

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND
ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

**ALASKA STATE BOARD
OF CHIROPRACTIC EXAMINERS**

**MINUTES OF MEETING
June 24-25, 2011**

By authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Alaska State Board of Chiropractic Examiners was held June 24-25, 2011 in Fairbanks, Alaska.

Friday, June 24, 2011

Call to Order/Roll Call

The meeting was called to order by Dr. Heston, President at 9:00 a.m. Those present, constituting a quorum of the Board were:

James Heston, DC, President – Homer
Daniel Holt, DC, Vice-President – Juneau
Walter Campbell, DC, Secretary – Palmer
Rosemary Zimmerman, DC – Anchorage
Verdie Bowen - Anchorage

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing:

Cori Hondolero, Licensing Supervisor – Juneau
Don Habeger, Director – Juneau, via conference call
Sara Chambers, Program Coordinator – Juneau, via conference call

Agenda Item 1 – Review Agenda

The Board reviewed the tentative meeting agenda and made the following changes:

- Add telephonic discussion with the Director at 10:00 a.m.

Upon a motion duly made by Dr. Zimmerman, seconded by Mr. Bowen, and approved unanimously, it was:

RESOLVED to approve the agenda, as amended.

Agenda Item 2 – Review Meeting Minutes

The Board reviewed the minutes of the February 18-19, 2011 meeting and made the following changes:

- Pg. 3 – Goal 7, delete “to.”
- Pg. 4 – 3rd paragraph, delete second “asked” from the sentence.
- Pg. 5 – 5th paragraph, add “and not representing herself as a chiropractor” to the last sentence.
- Pg. 7 – 3rd paragraph, add “Dr. Zimmerman asked Dr. Shannon to discuss directly with Dr. Culbert, as he is no longer on the Board” at the end of the paragraph.
- Pg. 7 – 4th paragraph, add “Dr. Shannon was encouraged to contact Department of Law directly” at the end of the paragraph.
- Pg. 7 – combine 3rd and 4th paragraphs.

Upon a motion duly made by Dr. Zimmerman, seconded by Mr. Bowen, and approved unanimously, it was:

RESOLVED to approve the minutes of the February 18-19, 2011 meeting, as amended.

The Board wanted to make note of the following items:

- The Board asked that the insert for tab #18 (letter from AAG Horetski) be sent to ACS.
- Licensee Tyler Adams got in contact with Dr. Campbell and had voiced concerns regarding his inability to get his license renewed.
- The Board wanted more information on their ability to be in contact with licensees.
- It was requested that staff e-mail Board members the guidelines for face-to-face and teleconference meetings, including public notice requirements and any other important information.

Agenda Item 3 – Coding & Documentation

The Board called Dr. Beane to continue the discussion regarding coding and documentation. Dr. Beane stressed that he felt it is important for the Board to consider requiring these hours for continuing education requirements in Alaska. Dr. Beane stated that Louisiana already requires that Chiropractors there obtain 6 hours in coding and documentation during each licensing period.

Dr. Beane recommended that the Board do additional research on the Louisiana mandate and then form a task force to evaluate the research. Dr. Beane asked the Alaska Chiropractic Society (ACS) if they could offer coding/documentation courses. Ms. Ryan indicated that maybe the society could bring in special trainers as part of a certification program for coders.

Dr. Beane offered to be of any assistance to the Board while this topic is being researched and discussed. The Board thanked Dr. Beane for sharing his information and taking the time to meet with the Board.

Agenda Item 9 – Division Updates

The Board called Director Habeger to discuss the budget, travel and Board staffing issues.

Dr. Heston asked about the possibility of increasing the licensing examiner position from a range 13 because there always seems to be a high rate of turnover. Mr. Habeger stated that increases in range must go through the human resource classification section. The Board could possibly change its structure to have an executive administrator, but this would have to be spelled out with legislation. Mr. Habeger noted that the Dental Board is currently thinking about creating an executive administrator position and there may be an opportunity to work with their professional society because they may also not need to have full time staff for their Board.

