

1 State of Alaska
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
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5 BOARD OF SOCIAL WORK LICENSE EXAMINERS
6 Minutes of the meeting on September 30, 2024
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9 By the authority of AS 08.01.070(2) and AS 08.95.020, and in compliance with the provisions of AS 44.62,
10 Article 6, the scheduled meeting of the Board of Social Work Examiners originated via Zoom.
11

12 **Agenda Item – Call to Order/Roll Call**

13 The Chair brought the meeting to order at 9:00 am
14

15 On record: 9:00 am
16

17 **Board Members Present Constituting a Quorum**

18 Ann Applebee, Chair, LCSW

19 Stacy Stone

20 Amber Taylor

21 Ann Wells
22

23 **Board Members Absent**

24 None
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26 **Staff Members Present**

27 Alyssa Castles, Occupational Licensing Examiner

28 Amberly Northcutt, Occupational Licensing Examiner

29 Jeanne Pace, Program Coordinator I

30 Renee Carabajal, Program Coordinator II

31 Jasmin Bautista, Investigator III

32 Stefanie Davis, Regulations Specialist II
33

34 **Members of the Public Present**

35 Natalya Oskolkoff-Eide
36

37 **Agenda Item – Ethics Disclosures**

38 All members said they had no potential ethics conflicts to disclose.
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40 **Agenda Item – Review/Approve Agenda**

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42 In a motion duly made by Stacy Stone, seconded by Amber Taylor with unanimous consent, it was
43 resolved to approve the 09/30/2024 agenda as presented.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			

Amber Taylor	X			
Anne Wells	X			

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Agenda Item – Public Comment

None

Board chair brought forward agenda item: Stat/Regulation Review 08.95.110(c)

Agenda Item – Stat/Regulation Review: 08.95.110c

Alyssa Castles discussed formal process for abandoning applications, replacing stale documents, and the difference between statutes and regulations.

Agenda Item – Investigations

- a. **Investigative Report:** Jasmin Bautista presented the investigative board report for the period of April 27, 2024, through September 17, 2024.

Agenda Item – Regulations

- a. **Public Comment Review**

Stefanie Davis led the board in reviewing public comments, drafted language, and planned future statute changes. Board made the following amendments:

- b. **Draft Language**

Board eliminated limit to number of supervisees. Board adjusted dates of implementation. Board reduced synchronous requirement from half to 10 hours.

In a motion duly made by Stacy Stone, seconded by Anne Wells with unanimous consent, it was resolved to amend the regulation project to strike section C pertaining to five supervisees.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

In a motion duly made by Stacy Stone, seconded by Anne Wells with unanimous consent, it was resolved to amend the regulation project to not repeal 12 AAC 18.115(b) until June 30, 2026.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

In a motion duly made by Stacy Stone, seconded by Amber Taylor with unanimous consent, it was resolved to amend the regulation project with regard to continuing education section (d) to state that a licensee applying for renewal should complete at least 10 synchronous contact hours of the required continuing education contact hours under this section.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	x			

Stacy Stone	x			
Amber Taylor	x			
Anne Wells	x			

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In a motion duly made by Stacy Stone, seconded by Anne Wells, with unanimous consent, it was resolved to adopt the proposed regulations for file number 2024200183 as proposed and publicly noticed with the removal of 12 AAC 18.113(3), amendment to 12 AAC 18.115(b), and the amendment to 12 ACC 18.210(d) to change the term ‘one-half’ to ‘ten contact hours’.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	x			
Stacy Stone	x			
Amber Taylor	x			
Anne Wells	x			

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Ten minute break

Off Record – 10:23am

On Record – 10:33am

Agenda Item – Regulations

c. Statue Project

Renee Carabajal provided guidance for the board to pursue a statute change to grant the board the authority to enforce supervisor regulations.

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In a motion duly made by (Stacy Stone), seconded by (Anne Wells), with unanimous consent, move that each individual member of the Board of Social Workers may move forward with reaching out to state representatives in attempts to secure a bill sponsor for proposed statutory amendments pertaining to clinical supervision and other topics deemed necessary by the board. Each board member will have the authority to speak on behalf of the board to the representatives.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	x			
Stacy Stone	x			
Amber Taylor	x			
Anne Wells	x			

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Agenda Item –New Business: Board Correspondence

Alyssa Castles reviewed a letter to the board regarding unlicensed clinicians under supervision. Board discussed requiring LMSW while obtaining clinical hours under supervision.

Agenda Item – Old Business.

None to discuss.

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One hour break for lunch

Off Record – 11:54am

On Record – 1:05pm

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110 **Agenda Item – New Business: Board Correspondence**

111 Alyssa Castles presented a letter to the board from Alaska Behavioral Health Association.

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113 **Agenda Item: New Business: Continuing Education Inquiry**

114 Alyssa Castles presented guidance from the division regarding approval/denial of CEUs.

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116 **Agenda Item – License Review: New Applications**

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118 In a motion duly made by Stacy Stone, seconded by Anne Wells, with unanimous consent, it was
119 resolved that the Alaska Board of Social Work Examiners enter into executive session in accordance AS
120 44.62.310(C) and Alaska Constitutional Right to Privacy Provisions for the purpose of discussing
121 application number 28992.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair				
Stacy Stone				
Amber Taylor				
Anne Wells				

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123 **Off Record – 1:25pm**

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125 **On Record – 1:45 PM**

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127 In a motion duly made by Stacy Stone, seconded by Amber Taylor, with unanimous consent, it was
128 resolved that the Alaska Board of Social Work Examiners enter into executive session in accordance AS
129 44.62.310 (C) and Alaska Constitutional Right to Privacy Provisions for the purpose of discussing
130 applications.

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Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	x			
Stacy Stone	x			
Amber Taylor	x			
Anne Wells	x			

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133 **Off Record – 1:46pm**

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135 **On Record – 2:02pm**

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137 **The board scheduled future meetings: March 10, 2025, 9am-4pm via Zoom and June 02, 2025 via Zoom.**

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139 **Agenda Item - Adjourn**

140 In a motion duly made by Amber Taylor, seconded by Stacy Stone, with unanimous consent, it was
141 resolved to adjourn this meeting.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	x			
Stacy Stone	x			

Amber Taylor	x			
Anne Wells	x			

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143 **Off Record – 2:11pm**

Date final minutes approved by the board:	11/1/2024
<input type="checkbox"/> Board Meeting <input checked="" type="checkbox"/> Onboard	

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