

State of Alaska

Board of Marine Pilots



**April 16, 2025 - Board Meeting Call to
Order: 9:00 am**

Public Meeting Packet

Board of Marine Pilots

Name	Appointed	Reappointed	Expires
Cronk, Les (Leslie) (Ketchikan) Agent	3/1/2018	3/1/2022	3/1/2026
Habeger, Don (Juneau) Public	5/24/2024		3/1/2028
Mew, Andrew (Anchorage) Agent/Manager	3/9/2024		3/1/2028
Tougas, Joe (Seward) Public	3/1/2022		3/1/2026
Cunningham, James (Homer) Pilot	5/25/2022		3/1/2025
Sinclair, Edward (Juneau) Pilot	3/1/2019	03/10/2023	3/1/2027
Thayer, Curtis (Anchorage) Commissioner/DCCED/Designee — Chair	2/22/2010	4/11/2019	



Board of Marine Pilots, April 2025 Meeting

Alaska Division of Corporations, Business and Professional Licensing

Wednesday, April 16, 2025 at 9:00 AM AKDT to Wednesday, April 16, 2025 at 4:00 PM AKDT

Cape Fox Lodge, 800 Venetia Way, Room Shaa Hit B, Ketchikan, Alaska

Meeting Details: <https://us02web.zoom.us/j/85961128932?pwd=K6aMstBjtxPsKLbtLaas4COEKBxaak.1>, (669)900-6833

Meeting ID: 859 6112 8932

Passcode: 840612

Agenda

- 1. 9:00am - Roll Call/Call to Order**
- 2. 9:02am - Review/Approve Agenda**
- 3. 9:04am - Ethics Disclosures**
- 4. 9:05am - Public Comment**
- 5. 9:10am - Review/Approve Meeting Minutes**
 - A. January 29, 2025 meeting minutes**
- 6. 9:15 am Unfinished business/follow-up from Previous meeting**
- 7. 9:30 am - Board Annual Report - Due to Division June 1**
- 8. 9:45 am - Association Reports**
 - A. 9:45 - 9:50 am; AMP**
 - B. 9:50 - 9:55 am; SEAPA**
 - C. 9:55 - 10:00 am; SWAPA**
- 9. 10:00 am Regulation amendment proposal - AMP**

Requested amendments to 12 AAC 56.080(c); regional requirements for deputy marine pilot licenses.
- 10. 10:15 am - Division Update**
 - A. Fiscal Report: FY25 Q2**
- 11. 10:30 am - Investigative Report**
- 12. 10:40 am - Schedule Future Meeting Date(s)**
- 13. 10:45 am - Deputy Marine Pilot Candidate Interview(s) (executive session)**
- 14. 11:00 am - Board Action**
 - A. Deputy Marine Pilot Candidates**
- 15. 11:15 am - Application review (if applicable)**
- 16. 11:30 am - Adjourn**

17. 11:30 - 1:45 pm - Unhosted lunch.

The board business meeting will adjourn at the conclusion of scheduled business; the board will be attending a tour of the Ketchikan Docks and Harbors Facilities starting at 2:00 pm. NO Board actions or business will be conducted during the tour.

18. 2:00 pm Ketchikan Docks and Harbors Tour of Dock Facilities - starting at Berth 4

State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Board of Marine Pilots



Public Comment

The board chair shall open public comment. The time allotted for comment will be divided between all individuals signed in to give comment. The group will be told how much time each person will have to speak. Board staff will keep track of the time and notify the individual when they need to wrap up their comment(s).

This is not the time for the board to respond to the comments. The board can choose to respond to any comments at the end of the comment period, send a letter with their response(s) to the individual, or they can choose to not respond.

Please be mindful of the time limit so that all who choose to speak will be given the same opportunity.