Dr. Heston wanted to discuss travel and noted that two Board members recently traveled to the FCLB meeting at their own expense. The proposed budget formula for FY12 does not support Board business. Mr. Habeger stated that spending authority is mandated by the legislature and the travel budget has been going down; the FY 10 budget for travel was \$410k and the FY11 budget for travel was \$316k. There was a lot of legal activity that took up lots of money during the fiscal year.

Dr. Heston asked if the Board could be provided a detailed accounting of how license fees are spent. Mr. Habeger noted there are costs associated with personnel, but understands that the Board wants more detail. Dr. Heston indicated that he thought the Board had a surplus, but was still being denied travel approval and asked where the surplus would go. Mr. Habeger stated that the money does not disappear. The Board may see a reduction in fees and the Division was trying to find a fair starting point when distributing travel funds for FY12. Dr. Holt stressed the need for travel approval in order to allow the Board to stay current with what is happening with the profession instead of behind. Mr. Habeger stated that he agrees, but if the resources are not allocated, he cannot spend.

Dr. Zimmerman stated that she had major concerns with travel being denied and went to her legislators, Jason Hooley, Director of Board & Commissions and Michael Nizich, Chief of staff to the Governor. Dr. Zimmerman asked Mr. Habeger to speak to the parties that she had been in contact with and then respond to her recent e-mail dated 5/24/11. Mr. Habeger stated that he would speak to them as soon as returned to Alaska.

Mr. Bowen asked how funds are released. Mr. Habeger stated that the legislature has an operating budget, which includes personnel, travel and general fund services. Mr. Bowen asked if there is something that precludes accessing more funds and asked if there was a way to make more funds available in the future. Mr. Habeger stated that maybe he could speak more about this with Dr. Holt because they are located in the same community. Dr. Holt stated that maybe the Board could try to arrange a meeting with the Governor, so he can understand the need and how this may actually save money in the future.

Agenda Item 5 – Investigative Report

The Board reviewed the following investigative report and noted that there wasn't really anything to discuss because there are no open cases.

Open Complaints:

N/A

Open Investigations:

N/A

Activity Since Last Board Meeting:

2010-001074 (Standard of Care) – No Action/No Violation

2011-000095 (Sexual Misconduct) – No Action/No Violation

2011-000285 (Standard of Care) – No Action/No Violation

Agenda Item 6 – Alaska Chiropractic Society

The following Alaska Chiropractic Society (ACS) representatives attended the meeting to report on ACS activities:

- Debbie Ryan – Executive Director
- Sheri Ryan – Executive Assistant
- Kurt Hediger, DC – President – via conference call
- Chelsea Haponski, DC – Vice-President – via conference call

Ms. Ryan provided some general comments to the Board and reported on the following ACS activities:

- Suggested that the renewal be distributed earlier; possibly October 1st in the future. Would also like to see the ability to renew online.
- The recent staff vacancy caused many problems and the society was doing its best to try to assist by directing callers to the Board website and answering general questions as they were able.
- Continuing Education (CE) – are there going to be any new categories added? Clinical/x-ray – more hours? Asked that the Board let the society know their thoughts regarding changes to the CE requirements.
- Best practices training – noted that the peer review committee may benefit from this training.
- Requested that a list of new licensees be provided to ACS.
- ACS does not currently support massage therapy being regulated by the Board.
- There has been an inability to contact staff at the State.
- 365 day recoupment issue – has been working with Linda Hall (Division of Insurance). Statutes & regulations unclear. A bulletin was supposed to be distributed to clarify. The regulations were rewritten and went out for public

comment and currently with department of law; they may become effective in August.

