

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC  
DEVELOPMENT DIVISION OF CORPORATIONS, BUSINESS, AND  
PROFESSIONAL LICENSING BOARD OF CERTIFIED REAL ESTATE  
APPRAISERS

Conference Call Number: 1-800-315-6388 Access Code: 52588

**TENTATIVE TELECONFERENCE MEETING AGENDA**  
**Friday, April 14, 2017**

<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON(S)</u>
1. 9:00 a.m.	Call to Order/Roll Call	David Derry, Chair
2. 9:03 a.m.	Review Agenda	Chair
3. 9:07 a.m.	Review/Approve Minutes (October 28 <sup>th</sup> , 2016)	Chair
4. 9:17 a.m.	Ethics Disclosure/Review Ethics	Chair
5. 9:20 a.m.	AARO Conference Update	Robert Tracy
6. 9:45 a.m.	Investigations Report	July Lam, Investigator
7. 10:00 a.m.	CE Fines/Reprimands	Marilyn Zimmerman, Paralegal
8. 10:25 a.m.	Board Business	Chair
	<ul style="list-style-type: none"> <li>• Review/Approve Applications               <ul style="list-style-type: none"> <li>○ Email Continuing Education Ballots to the Examiner*</li> </ul> </li> <li>• Review/Update FAQ's</li> <li>• Review/Update Getting Started Document</li> <li>• Set/Draft Board Goals &amp; Objectives</li> </ul>	
9. 11:15 a.m.	Old Business	Chair/Regulations Specialist
	<ul style="list-style-type: none"> <li>• Regulations Project Update               <ul style="list-style-type: none"> <li>○ Fingerprinting Requirements</li> <li>○ Transitional License/Certificate for Trainees</li> </ul> </li> <li>• Discuss/Review recommendations for AMC regulations</li> </ul>	
10. 12:00 p.m.	Lunch	
11. 1:15 p.m.	New Business	Chair/Licensing Examiner
	<ul style="list-style-type: none"> <li>• Legislative Sunset Audit</li> <li>• Review Renewal Audit Process</li> <li>• Discuss Upcoming Federal Audit</li> </ul>	
12. 2:00 p.m.	Budget Report	Martha Hewlett, Admin. Officer
13. 2:30 p.m.	Public Comment/Correspondence	Chair
14. 2:50 p.m.	AQB/ASC Updates	Chair
15. 3:15 p.m.	Administrative Business	
	<ul style="list-style-type: none"> <li>• Task List</li> <li>• Set next meeting date(s)</li> </ul>	
16. 3:30 p.m.	Adjourn	Chair