



Alaska Board of Chiropractic Examiners

February 2022 Regular Meeting Minutes

Alaska Division of Corporations, Business and Professional Licensing
Feb 11, 2022 at 9:00 AM AKST

@ Teleconference

Attendance

Members Present:

Timothy Kanady, Brian Larson, John Lloyd, James Morris

Members Absent:

Taylor Friend

Guests Present:

Melissa Dumas - Administrative Operations Manager, Sheri Ryan - Alaska Chiropractic Society,
Reid Bowman - Records and Licensing Supervisor

The meeting was called to order at 9:01 a.m. by Chairman Dr. Brian Larson.

1. Call to Order/Roll Call

 [10.2021 roster.pdf](#)

 [calendar2022-holiday.pdf](#)

All board members present except Taylor Friend (unexcused) .

2. Review/Approve Agenda



[Alaska Board of Chiropractic Examiners February 2022 Regular Meeting Agenda\(6\).pdf](#)

Motion:

To approve the agenda as presented.

Motion moved by Timothy Kanady and motion seconded by James Morris. The motion was approved unanimously through roll call.

3. Ethics Reporting

 [Ethics Disclosure.pdf](#)

No reportable ethical issues were disclosed through a roll call of all board members.

4. Review/Approve October Meeting Minutes

 [10.29.2021 Meeting Minutes draft.pdf](#)

Motion:

To approve the December 2021 meeting minutes as presented

Motion moved by John Lloyd and motion seconded by James Morris. The motion was approved unanimously through roll call.

5. Board Business

A. Review Goals/Objectives

 [FY 2022 goals and objectives.pdf](#)

A brief review and discussion was held about the current board goals and objectives with no suggested amendments.

B. Jurisprudence Exam process

The board discussed the need for a proctored and formal jurisprudence exam process, and decided to begin offering the exams in an open book format without being proctored with the eventual goal that the exam be added to the initial application. This step is being taken to modernize and streamline the examination process.

Motion:

Move to include the jurisprudence exam in the original application and any applicant currently in process will get emailed the exam for completion.

Motion moved by Timothy Kanady and motion seconded by James Morris. The motion was approved unanimously through roll call.

The board recessed at 9:45 a.m. and reconvened at 9:50 a.m.

Attendance

Members Present:

Timothy Kanady, Brian Larson, John Lloyd, James Morris

Members Absent:

Taylor Friend

Guests Present:

Melissa Dumas - Administrative Operations Manager, Sheri Ryan - Alaska Chiropractic Society,
Reid Bowman - Records and Licensing Supervisor

C. Direct Communication with Applicants

 [Board CommunicationsTraining.pdf](#)

The board discussed the need for communication about pending licenses to come from the Division offices to avoid any miscommunications, misinterpretations or mixed messaging about licensure requirements. The board communication training document was not discussed in depth, but referred to as a resource for further exploration if the board desired.

D. Scope of Practice Update Bill progress

 [Leg.Rewrite2022.Bill.Original.pdf](#)

 [Senate Bill #0-2022 Edits Comments.2 \(1\) \(1\).pdf](#)

Progress on a potential scope of practice update bill was presented. The initiative is currently awaiting a legislative sponsor to introduce a bill. One of the major hurdles to overcome is the definition of prescription drugs and how they fit into the current chiropractic scope of practice. There are no current legislative needs as no bill is likely to be introduced this session, but the board wants to begin work to prepare for the next session.

E. Sunset Bill Progress

 [Board extension.pdf](#)

6. Public Comment

Public comment was solicited. No members of the public chose to speak.

7. ACS Update

Chief Operating Officer of the Alaska Chiropractic Society (ACS) Sheri Ryan presented the ACS report to the board. She discussed updates to federal good faith estimate requirements for self-pay individuals which started January 1, 2022. Ms. Ryan also updated the board about Tri-West reimbursement issues and the Alaska Department of Health and Social Services (DHSS) chiropractic pilot. Ms. Ryan identified some issues with the pilot not reimbursing chiropractors for initial examinations. The board discussed drafting a letter to physicians advising them of the continuing need to perform

appropriate exams regardless of the reimbursement structure in the pilot. Dr. Kanady was tasked with drafting the letter.

The board recessed for lunch at 12:05 p.m.

8. Lunch

The board reconvened at 1:00 p.m.

