

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF SOCIAL WORK EXAMINERS**

**MINUTES OF MEETING  
August 29, 2008**

By authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Social Work Examiners was held August 29, 2008, in Fairbanks, Alaska, 2301 Peger Steet.

**Friday, August 29, 2008**

**Call to Order/Roll Call**

The meeting was called to order by Sammye Pokryfki, Chair, at 8:30 a.m. Those present, constituting a quorum of the Board, were:

Sammye Pokryfki, Licensed Master Social Worker, Wasilla  
Darrell Allman, Licensed Clinical Social Worker, Anchorage  
Gail La Rose-Henderson, Licensed Clinical Social Worker, Wasilla  
Jason Floyd, Licensed Baccalaureate Social Worker, Valdez

Board Members absent until 9:30 a.m.:

Paulette Schuerch, Public Member, Anchorage

Present from the Division of Corporations, Business and Professional Licensing were:

Mark Davis, Director  
Eleanor Vinson, Licensing Examiner  
Karen Wilke, Paralegal (by telephone)  
JoAnna Williamson, Investigator (by telephone)

Present from the Public:

Schuerch, child

**Agenda Item 1    Review Agenda**

There were no changes to the agenda.

## **Agenda Item 2    Review Meeting Minutes**

The Board reviewed the minutes from the April 18, 2008 meeting. There was discussion regarding the Board's wish that less discussion and only the decisions made by the Board be put into the minutes.

**On a motion duly made by Darrell Allman, seconded by Gail La Rose-Henderson, and passed unanimously it was**

**RESOLVED that the Board accept as amended the April 18, 2008, meeting minutes.**

## **Agenda Item 3    Correspondence**

The Board reviewed a letter from the Chief of Professional Licensing explaining the new renewal changes. Renewal forms will no longer be sent out, only a postcard with on-line renewal instructions and telephone numbers if a licensee needs one mailed to them.

## **Agenda Item 4    Old Business**

### **A.    Annual Report (FYI)**

The Board reviewed the 2008 annual report.

### **B.    OCS letter**

The Board reviewed a letter from OCS Director Sandoval which was in reply to a letter sent to her regarding its current policy and related creation of job classes in which the OCS supervisors, and workers alike, are no longer required to attain state licensure as social workers.

The Board had no response.

## **Agenda Item 5    New Business**

There was no new business.

## **Agenda Item 6    Paralegal Report**

### **A.    Randall Aman MOA**

Paralegal Karen Wilke met with the Board by telephone to report on information submitted by Randall Aman as required by his MOA. The Board found he had not met the terms of the MOA in that he is lacking continuing education hours in substance abuse, cross cultural education, and professional ethics. They found he had not met the terms of agreement at any level.

The Board advised the paralegal to inform Mr. Aman that he had not complied with his MOA and he had until December 21, 2008, to meet the terms of his clinical supervision, per previous MOA.

**On a motion duly made by Jason Floyd, seconded by Paulette Schuerch, with a friendly amendment added, and passed unanimously it was**

**RESOLVED that the Board decline Mr. Aman’s CEUs as presented at this time; the Board is not reinstating his license at this time.**

The Board also reviewed his request for the Board to accept a supervisor that was a past associate.

**On a motion duly made by Darrell Allman, seconded by Jason Floyd, it was**

**RESOLVED that the Board reject the supervisor as requested by Mr. Aman.**

**Votes:**

- Sammye Pokryfki -- no**
- Darrell Allman -- yes**
- Gail La Rose-Henderson -- yes**
- Jason Floyd -- yes**
- Paulette Schuerch -- yes**

The motion carried and the supervisor was not accepted. The Board directed the Paralegal to inform Mr. Aman he needs to find a new supervisor and submit the new supervisor’s information to the Board for approval.

**B. CE Mandatory Audit – Potts**

The Board discussed Mr. Potts’ mandatory audit and his cease and desist order.

**Agenda Item 7 Budget Report**

Director Mark Davis met with the Board. There will be a new way of reporting on the budget that is more “user friendly” than what is being used now. It will be easier to tell what the costs are and how much money is left every quarter.

The Board discussed reduction of licensing fees with him.

**Agenda Item 8 Regulations/Statutes**

**A. Application made under oath/penalty**

This was public noticed and is waiting for the Lieutenant Governor’s signature.

**B. Supervised Experience**

This was public noticed and is waiting for the Lieutenant Governor’s signature.