- CE process for course approval. Asked if the Board could streamline the process, other than receiving PACE approval.
- ACS has a new membership software program. This program will track CE online and will allow licensees to register and pay for courses. ACS would be willing to host a section/page for the Board at no charge to help notify members of hot topics.
- There are currently quarterly journal clubs going. These include are peer driven discussion.
- Q&A round table call in sessions happening.
- ACS gave the Board a copy of a workbook and manual for chiropractic assistants.

Dr. Hediger stated that the ACS legislative committee recommends cleaning up with statutes and addressing physicals. It was also recommended that the regulations be amended to specify 8 x-ray hours, instead of stating 1/3 of the required hours.

Dr. Haponski stated that the society is keeping an eye on the health care commission.

Dr. Heston agreed with Dr. Hediger's comments about CE and stated that it is a good idea to specify 8 hours of x-ray. The Board may want to get up to 32 hours and increase the number of online hours allowed.

The Board requested that a link to the ACS homepage be added to the Board webpage.

Agenda Item 4 – Board Business

Ethics Reporting

There were no ethics conflicts to report.

Ratification of New Licensees

The Board reviewed the list of new licenses for ratification, including:

- Allison M. Schweitzer #524
- Monique Mayo #525
- Jonathan Vito #526
- Joseph A. Shepro #527
- Michael M. Campbell #529
- Gwendolyn Willmon #530

Review Goals and Objectives

The Board reviewed their goals and objectives for Fiscal Year 2012:

Goal 1. Carry out assigned duties of the board:

Objective 1: Conduct a minimum of three board meetings a year and to rotate the location of the meetings between different regions of the state.

- Objective 2:* Continue licensing chiropractic physicians and processing applications in a timely manner.
- Objective 3:* Review investigative reports, monitor disciplinary actions, and provide professional direction to Division investigative staff regarding disciplinary actions, probation matters, criminal history record information, and chiropractic practice.
- Objective 4:* Utilize the National Board of Chiropractic Examiners (NBCE) Special Purposes Examination for Chiropractic (SPEC) and Ethics & Boundaries Examination (E&B) in memorandum of agreements.
- Objective 4:* Monitor and appoint members to the Peer Review Committee.
- Objective 5:* Continue to review and process requests for continuing education credit approval in a timely manner.
- Objective 6:* Continue to administer the Jurisprudence exam concurrent with board meetings, and to include candidate interviews as part of the examination.
- Objective 7:* Make Board determinations and Position Statements, as appropriate, regarding issues affecting the safety of the public.

Goal 2. Provide information regarding board activities to the profession and the public.

- Objective 1:* Inform all licensees of any pending regulation changes in the customary manner.
- Objective 2:* Provide a public comment period at each meeting.
- Objective 3:* Address concerns presented by licensees and the public at each meeting.
- Objective 4:* Provide copies of agendas and/or minutes of the meetings to all who request them.
- Objective 5:* Continue to work with other licensing boards, at both the district and national level.
- Objective 6:* Continue to address the reporting requirements for domestic violence and sexual assault.
- Objective 7:* Support efforts to educate the public regarding the benefit of chiropractic care as a health care form.
- Objective 8:* Raise awareness regarding public health, emergency training, hazardous materials, and OSHA requirements.
- Objective 9:* Ensure current information is available on the Board website through regular updates by staff and regular monitoring by Board members.

Goal 3. Continue affiliation with the Alaska Chiropractic Society (ACS) to work cooperatively in the best interest of the profession and the public.

- Objective 1:* Encourage regular Alaska Chiropractic Society (ACS) participation at Board meetings.
- Objective 2:* Support Alaska Chiropractic Society (ACS) efforts to provide information to the profession and the public.
- Objective 3:* Support Alaska Chiropractic Society (ACS) efforts in pursuing statutory changes relevant to the profession and public safety.

Goal 4. Pursue statutory authority consistent with the practice of chiropractic to ensure the health and safety of the public.

