

Call to Order & Roll Call

Review/Approve Agenda

STATE OF ALASKA
 DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT DIVISION OF
 CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
Tentative Meeting Agenda

Board of Real Estate Appraisers
 November 5, 2024

Zoom Meeting Registration Link: <https://us02web.zoom.us/join/zoommeeting/register/tZlqdu6upj4tE9R6ueoqtqLzsaAgP6rwN5-1>

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| 1. | 10:00 | Call to Order/Roll Call
-Review/Approve Agenda
-Ethics Statement
-Continuing Education Statement | Chair Hayes |
| 2. | 10:15 | Public Comment | |
| 3. | 10:30 | Division Update
-ASC Grant Discussion
-Q4 Report | Ms. Frederique
Ms. Dumas |
| 4. | 11:30 | Investigations
-Investigative Report
-Training on Updated Processes | Mr. Hines |
| 5. | 12:30 | Lunch | |
| 6. | 1:00 | Statute Project(s)
-Update from Ms. Hayes & Mr. McKean | Chair Hayes |
| 7. | | Regulation Project(s)
- From 8/20/24 Meeting - 12 AAC 70.175
-Update from Staff Regarding Pending Project(s) with LAW
1) Review Edits from LAW - 2022 ASC Review, Opinions from LAW,
and AQB New Education Requirements
2) From 8/20/24 Meeting CE Opinion from LAW and 2024 ASC
Review
-Staff Inquiry on Tabled PAREA Edits | Ms. Sather/Ms. Osborne |
| 8. | | Continued Board Discussion(s) | Chair Hayes |
| 9. | | New Business
-Fall 2024 AARO Summary | Chair Hayes/Ms. Sather |
| 10. | | Pending Board Ballots | Chair Hayes |
| 11. | | Board Business | Chair Hayes |
| | | Adjourn | |

Ethics Report

CONFIDENTIAL

ETHICS SUPERVISOR DETERMINATION FORM
(Board or Commission Member)

Board or Commission: _____

Member Disclosing Potential Ethics Violation: _____

I have determined that the situation described on the attached ethics disclosure form

- does or would violate AS 39.52.110 - .190. Identify applicable statute below.
- does not or would not violate AS 39.52.110 - .190.

Signature of Designated Ethics Supervisor (Chair)

Printed Name of Designated Ethics Supervisor

Date: _____

COMMENTS (Please attach a separate sheet for additional space):

Note: Disclosure Form must be attached. Under AS 39.52.220, if the chair or a majority of the board or commission, not including the disclosing member, determines that a violation of AS 39.52.110-39.52.190 will exist if the member participates, the member shall refrain from voting, deliberating, or participating in the matter. A member will not be liable under the Ethics Act for action in accordance with such a determination so long as the member has fully disclosed all facts reasonably necessary to the determination and the attorney general has not advised the member, chair, or board or commission that the action is a violation. Forward disclosures with determinations to the State Ethics Attorney as part of your quarterly report. Quarterly reports are submitted to Litigation Assistant, Opinions, Appeals & Ethics, Department of Law, 1031 W. 4th Avenue, Suite 200, Anchorage, AK 99501.

Revised 2012

Continuing Education Statement



THE STATE
of **ALASKA**

Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

APR

FOR DIVISION USE ONLY

Real Estate Appraisers Program

PO Box 110806, Juneau, AK 99811-0806

Phone: (907) 465-2550

Email: *RealEstateAppraisers@Alaska.Gov*

Website: *ProfessionalLicense.Alaska.Gov/RealEstateAppraisers*

Continuing Education Credit for Participation

This form certifies attendance at a meeting of the Alaska Board of Certified Real Estate Appraisers for continuing education credit. 12 AAC 70.210(g)(1-5)

Full Legal Name:	First	Middle	Last
Alaska Certification #:			

Board Meeting Date:	mm/dd/yyyy	<input type="checkbox"/> In Person	<input type="checkbox"/> Teleconference
Attendance Hours:		Hours Claimed: (7 Hours Max)	

I certify the information reported above is true and correct and that I maintained attendance for the duration of the hours claimed.

Signature:		Date:	mm/dd/yyyy
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BELOW IS FOR DEPARTMENTAL AND BOARD USE ONLY

Verified Hours of Attendance

(From Board Meeting Minutes)

Via Electronic or Mail Ballot: Approved Denied

OR

Via in Person Board Meeting: Approved Denied

Board Member Signature:		Date:	mm/dd/yyyy
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If denied, reason for denial:

Public Comment

Division Update
-ASC Grant Discussion
-Quarter Report

Investigations



THE STATE
of **ALASKA**

Department of Commerce, Community,
and Economic Development

DIVISION OF CORPORATIONS, BUSINESS AND
PROFESSIONAL LICENSING

550 West Seventh Avenue, Suite 1500
Anchorage, AK 99501-3567
Main: 907.269.8160
Fax: 907.269.8156

MEMORANDUM

DATE: October 22, 2024
TO: Board of Certified Real Estate Appraisers
THRU: Erika Prieksat, Chief Investigator *EP*
FROM: Dennis Hines, Investigator
RE: Investigative Report for the November 05, 2024 Meeting

The following information was compiled as an investigative report to the Board for the period of August 01, 2024 thru October 22, 2024; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

OPEN - 11

<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
2024-000668	Violation of licensing regulation	Complaint	07/31/2024

REAL ESTATE APPRAISER

2024-000456	Violation of licensing regulation	Intake	05/18/2024
2024-000663	Violation of licensing regulation	Intake	07/22/2024
2024-000953	Violation of Profession Statute or Regulation	Intake	10/08/2024
2023-000414	Violation of licensing regulation	Complaint	05/18/2023
2023-000889	Violation of licensing regulation	Complaint	09/24/2023
2023-001210	Violation of licensing regulation	Complaint	12/20/2023
2023-001215	Violation of licensing regulation	Complaint	12/20/2023

2023-001216	Violation of licensing regulation	Complaint	12/20/2023
2024-000227	License Application Review/Referral	Complaint	07/31/2024
2024-000775	Violation of licensing regulation	Complaint	08/28/2024

Closed -

<u>Case #</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>
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END OF REPORT

Statute Project(s)

-Update from Ms. Hayes & Mr. McKean

Regulation Project(s)

Continued Board Discussion(s)

New Business

Pending Board Ballots

Board Business