

1 State of Alaska  
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
3 DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING  
4

5 BOARD OF SOCIAL WORK LICENSE EXAMINERS  
6 Minutes of the meeting on September 30, 2024  
7

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9 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS 44.62,  
10 Article 6, the scheduled meeting of the Board of Social Work Examiners originated via Zoom.  
11

12 **Agenda Item – Call to Order/Roll Call**

13 The Chair brought the meeting to order at 9:00 am  
14

15 On record: 9:00 am  
16

17 **Board Members Present Constituting a Quorum**

18 Ann Applebee, Chair, LCSW  
19 Stacy Stone  
20 Amber Taylor  
21 Ann Wells  
22

23 **Board Members Absent**

24 None  
25

26 **Staff Members Present**

27 Alyssa Castles, Occupational Licensing Examiner  
28 Amberly Northcutt, Occupational Licensing Examiner  
29 Jeanne Pace, Program Coordinator I  
30 Renee Carabajal, Program Coordinator II  
31 Jasmin Bautista, Investigator III  
32 Stefanie Davis, Regulations Specialist II  
33

34 **Members of the Public Present**

35 Natalya Oskolkoff-Eide  
36

37 **Agenda Item – Ethics Disclosures**

38 All members said they had no potential ethics conflicts to disclose.  
39

40 **Agenda Item – Review/Approve Agenda**

41  
42 In a motion duly made by Stacy Stone, seconded by Amber Taylor with unanimous consent, it was  
43 resolved to approve the 09/30/2024 agenda as presented.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			

<b>Amber Taylor</b>	X			
<b>Anne Wells</b>	X			

44

45 **Agenda Item – Public Comment**

46 None

47

48 Board chair brought forward agenda item: Stat/Regulation Review 08.95.110(c)

49 **Agenda Item – Stat/Regulation Review: 08.95.110c**

50 Alyssa Castles discussed formal process for abandoning applications, replacing stale documents, and the  
51 difference between statutes and regulations.

52

53 **Agenda Item – Investigations**

54 a. **Investigative Report:** Jasmin Bautista presented the investigative board report for the period of  
55 April 27, 2024, through September 17, 2024.

56

57 **Agenda Item – Regulations**

58 a. **Public Comment Review**

59 Stefanie Davis led the board in reviewing public comments, drafted language, and planned future statute  
60 changes. Board made the following amendments:

61

62 b. **Draft Language**

63 Board eliminated limit to number of supervisees. Board adjusted dates of implementation. Board reduced  
64 synchronous requirement from half to 10 hours.

65

66 **In a motion duly made by Stacy Stone, seconded by Anne Wells with unanimous consent, it was resolved**  
67 **to amend the regulation project to strike section C pertaining to five supervisees.**

Board Member	Approve	Deny	Recuse	Absent
<b>Ann Applebee, Chair</b>	X			
<b>Stacy Stone</b>	X			
<b>Amber Taylor</b>	X			
<b>Anne Wells</b>	X			

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69 **In a motion duly made by Stacy Stone, seconded by Anne Wells with unanimous consent, it was resolved**  
70 **to amend the regulation project to not repeal 12 AAC 18.115(b) until June 30, 2026.**

Board Member	Approve	Deny	Recuse	Absent
<b>Ann Applebee, Chair</b>	X			
<b>Stacy Stone</b>	X			
<b>Amber Taylor</b>	X			
<b>Anne Wells</b>	X			

71

72 **In a motion duly made by Stacy Stone, seconded by Amber Taylor with unanimous consent, it was**  
73 **resolved to amend the regulation project with regard to continuing education section (d) to state that**  
74 **a licensee applying for renewal should complete at least 10 synchronous contact hours of the required**  
75 **continuing education contact hours under this section.**

Board Member	Approve	Deny	Recuse	Absent
<b>Ann Applebee, Chair</b>	x			

<b>Stacy Stone</b>	x			
<b>Amber Taylor</b>	x			
<b>Anne Wells</b>	x			

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In a motion duly made by Stacy Stone, seconded by Anne Wells, with unanimous consent, it was resolved to adopt the proposed regulations for file number 2024200183 as proposed and publicly noticed with the removal of 12 AAC 18.113(3), amendment to 12 AAC 18.115(b), and the amendment to 12 ACC 18.210(d) to change the term 'one-half' to 'ten contact hours'.