- Objective 1:* Support the Alaska Chiropractic Society (ACS) in pursuing statutory authority for regulation of Independent Medical Examinations (IMEs).
- Objective 2:* Support the Alaska Chiropractic Society (ACS) in pursuing an increased fine for unlicensed practice under AS 08.20.200.
- Objective 3:* Support the Alaska Chiropractic Society (ACS) regarding the subject of physical exams for school, sports activities, pre-employment, workplace fitness, impairment rating evaluations, FAA and DOT specialties, etc.

- Objective 4:* Support the Alaska Chiropractic Society (ACS) in amending Alaska Statute 08.20.160 by removing “apparently” from verbiage.
- Objective 5:* Support the Alaska Chiropractic Society (ACS) in pursuing statutory authority for licensing chiropractic assistants, technicians, and interns/preceptors.
- Objective 6:* Support the Alaska Chiropractic Society (ACS) efforts in pursuing a statutory limit to retroactive insurance reviews.

The Board wanted to add the following new objective:

- Objective 7:* Support the Alaska Chiropractic Society (ACS) efforts in pursuing a statutory change to allow veterinary chiropractic. Work in conjunction with the veterinary Board.

Goal 5. Assess and evaluate regulations:

- Objective 1:* Continue to assess and evaluate continuing education requirements.
- Objective 2:* Continue to assess and evaluate radiological safety, professional boundaries, public health, emergency training.
- Objective 3:* Proactively make recommendations through regulations to anticipate changes in the health industry.
- Objective 4:* Modify regulations defining “surgery” and “prescription drugs” as used in the Chiropractic scope of practice.
- Objective 5:* Develop regulations to establish a penalty for late renewal.

Goal 6. Assess and evaluate the review process available through the Peer Review Committee:

- Objective 1:* Refine procedures for committee review of cases and the reporting process; consider establishing criteria (guidelines) for utilization review under 12 AAC 16.430.
- Objective 2:* Direct review inquiries to the committee.

Goal 7. Continue affiliation with the Federation of Chiropractic Licensing Boards (FCLB), the National Board of Chiropractic Examiners (NBCE), the Association of Chiropractic Board Administrators (ACBA), and the Council on Chiropractic Education (CCE), as well as the Council on Licensure, Enforcement and Regulation (CLEAR) and the Federation of Associations of Regulatory Boards (FARB):

- Objective 1:* Promote attendance of continuing Board members at district and annual meetings of the FCLB to provide input and obtain information at both national and state levels regarding matters impacting Alaska Chiropractors
- Objective 2:* Work with the FCLB on maintaining a listing of Alaskan Chiropractors on the National Database (CIN-BAD).
- Objective 3:* Promote attendance of Board members at the semi-annual NBCE Part IV Examinations and Part IV Examination Review Committee meetings of the NBCE to provide input and obtain information on the Exams required for chiropractic licensure in Alaska.
- Objective 4:* Promote attendance of the Licensing Examiner at the annual meetings of the ACBA and FCLB to provide input and obtain information at both national and state levels regarding matters impacting the regulation and licensure of Alaskan Chiropractors.
- Objective 5:* Promote attendance by Board members and staff at the annual CLEAR and/or FARB conferences.

Goal 8. Keep informed of the sunset review process for the board and to review and respond to the sunset audit report recommendations. The next sunset review is scheduled for June 30, 2014.

Upon a motion duly made by Dr. Holt, seconded by Dr. Zimmerman, and approved unanimously, it was:

RESOLVED to adopt the FY12 Goals & Objectives as amended.

Annual Report

The Board reviewed the draft narrative statement written by Dr. Heston and supported the narrative as written for inclusion in the annual report.

Agenda Item 7 – Statutes/Regulations

The Board asked staff to look up the regulation project that changed 12 AAC 16.390(a)(2)(B) to clarify what the intent was. There was some confusion with the interpretation and if this regulation allowed for a 60 day “grace period.” The Board also asked for clarification on 12 AAC 13.390(b)(3).

The Board recessed for lunch at 12:20 p.m.
The Board resumed the meeting at 1:30 p.m.