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BOARD OF MARINE PILOTS

CONDENSED MINUTES OF THE MEETING HELD JANUARY 29, 2025

These draft minutes were prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2) and in compliance with the provision of AS 44.62, Article 6, a scheduled meeting of the Board of Marine Pilots was held on January 29, 2025, at the Alaska Energy Authority Building, 813 W Northern Lights Blvd, Anchorage, AK

Date:	January 29, 2025
Time:	9:00 a.m. (9:02 a.m.)
Location:	Alaska Energy Authority Building: 813 W Northern Lights Blvd, Anchorage, AK
Board Members Present:	Chair Curtis Thayer, Captain Edward (Ed) Sinclair, Captain James Cunningham, Les Cronk, Andrew Mew, Joseph (Joe) Tougas
Board Members Absent:	Don Habeger
Division/SOA Staff Present:	Renee Carabajal (Marine Pilot Coordinator), Melissa Dumas (Operations Manager), Patrick Kase (Investigator 3)
Present from the Public:	Jenni Sitton (SWAPA), Kylie Stone (SWAPA), David Artz (AMP), Mik Tibbles (ASA), Paul Axelson (NPMI), Kris Mackie (SEAPA), Caroline Wilkinson (NOAA), Ron Leighton (SEAPA), Brett Merrill (SEAPA), Robert Dersham (SEAPA), Ron Ward (SWAPA), Angel Holbrook (NPMI), Bella Robert (YSA), Katie Montgomery (CLAA)

Review Agenda	
Brief Discussion:	There was no discussion to amend the agenda.
Motion:	Agenda accepted by unanimous consent
Ethics Disclosures	
Brief Discussion:	There were no ethical disclosures by any board members or staff.
Public Comment	
Brief Discussion:	There was nobody in attendance for public comment.
Review/Approve Minutes: October 24, 2024	
Brief Discussion:	There was no discussion to amend the meeting minutes.
Motion:	Move to accept the October 24, 2024, meeting minutes as written (First: Tougas; Second: Mew).

Discussion:	With nothing to discuss, the board approved the motion via roll call vote.	
Recorded Votes:	Cronk - Yes	Mew - Yes
	Cunningham - Yes	Tougas - Yes
	Sinclair - Yes	Thayer - Yes
Association Amendments		
SEAPA; Training Volume II, Part 6		
Discussion:	Captain Todd Carleton provided a brief overview of the proposed changes to the SEAPA Training manual. The change is designed to help apprentice trainees take advantage of the increased number of cargo ship anchorings in Region 1. It was a simple change intended to enable apprentice trainees to benefit from training opportunities on cargo vessels, particularly anchoring and getting underway from anchor. Doing so would allow them to earn credit toward the additional cargo training already required under Volume 2. This proposal was presented by the Training Committee to the SEAPA membership, and it was approved last fall.	
Motion:	Move to approve SEAPA's amendment to their Training Manual Volume II, Part 6, as presented (First: Mew; Second: Cunningham).	
Discussion:	With nothing to discuss, the board approved the motion via roll call vote.	
Recorded Votes:	Cronk - Yes	Mew - Yes
	Cunningham - Yes	Tougas - Yes
	Sinclair - Yes	Thayer - Yes
SWAPA: Proposed Revision to Training Manual		
Discussion:	The Southwest Alaska Pilots Association's (SWAPA's) business manager, Jenni Zielinski presented a brief overview of the proposed amendments to the SWAPA training manual. The revisions update the requirements to Kachemak Bay to a minimum of 4 anchoring maneuvers under the supervision of at least 2 different training pilots. The revision also adds 2 supervised anchorings on vessels in excess of 60,000 gross tons for a deputy pilot's in-house clearance for an increase to 95,000 gross tons.	
Motion:	Move to approve the revisions to the SWAPA training manual as presented. (First: Cunningham; Second: Sinclair).	
Discussion:	With nothing to discuss, the board approved the motion via roll call vote..	
Recorded Votes:	Cronk - Yes	Mew - Yes
	Cunningham - Yes	Tougas - Yes
	Sinclair - Yes	Thayer - Yes
SWAPA	Proposed amendments to the SWAPA Bylaws.	
Discussion:	The Southwest Alaska Pilots Association's (SWAPA's) business manager, Jenni Zielinski, presented the proposed changes to the bylaws. The revisions amend Article II: Membership, Section 8: Conversion to Corporate Membership and Article III: Full Membership Fees and Charges. The changes reflect a new name for the entity that owns the building where the SWAPA offices reside in Homer.	

