

1 State of Alaska
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
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5 BOARD OF SOCIAL WORK LICENSE EXAMINERS
6 Minutes of the meeting July 15, 2024
7
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9 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS 44.62,
10 Article 6, the scheduled meeting of the Board of Social Work Examiners originated via Zoom.
11

12 **Agenda Item – Call to Order/Roll Call**

13 The Chair brought the meeting to order at 1:04 pm
14

15 On record: 1:04pm
16

17 **Board Members Present Constituting a Quorum**

18 Ann Applebee, Chair, LCSW
19 Stacy Stone
20 Amber Taylor
21 Ann Wells
22

23 **Board Members Absent**

24 None
25

26 **Staff Members Present**

27 Alyssa Castles, Occupational Licensing Examiner
28 Amberly Northcutt, Occupational Licensing Examiner
29 Jeanne Pace, Program Coordinator I
30 Renee Carabajal, Program Coordinator II
31 Jasmin Bautista, Investigator III
32 Stefanie Davis, Regulations Specialist II
33

34 **Members of the Public Present**

35 None
36

37 **Agenda Item – Ethics Disclosures**

38 All members said they had no potential ethics conflicts to disclose.
39

40 **Agenda Item – Review/Approve Agenda**
41

42 In a motion duly made by Stacy Stone, seconded by Amber Taylor with unanimous consent, it was
43 resolved to approve the July 15th, 2024 agenda as presented.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			

Anne Wells	X			
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45 **Agenda Item – Investigations**

46 **a. Voluntary License Surrender**

47 Jasmin Bautista presented a voluntary license surrender to the board.

48

49 **In a motion duly made by Amber Taylor, seconded by Stacey Stone, with unanimous consent, it was**
 50 **resolved to move to executive session to discuss a voluntary license surrender.**

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

51

52 Off record

53 1:09pm

54

55 On record

56 1:16pm

57

58 **In a motion duly made by Amber Taylor, seconded by Stacy Stone with unanimous consent, it was**
 59 **resolved to accept license surrender of 153640, Michael Howard.**

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells			X	

60

61 Roll call vote was conducted: Ann Applebee: Yes vote to accept surrender of license; Stacy Stone: Yes
 62 vote to accept surrender of license; Amber Taylor: Yes vote to accept surrender of license; Anne Wells:
 63 recused from voting.

64

65 **Agenda Item - Regulations**

66 **a. Intent Review of Proposed Changes to Regulation 12 AAC 18**

67 Stefanie Davis led the board discussion regarding the intent of the regulations project received from the
 68 Department of Law. The board approved the intent as approved by law, with the amendment that
 69 transitional language would be included to allow licensees time to prepare for the change in regulation.
 70 Proposed transition language includes “will go into effect July 2026.” Board liaison will schedule oral
 71 hearing for public comment according to board member availability.

72

73 **In a motion duly made by Stacy, seconded by Anne with unanimous consent, it was resolved to approve**
 74 **the regulation for public comment as approved by law and as amended at today’s meeting.**

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

75

76 In a motion duly made by Stacy Stone, seconded by Anne Wells, with unanimous consent, the board
 77 resolved to extend the public comment period to 45 days.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

78
 79 **Agenda Item – Tabled Application Review**

81 In a motion duly made by Ann Wells, seconded by Amber Taylor, with unanimous consent, it was
 82 resolved to move to executive session to discuss a tabled application.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

83
 84 **Off Record**
 85 **1:55pm**

86
 87 **On Record**
 88 **2:05 pm**

89
 90 In a motion duly made by Stacy Stone, seconded by Amber Taylor, with unanimous consent, it was
 91 resolved to approve the application for LMSW by Credentials for 215052.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

92
 93 **Agenda Item - Adjourn**

94
 95 In a motion duly made by Stacy Stone, seconded by Ann Wells, with unanimous consent, it was resolved
 96 to adjourn the meeting at 2:08pm.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

97
 98 **Off Record**
 99 **2:08pm**

Date final minutes approved by the board: <input type="checkbox"/> Board Meeting <input checked="" type="checkbox"/> Onboard	
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