Attendance

Members Present:

Timothy Kanady, Brian Larson, John Lloyd, James Morris

Members Absent:

Taylor Friend

Guests Present:

Melissa Dumas - Administrative Operations Manager, Sheri Ryan - Alaska Chiropractic Society, Reid Bowman - Records and Licensing Supervisor

9. Sunset Audit Representation Delegation

After discussing the Sunset Audit legislative process, the board appointed Dr. Brian Larson to represent the board in Sunset Audit legislative proceedings.

Motion:

To appoint Brian Larson to represent the board in legislative sunset audit hearings.

Motion moved by Timothy Kanady and motion seconded by James Morris. The motion was approved unanimously through roll call.

10. Division Update

Board/Legislative Training
Q2 Financial information

 [CBPL Legislative Guidance BOARD 2022.pdf](#)

 [FY22 2nd Qtr CHI.pdf](#)

Melissa Dumas presented the fiscal year 2022 2nd quarter financial updates and answered all board questions about that document

11. Investigative Report

 [CHI Board Report 02-01-2022.pdf](#)

 [EXECUTIVE SESSION MOTION CHI.pdf](#)

Investigator Jasmin Bautista presented the current investigative report and stated there were eight cases opened and two closed during the reporting period.

12. Correspondence

13. Regulation Projects

A. SB21 - Military Courtesy Spouse Licensing

Discussion of Military and Spouse Temporary Licenses

 [Chiropractic \(Temp military courtesy license\).pdf](#)

The board discussed the need to create regulations for temporary military licensing as required by SB21. The proposed regulation presented by Brian Larson was debated and approved for beginning a regulations project.

Motion:

To begin a regulations project to support bill number 12 AAC 16.206 for a professional regulations project.

Motion moved by John and motion seconded by Tim Kanady and James Morris. Approved unanimously through roll call.

Task: ([view in OnBoard](#))

Send proposed SB21 regulation to the Division regulations specialist.

B. Courtesy Licenses for Emergencies

 [Emergency Chiropractic License 12 AAC 16.pdf](#)

Discussion was held about the necessity of creating a courtesy license for emergencies. The board decided through consensus discussion no action was currently needed in this area.

C. Possible Regulation about Documentation Requirements

 [CEU Requirements by State 01 28 2022.xlsx](#)

The board discussed future regulations about charting and patient documentation. It was decided to gather more information what other jurisdictions were requiring in this area.

Task: ([view in OnBoard](#))

Research other jurisdictions regulations regarding patient charting.. Assigned to:
Timothy Kanady

D. 12 AAC 16.037 Discussion re: SPEC exam requirement

The board discussed the interpretation the Department of Law of 12 AAC 16.037 provided stating who must pass parts III and IV or the SPEC exam based on their graduation date from chiropractic college. They determined the current regulation does not satisfactorily meet the intent of the board to not require those exams in some cases, and moved to start a regulations project.

Motion:

To Open a regulations project to Amend 12 AAC 16.0370 (d) to state “If the applicant graduated after September 1, 1998 from a school or college of chiropractic that meets the requirements of AS 08.20.121(a) (3) an applicant must also pass part four of the national examination.”

Motion moved by John Lloyd and motion seconded by Timothy Kanady.
Approved unanimously through roll call

14. Administrative Business

A. NBCE Event Dates

 [Reminder Important Dates.pdf](#)

Timothy Kanady was appointed as a delegate to the May 6, 2022 National Board of Chiropractic Examiners (NBCE) meeting in Denver, CO. Reid Bowman will work on travel arrangements.

B. Set Next Board meeting Dates/Board Travel

May 13, 2022 - Anchorage - tentative

The next board meeting dates were set as follows:

May 13, 2022 9:00 a.m.

September 8, 2022 9:00 a.m.

C. Task List

The following tasks were generated:
Reid Bowman

1. Forward approved regulation projects to the regulation specialist
2. Email standards of practice regulation to the board members
3. Arrange travel for the NBCE May meeting

Dr. Kanady

1. Write letter expressing board concerns over the DHSS pilot program

Dr. Kanady and Sheri Ryan

1. Research what other states regulate regarding treatment notes.

D. Thank Outgoing Board Member

The board thanked Dr. James Morris for his service and dedication to the chiropractic profession and the people of Alaska, as this was his last meeting as a board member.

15. Adjourn

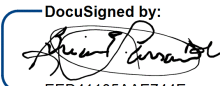
The board adjourned at 3:44 p.m.

Respectfully submitted: DocuSigned by:
Reid Bowman

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Reid Bowman, Records and Licensing Supervisor

Approved: DocuSigned by:



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Dr. Brian Larson, Chairperson

Board of Chiropractic Examiners

Date: 8/3/2022