Motion:	Move to approve the revisions to the SWAPA bylaws as presented. (First: Mew; Second: Sinclair).	
Discussion:	With nothing to discuss, the board approved the motion via roll call vote..	
Recorded Votes:	Cronk - Yes	Mew - Yes
	Cunningham - Yes	Tougas - Yes
	Sinclair - Yes	Thayer - Yes
SWAPA: Proposed Regulation Amendment 12 AAC 56.500 – VLCC Pilot Endorsement		
Discussion:	Captain Ron Ward of SWAPA presented the proposed regulation amendment to 12 AAC 56.500(a). The proposed amendment aligns the regulation with the SWAPA training manual for VLCC (Very Large Crude Carrier) endorsements. The revision will specify that only pilots who hold a VLCC endorsement may dock/undock those vessels as opposed to “pilot” those vessels in waters covered under Chapter 08.62.	
Motion:	Move to start a regulations project to amend 12 AAC 56.500(a) to read “Due to the great mass, windage, and ship-handling peculiarities of very large crude carrier(VLCC) class vessels, only pilots holding a VLCC endorsement may dock/undock those vessels in waters covered by this chapter.” (First: Cunningham; Second: Mew).	
Discussion:	With nothing to discuss, the board approved the motion via roll call vote.	
Recorded Votes:	Cronk - Yes	Mew - Yes
	Cunningham - Yes	Tougas - Yes
	Sinclair - Yes	Thayer - Yes
Association Reports		
SEAPA	<p>Captain Ron Leighton provided a report for SEAPA. We currently have 42 fully licensed pilots. Recently, three pilots retired and did not renew their licenses. We have 16 deputy pilots, with a new one joining soon, leaving us with 11 trainees.</p> <p>We have successfully covered all vessels in our region, including yachts and miscellaneous traffic, achieving one hundred percent coverage in Southeast. We expect about 30 applicants for the upcoming test to enhance our program.</p> <p>The 2025 season should be similar to 2024, but we anticipate an 18% increase in cruise traffic for 2026, which will make operations tighter.</p> <p>We have one cargo dock remaining, and our training program will stay the same as previously discussed. Log ships will now anchor instead of docking, allowing us to integrate this into our training process. Currently, we have around 11 dockings a year, possibly 12 if we're lucky.</p>	
SWAPA	<p>Jenni Zilinski, Business Manager for SWAPA provided their association report.</p> <p>We currently have 11 full-member pilots qualified for Very Large Crude Carriers (VLCCs), but this will decrease to 10 due to an upcoming retirement. We have 3 deputies with 110,000 gross ton licenses, and one will become a full marine pilot with his VLCC endorsement in February, marking his third anniversary. There are also 3 deputies in training with 95,000 gross ton licenses; 2 are in hands-on training, and one is close to completing his training and obtaining his deputy license. By summer, we expect one pilot to transfer from AMP and 4 others to be observing, totaling 7.</p>	
AMP	<p>Captain David Arzt of Alaska Marine Pilots provided the AMP report for Western Alaska.</p> <p>We currently have eight full pilots and one deputy pilot. Additionally, one of our pilots is in training to transfer to Region 2 with SWAPA, which is expected to happen within the next</p>	