Agenda Item 9 – Division Updates

Budget

The Board had some additional discussion about the budget and requested that some research be done to find out exactly what causes funds to be locked and how they can be made available for use by the Board. The Board requested that this information be forwarded to the Director.

Renewal Issues

Guy Mannino, DC and Todd Lovell, DC joined the meeting to address the Board regarding their request to have their license effective dates listed as 1/1/11 instead of the date determined by the Division.

Dr. Lovell stated that he had been in contact with Division staff and finally received his license in April, which had an effective date of 2/25/11. Dr. Lovell stated that he was unable to receive reimbursement between 1/1/11 and 2/24/11.

The Board called Sara Chambers, Program Coordinator to allow her to hear the discussion.

Dr. Lovell stated that in April 2010 he sent in a course application/fee and thought that Fairbanks imaging course was approved at that time.

Dr. Lovell and Dr. Mannino stated that due to an inability to interact with the Division in a timely manner, they should be granted some type of hardship waiver; the Board agreed. Ms. Chambers requested that the Board make it very clear to the Division if they are going to establish a new process to allow for a hardship waiver if the timeline established in her memo to the Board is not adequate. The definition of hardship and the process for obtaining the waiver should be outlined via a new regulation project. Ms. Chambers also asked the Board to clearly specify if there is to be a new process for course review/approval and if the Board would like to do away with courses being reviewed by Dr. Risch before they are sent to the Board. The Board agreed to discuss further and then send forward any new directives to the Division.

Tyler Adams, DC had previously contacted Dr. Campbell regarding his renewal difficulties. The Board called Dr. Adams, so he could discuss his renewal problems. Dr. Adams stated that he started contacting the Division in the fall of 2010 with continuing education (CE) questions. He mailed his renewal in and received a letter stating that he still needed an additional 12 hours because a Western States online course was not accepted and course taken through chirocredit.com were not accepted. Dr. Adams stated that he thought for sure the Western States offered approved courses and was just trying to get into compliance to get his license renewed. He stated that he was willing to obtain additional hours, but needed information on what exactly he need to come into compliance. Ms. Hondolero stated that she would review Dr. Adams renewal when she got back to the office and review it again to determine what is still required.

Upon a motion duly made by Mr. Bowen, seconded by Dr. Heston, and approved, it was:

RESOLVED to backdate the renewals of Dr. Lovell and Dr. Mannino to January 1, 2011.

(Dr. Campbell abstained from voting)

Alison from Dr. Lovell's office wanted to discuss some billing issues that they have been experiencing with Wells Fargo. The Board stated that this would not be a Board issue and that they should take this up with the Commissioner of the Division of Insurance.

Massage Therapy Board

Heather Aloysius, President, Alaska Chapter - American Massage Therapy Association was present at the meeting and stated that she will be meeting with Senator Lesil McGuire to pursue the possibility of legislation to establish a massage therapy Board.

The chiropractic Board stated that they support these efforts, but for time being have dropped massage therapy from chiropractic Board oversight.

Agenda Item 8 – Federation of Chiropractic Licensing Boards

Carol Davis, DC, past District I Director was in attendance. The Board wanted to acknowledge her work and thank her for her service. Dr. Davis noted that Alaska was well represented at the May meeting, with six Drs in attendance. Dr. Davis mentioned that the keynote speaker at the meeting was the communications director for the national social work organization and he was talking about Board sweeps.

Dr. Zimmerman provided the Board with her report, which was also included in the Board packet. Dr. Zimmerman outlined the following top 10 topics discussed at the annual meeting:

- Overcoming inter-jurisdictional mobility
- Chiropractic testing
- Scope of practice issues
- Sports mobility and treatments outside the office
- Chiropractic accrediting standards
- The developing Certified Clinical Chiropractic Assistants program
- Assessing a Board's effectiveness
- Chiropractors as primary care providers
- The current draft Model Practice Act as presented by the FCLB task force
- Legal issues that puzzle Boards

Upcoming meetings

FCLB District I Meeting, Sept 22-25, 2011 in Whitefish, Montana.

