclosure

There were no ethics violations to report from any board members.

Agenda Item 4 Budget Report

Upon review of the budget it was noted that expenses for FY 2006 were \$63.1 thousand, and revenues were \$33.1 thousand. It is normal for revenues to be less than expenses during non-renewal years. There is a carry-forward amount at the end of FY 2006 of \$45.5 thousand. The board had no corrections or further questions about the budget.

Agenda Item 5 Investigative Report

Mr. Faulkenburry joined the meeting via teleconference from Anchorage at 10:00 a.m. to present the Investigative Report.

There are currently seven (8) open cases and two (2) cases have been closed since the last meeting.

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Open Cases

3100-05-003 Continuing education issues. Case opened by the Juneau Paralegal.

3100-05-007 Alleged negligence or incompetence.

3100-05-009 Alleged negligence or incompetence.

3100-05-010 Alleged negligence or incompetence.

3100-05-011 Alleged negligence or incompetence.

3100-06-002 Alleged negligence or incompetence.

3100-06-03 Alleged negligence or incompetence.

3103-06-001 Alleged unlicensed practice.

Closed Cases

3100-05-13 Alleged negligence. The Division closed the case as unfounded on review and recommendation of Dr. Torrence.

3100-06-001 Alleged negligence. The Division closed the case as unfounded on review and recommendation of Dr. Hunt.

On a motion duly made by Dr. Hunt, seconded by Mr. Agree and approved unanimously, it was

RESOLVED to accept the Investigative Report as presented.

Dr. Torrence thanked Mr. Faulkenburry for his report.

Agenda Item 6

Correspondence

The board reviewed all correspondence presented at the meeting and noted there were no items needing a response.

A list of correspondence reviewed will be attached as an integral part of the minutes.

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Recess **The board recessed at 10:14 a.m.;**
reconvened at 11:04 a.m.

Agenda Item 7 **Public Comment**

There were no public members present

Agenda Item 8 **Goals and Objectives FY 07**

Upon review the board feels they are on-track with their Goals and Objectives for FY 2007. Two new items were added as follows:

1. Investigate AVMA vs AAVSB guidelines for licensing foreign educated veterinarians.
2. Promote on-line license renewal.

Ms. Donohue will bring copies of the Jurisprudence Exam to the February 2, 2007 meeting for the board's review and update to the most current statute and regulation changes.

Agenda Item 9 **LUNCH**

Off record at 12:00 p.m.
Back on record at 1:30 p.m.

Agenda Item 10 **Application Review**

There were no applications for review.

Agenda Item 11 **Conference Report**

Dr. Hunt presented a report on the American Association of Veterinary State Boards Annual Meeting he attended in Kansas City, Mo, Sept. 15-17, 2006. Program reports were presented for PAVE (Program for the Assessment of Veterinary Education Equivalence), RACE (Registry of Approved Continuing Education) and PAM (Practice Act Model).

AAVSB now owns the VTNE. Cathy Hall-Patch presented an update on efforts to assure the exam is testing current practice.

Dr. Kristina Wahlstrom presented a report on a new program to enhance communication between veterinarians and clients. The basis of the program is found in research by two experts in the

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field, and the objectives are to increase loyalty, create more effective practices and improve clinical outcomes.

Dr. Lila Miller spoke about shelter veterinary medicine. She presented research on what state practice acts include about shelter medicine, which is very little.

Of particular interest to the board is the information on PAVE as they research allowing foreign-trained veterinarians who have completed the program to enter the profession in Alaska. Dr. Bowser will contact AVMA (American Veterinary Medicine Association) to obtain a synopsis of the program, which he will bring to the February 2007 meeting

A summary of the Meeting is included in the correspondence items for this meeting.

Agenda Item 12

Regulations

The board reviewed draft changes to 12 AAC 68.010 and 12 AAC 68.035, and 12 AAC 68.310 requiring letters of professional reference demonstrating the applicant is in good standing and of good moral character for veterinary and veterinary technician applicants; the addition of subsections to all three regulations requiring the submission of any other documentation the board determines is necessary to document compliance with AS 08.98.165; addition of subsections to 12 AAC 68.048 to define "good standing".

After giving special consideration to the costs to private persons, the Chairman called for a motion to approve the changes.