	<p>year. We also had one retiree this year who has not renewed his license. Currently, there are five individuals in the training apprentice program. Of these, we expect that two should be ready to finish their hands-on training in about a year.</p>	
Division Update	<p>Melissa Dumas, Operations Manager for the Division provided the division update and reviewed the most recent fiscal reports for the program with the board. She presented both the Fiscal Year 2024 fourth-quarter financial report and the Fiscal Year 2025 first-quarter report. Starting with the fourth quarter report, which ended on June 30, 2024, you'll see financial information above the blue line, representing the program's total revenue. To clarify, this report includes cumulative data for both foreign pleasure craft and marine pilot revenues and expenditures. For Fiscal Year 2024, the total revenue from licensing fees was \$53,590, with an additional \$742 from the general fund. In terms of expenditures, we differentiate between direct and indirect costs. The direct costs, which include personal services, totaled \$41,348. Non-investigative travel expenses, primarily for board member meetings, amounted to \$14,012. Legal services cost \$10,107, and interagency mediation added another \$2,429, bringing total non-investigative expenditures to \$76,096. For investigative costs, we spent \$8,954 on personal services related to investigations, with total investigative costs reaching \$9,295. Overall, the total expenditures amount to \$85,391.</p> <p>Due to delays and billing for legal costs and RSA services, we face some challenges with the first-quarter report. While I've included a placeholder to show the current situation, more detailed information will be available in the next reports. For total revenue, we have three closed bienniums, and we're now working on the new biennium for 2024 and 2025. In July, August, and September, there was \$6,700 in revenue from personal services, \$10,500 in service costs, \$5,750 in travel, and \$685 in investigative costs. The indirect numbers are placeholders, based on the previous year's figures. As we end the first quarter, you have about half a million dollars in the bank. This renewal period will bring in most of your revenue for the next fiscal year, so you should be in a good position.</p>	
Foreign Pleasure Craft Exemptions and 2025 Navigation Packet Approval		
	<p>MPC Carabajal provided an overview of FPC exceptions issued by the board from 2020 – 2024 and a summary of the revenue brought in by those applications. The number of vessels has been decreasing over the past few years and the vessels that have applied have been smaller than in previous years resulting on lower revenue.</p>	
Discussion:	<p>MPC Carabajal provided the list of documents required for the Pleasure Craft Exemption Navigation packet with updated print revision dates where applicable for the board to review and consider for the upcoming 2025 season. Coast Pilot's 8 and 9 have revision dates of January 2025; the tide tables and tidal tables have 2025 revision dates as well. The remaining documents in the packet have not had an updated revision since the board approved them in 2024.</p>	
Motion:	<p>Move approve the Yacht, FPC Navigation Packet for the 2025 season. (First: Sinclair; Second: Cunningham).</p>	
Discussion:	<p>With nothing to discuss, the board approved the motion via roll call vote.</p>	
Recorded Votes:	Cronk - Yes	Mew - Yes
	Cunningham - Yes	Tougas - Yes
	Sinclair - Yes	Thayer - Yes
Investigative Report:		

	<p>Investigator III Patrick Kase provided the investigative report to the board. Currently, there is one open case regarding a contested license denial that has been ongoing for some time, categorized as litigation initiated. As for closed cases, there have been four. Two were self-reported marine pilot incidents that closed with no action, as they were properly disclosed. Another was a license application review related to a previously reported vessel collision, which was also closed. The last case involved unlicensed practice, resolved with a non-disciplinary letter of advisement.</p> <p>Question from the board: Is there any indication of a timeline for the resolution of the case in litigation? A current status by the next meeting would be appreciated.</p> <p>Investigator Kase will reach out to the Dept. of Law to see if he can have an update before the next board meeting.</p>
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NOAA – Office of Coast Survey (S-100 charts, new navigation tool)

	<p>Caroline Wilkinson with NOAA’s Office of Coast Survey provided an overview of the new navigational tool, the S-100 charts to the board and association representatives. . She discussed the new S-102 products, which are rolling out in Southeast Alaska and will eventually expand to all of Alaska. As the Alaska Navigation Manager, she oversees ocean floor mapping priorities. Vessels are currently using the S-57 standard for nautical charting, set by the International Maritime Organization (IMO), but will soon transition to the S-100 standard. This change will alter how charts are displayed and how data layers are organized. ECDIS machines will start rolling out with S-100 compatibility this year, though it's unlikely you'll encounter one on a ship until after 2029, when all new systems must accept S-100 charts.</p> <p>The discussion focused on S-102, the bathymetry layer that can be toggled on and off within charts. Other interactive layers will include water levels and surface currents, with additional layers sourced from various federal and state agencies in the future. Our immediate focus is on basic electronic nautical charts, while advanced ice and weather layers are expected around 2027 or 2028.</p> <p>This initiative is part of precision navigation, which allows vessels to navigate safely and efficiently by accessing integrated data layers. The goal is to combine various navigational information—tides, charts, and weather—into a single interface, allowing you to easily toggle between layers.</p>
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Deputy Marine Pilot Candidate Interview