FCLB Annual Meeting, May 2-6, 2012 in San Antonio, Texas.

Dr. Heston stated that the Board should pass on attending the CLEAR conference and request to send two members to each of the FCLB meetings.

The Board also discussed Board participation with NBCE and the inability to obtain CE credit for participation. Dr. Heston stated that Alaska is one of the only, if not the only states that does not allow a Board member to claim credit for their participation. The Board asked that the regulation specialist be consulted about how to amend the regulations for allow these hours to be claimed at renewal.

Agenda Item 9 – Division Updates

Board Member Liability

The Board reviewed the memo provided in the Board packet dated November 8, 2002 regarding Board member liability and coverage under the state.

Dr. Heston mentioned that he has a friend who is an analyst at NCMIC; that friend gave him contact information for affiliates that could write liability policies for Board members if necessary in the future.

Agenda Item 10 – Public Comment

The Board called Edward Barrington, DC, Chair of the ACS legislative committee.

Dr. Barrington had sent a letter to the Board regarding the recently adopted regulations defining “prescription drug.” Dr. Barrington stated that he would like to see an amendment to the regulation and is willing to provide a proposed draft. Dr. Heston stated that this may require a statutory change because of the way the scope of practice is written.

Dr. Barrington stated that he would discuss with the committee and requested the opportunity to be placed on the October meeting agenda.

Agenda Item 11 – State Exam

Continue to Require Oral Component of State Exam?

Dr. Heston stated that he had a power poll sent out through FCLB to see how other States offer their exams. Many states do not even have state exams, they only require that applicants have part IV of the NBCE exam. Other states use icourse and some have candidates test through Pearson Vue.

Dr. Campbell stated that he likes meeting the candidates, but thinks maybe the Board should meet quarterly to offer the State exam and keep the meetings to main cities such as Anchorage. Dr. Holt asked if the Board could require new licensees to appear before the Board within a year from the date they are first licensed. Dr. Zimmerman stated that Dr. Mulholland has the history and requested that he be invited to present at the October meeting. Skype may be an excellent resource as well and Dr. Zimmerman also pointed out that investigative costs have been reduced since the oral exam requirement was brought back.

The Board requested that the cost associated with my icourse and Skype be researched and the information brought before the Board at the next meeting.

Dr. Holt also brought up the idea of moving the main meeting day to Saturday instead of Friday. The Drs stated that this would be very helpful in reducing the number of days that they are out of their practices traveling and attending the meetings.

Review question/comment forms from the last exam

There were no question/comment forms from the last meeting for the Board to review.

Agenda Item 12 – Application Review

License Applications

The Board reviewed applications for licensure by examination for Wayne Cissell and Melinda Thomas.

Dr. Cissell's application had previously been tabled by the Board during a mail vote.

Upon a motion duly made by Dr. Holt, seconded by Dr. Zimmerman, and approved unanimously, it was:

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3), and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing Dr. Cissell's application.

The Board entered executive session at 3:39 p.m.

The Board went back on the record at 4:31 p.m.

Upon a motion duly made by Dr. Holt, seconded by Dr. Zimmerman, and approved unanimously, it was:

RESOLVED to remand Dr. Cissell's application back to the investigative unit to draft a consent agreement based on Dr. Cissell's California probationary conditions.

Upon a motion duly made by Dr. Campbell, seconded by Dr. Zimmerman, and approved unanimously, it was:

RESOLVED to approve the application for licensure by examination for Melinda Thomas, pending successful passage of the State exam and payment of license fees.