<b>Board Member</b>	<b>Approve</b>	<b>Deny</b>	<b>Recuse</b>	<b>Absent</b>
<b>Ann Applebee, Chair</b>	x			
<b>Stacy Stone</b>	x			
<b>Amber Taylor</b>	x			
<b>Anne Wells</b>	x			

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**Ten minute break**

**Off Record – 10:23am**

**On Record – 10:33am**

87 **Agenda Item – Regulations**

88 **c. Statue Project**

89 Renee Carabajal provided guidance for the board to pursue a statute change to grant the board the  
90 authority to enforce supervisor regulations.

91  
92  
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96

In a motion duly made by (Stacy Stone), seconded by (Anne Wells), with unanimous consent, move that each individual member of the Board of Social Workers may move forward with reaching out to state representatives in attempts to secure a bill sponsor for proposed statutory amendments pertaining to clinical supervision and other topics deemed necessary by the board. Each board member will have the authority to speak on behalf of the board to the representatives.

<b>Board Member</b>	<b>Approve</b>	<b>Deny</b>	<b>Recuse</b>	<b>Absent</b>
<b>Ann Applebee, Chair</b>	x			
<b>Stacy Stone</b>	x			
<b>Amber Taylor</b>	x			
<b>Anne Wells</b>	x			

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**Agenda Item –New Business: Board Correspondence**

99 Alyssa Castles reviewed a letter to the board regarding unlicensed clinicians under supervision. Board  
100 discussed requiring LMSW while obtaining clinical hours under supervision.

101  
102

**Agenda Item – Old Business.**

103 None to discuss.

104  
105

**One hour break for lunch**

106 **Off Record – 11:54am**

107  
108

**On Record – 1:05pm**

109

110 **Agenda Item – New Business: Board Correspondence**

111 Alyssa Castles presented a letter to the board from Alaska Behavioral Health Association.

112

113 **Agenda Item: New Business: Continuing Education Inquiry**

114 Alyssa Castles presented guidance from the division regarding approval/denial of CEUs.

115

116 **Agenda Item – License Review: New Applications**

117

118 **In a motion duly made by Stacy Stone, seconded by Anne Wells, with unanimous consent, it was**  
119 **resolved that the Alaska Board of Social Work Examiners enter into executive session in accordance AS**  
120 **44.62.310(C) and Alaska Constitutional Right to Privacy Provisions for the purpose of discussing**  
121 **application number 28992.**

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair				
Stacy Stone				
Amber Taylor				
Anne Wells				

122

123 **Off Record – 1:25pm**

124

125 **On Record – 1:45 PM**

126

127 **In a motion duly made by Stacy Stone, seconded by Amber Taylor, with unanimous consent, it was**  
128 **resolved that the Alaska Board of Social Work Examiners enter into executive session in accordance AS**  
129 **44.62.310 (C) and Alaska Constitutional Right to Privacy Provisions for the purpose of discussing**  
130 **applications.**

131

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	x			
Stacy Stone	x			
Amber Taylor	x			
Anne Wells	x			

132

133 **Off Record – 1:46pm**

134

135 **On Record – 2:02pm**

136

137 **The board scheduled future meetings: March 10, 2025, 9am-4pm via Zoom and June 02, 2025 via Zoom.**

138

139 **Agenda Item - Adjourn**

140 **In a motion duly made by Amber Taylor, seconded by Stacy Stone, with unanimous consent, it was**  
141 **resolved to adjourn this meeting.**

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	x			
Stacy Stone	x			

<b>Amber Taylor</b>	x			
<b>Anne Wells</b>	x			

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143

**Off Record – 2:11pm**

Date final minutes approved by the board:	11/1/2024
<input type="checkbox"/> Board Meeting <input checked="" type="checkbox"/> Onboard	

144