<p>Motion: Off Record: 10:11 a.m.</p>	<p>I, Andrew Mew, move that the Alaska State Board of Marine Pilots enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Renee Carabajal to remain and Deputy Marine Pilot candidate Captain Brett Merrill, to remain during his interview (First: Mew; Second: Sinclair).</p>	
<p>Recorded Votes:</p>	<p>Cronk - Yes</p>	<p>Mew - Yes</p>
	<p>Cunningham - Yes</p>	<p>Tougas - Yes</p>
	<p>Sinclair - Yes</p>	<p>Thayer - Yes</p>
<p>Brief Discussion: On Record: 10:41 a.m.</p>	<p>No official action was taken during the executive session.</p>	

Board Action: Deputy Marine Pilot Candidate	
Discussion:	The board approved Deputy Marine pilot licensure for Captain Brett Merrill.
Motion:	Move to approve a Deputy Marine Pilot license for 50,000 Gross Tons for Region 1 for Captain Brett Merrill - Badge #257, license #178727 (First: Cunningham; Second: Cronk).
Discussion:	With nothing to discuss, the board approved the motion via roll call vote.
Recorded Votes (roll call):	Cronk - Yes
	Mew - Yes
	Cunningham - Yes
	Tougas - Yes
	Sinclair - Yes
	Thayer - Yes
12. Schedule Future Meeting Date(s)	
Brief Discussion:	After discussion, the board decided to have their next meeting in Ketchikan, on April 16 th , 2025, with the Local Knowledge Exam on April 15 th , 2025.
Adjourn:	
Brief Discussion: Off Record at 10:52 am	Having completed all scheduled business on the agenda, the board adjourned.
Motion:	Move to adjourn (First: Mew; Second: Cunningham).
Discussion:	With nothing to discuss, the board approved the motion via roll call vote.
Recorded Votes (roll call):	Cronk - Yes
	Mew - Yes
	Cunningham - Yes
	Tougas - Yes
	Sinclair - Yes
	Thayer - Yes
Date Final Minutes Approved by the Board: ____ Meeting _____ OnBoard	

Department of Commerce, Community
and Economic Development

Division of Corporations, Business
and Professional Licensing

Board of Marine Pilots

Annual Report

Fiscal Year 2024



Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

P.O. Box 110806
Juneau, Alaska 99811-0806
Email: License@Alaska.Gov

This report is required under Alaska Statute 08.01.070(10).

**Board of Marine Pilots
FY 2024 Annual Report**

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**Board of Marine Pilots
FY 2024 Annual Report**

Board Membership (as of the Date This Report was Approved)

Date of Final Board Approval: 6/28/2024

Curtis Thayer, Edward (Ed) Sinclair, James Cunningham, Leslie (Les) Cronk, Andrew (Andy) Mew, Joseph (Joe) Tougas, Don Habeger

**Board of Marine Pilots
FY 2024 Annual Report**

Accomplishments

Over the course of the year, the board continued its work to establish, audit and enforce the standard as set in Alaska Statute 08.62 to:

- Ensure that persons entering the practice meet rigorous standards of competency, and maintain such standards during their practice;
- Assist the public in the knowledge of who is licensed
- (<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofMarinePilots.aspx>);
- Approve the standards by which pilot organizations are operated and trainees are selected;
- Approve or disapprove rates for pilotage services;
- Ensure that drug and alcohol testing is compliant;
- Ensure that sufficient pilots are available to provide service;
- Vessels subject to pilotage have a licensed pilot while transiting compulsory waters; and
- Educate the public about the statutes and regulations governing marine pilotage in Alaska.