Continuing Education Applications

Ms. Hondolero had included a voting ballot in the Board packet for CE courses that had already been reviewed by Dr. Risch. Board members stated that they would review Dr. Risch's recommendations and submit their ballots outside of the meeting. There was also a batch of CE courses that had not yet been reviewed by Dr. Risch. The Board requested that these courses not be presented at the meeting and follow the normal process of being sent to Dr. Risch for review first.

The Board had previously tabled the application of Valerie DeLaune's course titled "Module 1: Intro to trigger point treatments." There was discussion regarding whether the course should be approved for 16 hours or possibly only 8-10 hours. It did not appear that an examination would be required at the end of the course.

Upon a motion duly made by Dr. Holt, seconded by Dr. Zimmerman, and approved unanimously, it was:

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3), and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing continuing education hours regarding trigger point therapy.

The Board entered executive session at 4:58 p.m.

The Board went back on the record at 5:07 p.m.

Upon a motion duly made by Mr. Bowen, seconded by Dr. Campbell, and approved unanimously, it was:

RESOLVED to approve the module 1 trigger point course for 16 hours if an additional 4 didactic hours are added on day two, bringing the course to about 50/50 didactic/practical.

(Dr. Holt abstained from voting)

Agenda Item 13 – Peer Review Committee

Dr. Heston noted that the Board webpage needs to be updated. The website guides you to the investigator, not the peer review information. The Board discussed the \$50 fee for peer review and asked staff to research the history of how that fee amount was established. The investigators review complaints for free vs. complaints going through the peer review process for a fee. It was noted that most complaints need to be reviewed by a chiropractor because they have the inside knowledge regarding treatment techniques. Dr. Heston noted that only about one peer review had been requested in the past six years and there really should be as many peer reviews as investigations.

The Board asked that staff follow up with ACS regarding training for peer review members.

Agenda Item 14 – National Board of Chiropractic Examiners

The Board reviewed the schedule of past and upcoming testing dates for 2011:

- Dr. Zimmerman had participated as an examiner for the Part IV examination May 2011.
- Dr. Holt had participated in the Part IV test committee June 2011.
- Dr. Heston is scheduled to participate as an examiner for the Part IV examination November 2011 at an available college.

Agenda Item 15 – Scope of Practice

Upon a motion duly made by Dr. Zimmerman, seconded by Dr. Holt, and approved unanimously, it was:

RESOLVED to move agenda item #15 to fall under agenda item #18 Saturday.

Agenda Item 16 – Chiropractic Assistants & FCLB Model Practice Act

The Board had already addressed these topics within other agenda items earlier in the meeting.

Upon a motion duly made by Mr. Bowen, seconded by Dr. Zimmerman, and approved unanimously, it was:

RESOLVED to adjourn the meeting.

The meeting was adjourned at 5:16 p.m., until Saturday, June 25, 2011.

Saturday, June 25, 2011

Call to Order/Roll Call

The meeting was called to order by Dr. James Heston, President at 11:09 a.m. Those present, constituting a quorum of the Board were:

James Heston, DC, President – Homer
Daniel Holt, DC, Vice-President – Juneau
Walter Campbell, DC, Secretary – Palmer
Rosemary Zimmerman, DC – Anchorage
Verdie Bowen - Anchorage

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing:

Cori Hondolero, Records & Licensing Supervisor – Juneau

The Board reviewed the tentative meeting agenda and noted that agenda item #15 was to be moved under agenda item #18.

Upon a motion duly made by Dr. Zimmerman, seconded by Dr. Campbell, and approved unanimously, it was:

RESOLVED to approve the agenda as amended.

Agenda Item 17 – Animal Chiropractic

Dr. Zimmerman stated that she had contacted Dr. Jones to see if she could attend the last veterinary Board meeting, but Dr. Jones was unavailable. Dr. Heston stated that he thinks the Board needs to move forward with pursuing animal chiropractic. The Board requested that Dr. Jones attend the next veterinary Board meeting to provide information to them. The Board directed staff to give the veterinary Board examiner contact information for Dr. Jones, Dr. Campbell and ACS.

