

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

CONDENSED MINUTES OF THE MEETING HELD JUNE 28, 2023

By authority of AS 08.01.070(2) and in compliance with the provision of AS 44.62, Article 6, a scheduled meeting (teleconference) of the Big Game Commercial Services Board was held on June 28, 2023, at 333 Willoughby Avenue, 9th Floor, Juneau, AK.

Date:	June 28, 2023
Time:	9:00 a.m.
Location:	Online teleconference ran from 333 Willoughby Avenue, 9th Floor, Juneau, AK
Board Members Present:	Jason Bunch, Jerry Burnett, Mike Flores, Martin Boniek, Larry Kunder, Clay Nordlum
Board Members Absent:	Aaron Bloomquist, Pete Buist
Division/SOA Staff Present:	Thomas Bay (Executive Administrator), Janet Brown (Occupational Licensing Examiner)
Present from the Public:	

1. Review Agenda		
Brief Discussion:	There was no discussion to amend the agenda.	
Motion:	Move to accept the agenda as written (First: Flores; Second: Burnett).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Burnett - Yes	Nordlum - Yes
	Bunch - Yes	
	Flores - Yes	
2. Ethics Review		
Brief Discussion:	There were no ethical disclosures by any board members or staff.	
3. Executive Session		
Brief Discussion: Off Record: 9:07 a.m.	The board moved into executive session for discussion of investigative matters.	

Motion:	I, Mike Flores, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Thomas Bay, Janet Brown, and Lee Strout to remain during the session (First: Flores; Second: Nordlum).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Burnett - Yes	Nordlum - Yes
	Bunch - Yes	
	Flores - Yes	
Brief Discussion: On Record: 10:04 a.m.	No action was taken during executive session.	
4. Summary/Motions from Executive Session		
Case No. 2021-001101		
Brief Discussion:	The board considered the Order of Discipline by Default for Case No. 2021-001101. An assistant guide received a citation for shooting a sublegal moose and did not disclose the conviction to the board within 30 days of receiving the conviction. The Division filed an Accusation against the assistant guide and provided a Notice of Defense form. The assistant guide did not provide a Notice of Defense or request a hearing by the deadline provided and, due to his lack of response to communication from the Division, the Division suggested the Big Game Commercial Services Board consider an Order of Discipline by Default for the case.	
Motion:	Move to accept the Order of Discipline by Default for Case No. 2021-001101 (First: Martin Boniek; Second: Jerry Burnett).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Burnett - Yes	Nordlum - Yes
	Bunch - Yes	
	Flores - Yes	
Case No. 2023-000311		
Brief Discussion:	The board considered the application for Case No. 2023-000311. Chairman Bunch mentioned that the application was for an applicant with an extensive criminal history involving alcohol. Mr. Boniek said that he would be voting no on the application because of the applicant's quantity of, and recency of, criminal history, most of which involved alcohol. He said that those types of actions do not show the professionalism, judgment, and ethics needed for the type of license he is trying to obtain. Mr. Bunch said that he does not think the applicant has shown sound judgment or the ability to follow applicable State and federal laws, something that he thinks must be shown before the applicant should be provided an assistant guide license. Mr. Kunder said that he would be voting no because of	

	the applicant's consistent issue with alcohol related criminal convictions, and, as a board member representing the public, he has to look out for the public. Chairman Bunch cited 12 AAC 75.340(a)(1) and 12 AAC 75.340(a)(2)(A) as regulations used for why he would be denying the application. There was no other discussion.	
Motion:	Move to approve the application for Case No. 2023-000311 (First: Boniek; Second: Flores).	
Recorded Votes:	Boniek - No	Kunder - No
	Burnett - No	Nordlum - No
	Bunch - No	
	Flores - No	
5. Annual Report		
Brief Discussion:	The board reviewed their 2023 Annual Report. There was no discussion to amend the report.	
Motion:	Move to approve the 2023 Annual Report (First: Flores; Second: Kunder).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Burnett - Yes	Nordlum - Yes
	Bunch - Yes	
	Flores - Yes	
Brief Discussion:	Mr. Bay informed the board that their fee changes were moving along and that they should be finished by the end of the year. Chairman Bunch said that they may need to readdress the reduction in fees for the assistant guide licenses because of anticipated investigation costs. Mr. Bay suggested that he talk to the Division's Administrative Operations Manager or the Division Director soon because the fee changes were moving along. Mr. Bay asked the board if they were okay with moving the December meeting back a day from December 5 th -7 th to December 4 th -6 th because the APHA meeting was later in the week and was creating a problem with getting registered/master guide-outfitters for their in-person practical exams. The board agreed to move their meeting.	
Adjourn:	10:20 a.m.	

Date Final Minutes Approved by the Board: <input type="checkbox"/> Meeting <input checked="" type="checkbox"/> OnBoard	November 29, 2024
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