The board reviewed, updated, and published the foreign pleasure craft packet for 2024. The board also maintained its review of applications for pleasure craft of foreign registry seeking exemption from pilotage for vessels between 65 feet and 175 feet. The board approves pilotage exemptions if the requesting vessel meets the exemption requirements in 12 AAC 56.115. For FY 2024, the board approved 13 applications for exemption from pilotage requirements for foreign pleasure crafts. Foreign pleasure craft exemptions generated \$40,700 in FY 2024.

The board approved licenses for nine Deputy Marine Pilots and seven Marine Pilots. Core and Local Knowledge exams were administered to 14 total candidates.

The board updated the Core and Local Knowledge Exams while transitioning to a new testing software system.

Lucas Hasenbank and Richard Harris completed their terms on the board. Both seats have been filled and the board is currently fully staffed.

Investigations – In FY 2024 four new investigations were opened, and four investigations were closed. Two cases remain open.

**Board of Marine Pilots
FY 2024 Annual Report**

Activities

The board has a current regulations project in process with a proposal to amend 12 AAC 56.080(e) to change the amount of piloting experience required of a Deputy Marine Pilot during the preceding licensing period for renewal, to meet the board's original intent when it was created. The same regulation project includes a proposal to amend 12 AAC 56.070(a) to remove an outdated examination reference, and remove the requirement of examinations to be offered at a meeting of the board. Lastly, included in the same regulations project are proposals to amend multiple sections of 12 AAC 56.025 to amend requirements to allow applicants additional time to submit and complete applications and the application requirements. This will allow for faster processing times.

The board has a current regulations project in process with a proposal to to amend 12 AAC 56.028 to allow license candidates the option to finish certain training requirements at a manned model facility.

The board met four times during fiscal year 2024:

- July 12, 2023, via teleconference
- October 11, 2023, in Anchorage
- January 25, 2024, in Anchorage
- April 24, 2024, in Juneau

During these quarterly meetings, the board had participation from NOAA (presentation on charting), CLIA/CLAA (reports on cruise ship season and outlook for next season), and all three of the state pilot associations (association reports from AMP, SEAP, SWAPA).

The board continued to support association bylaw and training program amendments while ensuring changes comport with statute and regulation.

**Board of Marine Pilots
FY 2024 Annual Report**

Needs

The board is seeking information about the impact that Alternative Planning Criteria (APC) has in the state and possible conflicts with state pilotage regulations. SWAPA highlighted several issues with vessels being given navigation direction without the input of state licensed pilots, jeopardizing navigation safety. Once fully understood, the board will work to include the pilot associations in the APC.

The board needs the division to remove the Big Game Commercial Services Board from the MPC's job duties and replace it with another board that is not as active.

The board is in a renewal year and is expecting to begin the renewal process in October.

Department of Commerce, Community
and Economic Development

Division of Corporations, Business
and Professional Licensing

Board of Marine Pilots

Annual Report

Fiscal Year 2025



Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

P.O. Box 110806
Juneau, Alaska 99811-0806
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This report is required under Alaska Statute 08.01.070(10).

FY 2025 Annual Report

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**[Board of Marine Pilots
FY 2025 Annual Report**

Board Membership *(as of the Date This Report was Approved)*

Date of Final Board Approval: [Click or tap to enter a date.]

Chair Curtis Thayer, Captain Edward (Ed) Sinclair, Captain James Cunningham, Leslie (Les) Cronk, Andrew (Andy) Mew, Joseph (Joe) Tougas, Don Habeger

**[Board of Marine Pilots
FY 2025 Annual Report**

Accomplishments

Over the course of the year, the board continued its work to establish, audit, and enforce the standard as set in Alaska Statute 08.62 to:

- Ensure that persons entering the practice meet rigorous standards of competency, and maintain such standards during their practice;
- Assist the public in the knowledge of who is licensed
- (<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofMarinePilots.aspx>);
- Approve the standards by which pilot organizations are operated and trainees are selected;
- Approve or disapprove rates for pilotage services;
- Ensure that drug and alcohol testing is compliant;
- Ensure that sufficient pilots are available to provide service;
- Vessels subject to pilotage have a licensed pilot while transiting compulsory waters; and
- Educate the public about the statutes and regulations governing marine pilotage in Alaska.