## **Agenda Item 9    Investigator's Report**

Investigator JoAnna Williamson joined the Board by telephone. Her report showed that there were three open complaints and one open investigation into unlicensed activity which resulted in a cease and desist order being issued.

The Board discussed the cease and desist order with the Investigator.

## **Agenda Item 10    Public Comment**

There was no public comment.

## **Agenda Item 11    Audit of licenses**

### Renewal Audits

The Board reviewed the continuing education information that had been submitted by licensees who were chosen in the renewal audit. Out of fifty-one pending audits, the Board approved the following:

License number	Name of licensee
123	Kathleen Carey
175	Hardy Williams
321	Kristina Weltzin
357	George Stone
387	Donna Bacon
399	Laura McKenzie
424	Pauline Richard
490	Susan Merrick
508	Siobhan Lynch
513	Juanita Elliott
539	Wendy Irwin
590	Sarah Hanson
697	Andrea Longpre Macht
730	Judith Ruder
743	Laurie Holland-Klein
751	Pamela Baker-Williams
769	Jane Bye
803	Carol Whitescarver
805	Bruce Johnson
807	Mindy Uher
811	Kelley Huse
812	Alexsa Billups

**Agenda Item 12    Application Review**

The Board reviewed the pending applications.

**On a motion by Jason Floyd, seconded by Gail La Rose-Henderson, and approved unanimously it was**

**RESOLVED to approve the following Social Work applications:**

**CLINICAL SOCIAL WORKER BY EXAMINATION**

FARBER, ELIZABETH  
GARDNER, FENNISHA  
GEARHART, RACHEL  
GOLLNER, SHANNON  
GRAHAM, LAUREN  
HISCHER, JOHN  
LINQUIST, BRUCE  
WILLIAMS, EDWARD  
YANEZ, JENNIFER

**CLINICAL SOCIAL WORKER BY CREDENTIALS**

CHAREST, NYIA

**MASTER SOCIAL WORKER BY EXAMINATION**

HARDY, JACQUELINE  
KNIGHT, KAYE  
MUHR, JAIME

**BACCALAUREATE SOCIAL WORKER BY EXAMINATION**

HENRY, ALYCIA  
LEE, ERIN

**On a motion by Jason Floyd and seconded by Darrell Allman, and approved unanimously it was**

**RESOLVED to approve pending the following Social Work applications:**

**MASTER SOCIAL WORKER BY EXAMINATION**

BOGARD, JANET  
CALLOWAY, KATHERYNE  
LEIBERT, COLLEEN

BACCALAUREATE SOCIAL WORKER BY EXAMINATION

DELONG, JULIE  
JOHNSON, SHONTALE

On a motion by Jason Floyd and seconded by Gail La Rose-Henderson, and approved unanimously it was

**RESOLVED to approve the following Continuing Education Providers' applications:**

CENTRAL PENINSULA HOSPITAL  
Simple Gifts to Keep & Bring Our Kids Home

LORMAN  
Developing Behavioral Plans for Aggressive Children

LINDA WEBBER/AKPA  
EMDR, PTSD & Ego States

MAT-SU HEALTH SERVICES  
Experiential Techniques for Clinical Practice with Groups and Families

CO-OCCURRING DISORDERS INSTITUTE, INC (CODI)

Documentation  
Ethics  
Leadership and Power  
Motivational Interviewing: Specific Skills Training, Theory, & Practice  
Sexual Behavioral Problems  
Risk Assessment

**Agenda Item 11    Board Business**

A.    Task List

There was no task list.

B.    Sign Wall Certificates

The wall certificates were signed.

C.    Schedule future meetings

The next meeting will be held December 5, 2008 in Anchorage. The meeting will begin at 8:30 a.m.

The Board discussed the need to return mail ballots back to the Department in a timely manner, which is not being done by all of the Board members.

D.    Sign Meeting Minutes

The minutes from the previous meeting were signed by Darrell Allman, who was acting chair for that meeting.

E. Discuss Travel Authorizations/collect & sign

Travel Authorizations were signed by the Board members.

F. Ethics reports, if needed

No ethics reports at this time.

G. ASWB Annual Meeting

The annual meeting is November 6-8, 2008, in Providence, RI. It was decided that Gail La Rose-Henderson and Paulette Schuerch will attend.

The meeting was adjourned at 5:41 pm.

Respectfully submitted:

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Eleanor Vinson, Licensing Examiner

Approved:

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Sammye J. Pokryfki, Chair  
Social Work Examiners Board

Date: \_\_\_\_\_