On a motion duly made by Mr. Agree, seconded by Dr. Trout and approved unanimously, it was

RESOLVED to approve amendments to 12 AAC 68.010, 12 AAC 68.035, 12 AAC 68.048 and 12 AAC 68.310.

Next, the board reviewed the change to regulation 12 AAC 68.015 whereby the passing score on the Jurisprudence Exam is changed to 90% from 95%. After giving special consideration to the cost to private persons, the Chairman called for a motion to approve the changes.

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**On a motion duly made by Mr. Agree, seconded by
Dr. Hunt and approved unanimously, it was**

**RESOLVED to approve amendments to 12 AAC
68.015.**

Ms. Donohue advised the board the change to regulation 12 AAC 68.010(b) whereby the deadline for a veterinary application to be received in the department, in order for the applicant to be scheduled for the NAVLE is 120 days prior to the exam became effective August 6, 2006.

Additionally, the division has public noticed proposed changes to 12 AAC 02.350 establishing a delayed renewal penalty fee of \$30 per year for veterinary technicians.

The board requested Ms. Donohue to advise Ms. Vickie Smith of the Alaska Veterinary Medicine Association when the board approves changes to regulations.

Agenda Item 13

Review/Update Veterinary Handbook

Ms. Donohue led the board in a review of additions and changes to the Veterinary Handbook. Many changes were administrative but several were technical revisions submitted by the State Veterinarian's office, the Federal Veterinarian's office, Dr. Kimberlee Beckmen of AK Dept. of Fish and Game and Louisa Castrodale of AK Dept. of Health & Social Services, Section of Epidemiology.

Following their review the board directed Ms. Donohue to draft the changes to the Handbook and bring the draft copy to the February meeting for their final review and approval.

The board discussed setting a policy that states they will review the Veterinary Handbook at their October meeting and the Jurisprudence Examination at their January meeting annually.

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On a motion duly made by Dr. Bowser, seconded by Dr. Trout and approved unanimously, it was

RESOLVED to adopt a board policy whereby the board will review the Veterinary Handbook at their October meeting and the Jurisprudence Examination at their January meeting annually.

Agenda Item 14 Review Renewal Application

The board reviewed the veterinarian and veterinary technician renewal forms for the renewal cycle of January 1, 2007-December 31, 2008. They had no corrections or additions to the applications. Ms. Donohue advised them she would have them in the mail approximately Nov. 2, 2006.

Agenda Item 15 Office Business

- Travel Authorizations

The board reviewed, signed and submitted all available receipts for Travel Authorizations.

- Sign Wall Certificate

Dr. Torrence and Dr. Bowser signed wall certificates.

- Confirm Next Meeting Date

February 2, 2007
Anchorage, Ak.

- Sign Minutes

- Agenda Items for Next Meeting

- Review Jurisprudence Examination
- Dr. Bowser to present synopsis of PAVE program

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Agenda Item 16 Unfinished Business

There was no unfinished business to discuss.

Agenda Item 17 There being no further business Dr. Torrence called for a motion to adjourn the meeting.

**On a motion duly made by Mr. Agree, seconded by
Dr. Trout and approved unanimously, it was**

**RESOLVED to adjourn the meeting of the Board of
Veterinary Examiners.**

The board adjourned the meeting at 2:30 p.m.

Respectfully submitted:

Brenda Donohue, Licensing Examiner

Approved:

Steve Torrence, DVM, Chairperson
Alaska State Board of Veterinary Examiners

Date: _____

Task List

Dr. Steve Torrence:

Dr. Cynthia Trout

Dr. Timothy Bowser

Contact AVMA to obtain synopsis of PAVE program.

Dr. David Hunt

Alfred Agree

Provide copy of proposed changes to the state Practice Act to legislative sponsors.

Brenda Donohue

- **Pass on to Board changes in other states' Practice Acts.**
- **Update Veterinary Handbook and bring draft to Feb 2007 meeting**
- **Advise Vickie Smith of the AK Veterinary Medicine Assoc of regulation changes the board approved**
- **Send Vickie Smith copy of working papers for Practice Act**
- **Check with division on who reports license actions to national clearinghouses**
- **Copies of draft changes to Practice Act to Fred Agree**