Dr. Heston stated that he would work with Dr. Hediger and ACS on this via the legislative committee. The Board requested that staff provide them with any upcoming veterinary Board meeting dates.

Agenda Item 18 – New Business

The Board noted receipt of a letter from Gayle Horetski, AAG with the Department of Law to attorney M.R. Spikes regarding injectable nutrients. The closing of the letter noted that Department of Law does not see a reason to advise the Chiropractic Board to rescind its February 26, 2010 letter to chiropractic licensees regarding injectable nutrients.

Agenda Item 15 – Scope of Practice

Dr. Heston stated that he thinks expanding the scope of practice for Alaska chiropractors is the direction the Board should be moving. Dr. Campbell stated that chiropractic doctors need to be able to do things in rural settings. It was noted that the profession is still split on this issue. The Board discussed approaching ACS to see about having a power poll/survey sent out to gather Alaska chiropractor opinions for Board review.

Dr. Campbell stated that an expansion of the scope of practice would allow chiropractors to have access to all tools. Dr. Heston and Mr. Bowen agreed that New Mexico offers a good model. Dr. Campbell asked if the acupuncture statutes allow for the use injectable nutrients and thought that this may be a way for chiropractors to expand their practice. Dr. Campbell also stated that he knows a chiropractor that is becoming a nurse practitioner and asked if he should be invited to the next meeting so that he could explain the program that he went through.

Agenda Item 19 – Correspondence

The Board reviewed various correspondence items and articles included in their Board packets. There were no items requiring a Board response.

Agenda Item 20 – Administrative Business

Meeting and Exam Schedule

There was more Board discussion about three vs. four yearly exam dates and the method for testing/interviewing candidates. Dr. Campbell stated that he thinks the

Board should go back to four test dates per year, but keep them at main cities like Anchorage/Juneau/Fairbanks. Dr. Zimmerman stated that she would like to see the Board move to secure online testing of the State exam and then arrange for an alternate method of interviewing candidates, such as Skype.

The Board asked Ms. Hondolero if she thought the travel budget would increase, decrease or stay the same. Ms. Hondolero stated that the FY12 travel budget was decreased from the prior year and that the Board may have a hard time gaining approval for more additional meetings outside of what is required by the statutes.

Dr. Holt and Dr. Campbell felt that a one day meeting quarterly that started earlier and ended later would allow for completion of Board business, the opportunity to meet with testing candidates and a cost savings. The Board also discussed having more frequent Board meetings using a resource like GoToMeeting or teleconferencing between face-to-face meetings to complete Board business.

The Board requested that staff work with Dr. Campbell to create a cost analysis regarding meeting/exam days.

The Board established the following 2011/2012 meeting and exam schedule:

- October 21-22 in Anchorage
- January 20-21, 2012 in Anchorage

Sign wall certificates

- Allison M. Schweitzer #524
- Monique Mayo #525
- Jonathan D. Vito #526
- Joseph A. Shepro #527
- Michael M. Campbell #529
- Gwendolyn Willmon #530

Sign TAs and collect receipts

Board members signed Travel Authorization forms and will submit receipts.

Upon a motion duly made by Dr. Zimmerman, seconded by Dr. Campbell, and approved unanimously, it was:

RESOLVED to adjourn the meeting.

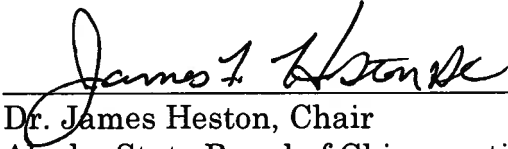
There being no further business,
The meeting adjourned at 12:35 p.m.

Respectfully Submitted:



Cori Hondolero
Records & Licensing Supervisor

Approved:

A handwritten signature in black ink, appearing to read "James Heston", written over a horizontal line.

Dr. James Heston, Chair
Alaska State Board of Chiropractic Examiners

Date: 10-22-11