The board reviewed, updated, and published the foreign pleasure craft navigation packet for 2025. The board also maintained its review of applications for pleasure craft of foreign registry seeking exemption from pilotage for vessels between 65 feet and 175 feet. The board approves pilotage exemptions if the requesting vessel meets the exemption requirements in 12 AAC 56.115. For FY 2025, the board approved ___ applications for exemption from pilotage requirements for foreign pleasure crafts. Foreign pleasure craft exemptions generated \$40,700 in FY 2024.

The board approved licenses for ___ Deputy Marine Pilots and ___ Marine Pilots. Core and Local Knowledge exams were administered to ___ total candidates.

Investigations – for FY 2025, ___ new investigations were opened and ___ investigations were closed. ___ Cases remain open.

**[Board of Marine Pilots
FY 2025 Annual Report**

Activities

The board has a current regulations project in process with a proposal to amend 2 regulations.

- I. Amendment of 12 AAC 56.500(a) amends the language for VLCC endorsement required for dock/undock vessels
- II. Amendment of 12 AAC 56.080(c) amends the regional training requirements for Deputy Marine Pilots in Region 3; Western Alaska

The board met four times during fiscal year 2025:

- July 23, 2024, via teleconference
- October 24, 2024, via teleconference
- January 29, 2025, in Anchorage
- April 16, 2025, in Ketchikan

During these quarterly meetings, the board had participation from NOAA (presentation on charting), CLIA/CLAA (reports on cruise ship season and outlook for next season), and all three of the state pilot associations (association reports from AMP, SEAP, SWAPA).

The board continued to support association bylaws and training program amendments while ensuring changes comport with statutes and regulations.

**[Board of Marine Pilots
FY 2025 Annual Report**

Needs

[Click or tap here to enter text. ("Needs" include but are not limited to changes to statutes, changes to regulations, trainings, board seats to be filled, executive administrator for the board, additional staff, travel to certain conferences, support, etc. Highly recommend also including the "why" for each listed need.)]

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Board of Marine Pilots**



Pilot Association Reports

The board chair shall call upon each association for a representative to provide a report to the board.

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Board of Marine Pilots**



Regulations

Alaska Marine Pilots have proposed a regulations amendment for
12 AAC 56.080

Proposal to amend Regulation change submitted to Marine Pilot Coordinator on March 010, 2025 by Alaska Marine Pilots, Region 3.

Chapter 56. Board of Marine Pilots

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted.)

Proposed changes to **12 AAC 56.028** are as follows:

12 AAC 56.080. Regional Requirements For Deputy Marine Pilots License.

(c) Western Alaska Region - An applicant for a deputy marine pilot license in the Western Alaska Region must possess a valid United States Coast Guard license with an endorsement of first class pilotage without tonnage restrictions for the region as specified in the regional training program approved by the board in 12 AAC 56.035. An applicant shall meet the requirements for supervised movements in the regional training program approved by the board, including

(1) completion of 90 supervised movements in active ports throughout the region, including

(A) Dutch Harbor/Captains Bay - **30 dockings and 30 undockings** [25 DOCKINGS AND 25 UNDOCKINGS] as follows:

(i) 10 of the dockings and 10 of the undockings must be performed within the period beginning October 1 and ending April 1;

(ii) 10 of the dockings and 10 of the undockings must be performed at night;

(iii) no more than 40 percent of the dockings and 40 percent of the undockings may be made under the supervision of the same training pilot;

(iv) a minimum of **15 of the dockings and 15 of the undockings** [10 DOCKINGS 10 UNDOCKINGS] in Dutch Harbor;

(B) in addition to the dockings and undockings required under (A) of this paragraph, **5 dockings and 5 undockings** [10 DOCKINGS AND 10 UNDOCKINGS] performed at any combination of outports within the region in accordance with the regional training program approved by the board;

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Board of Marine Pilots**



Division Update

Division staff will provide an update and review of the most recent fiscal report(s) for the program.

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Summary of All Professional Licensing
Schedule of Revenues and Expenditures

Board of Marine Pilots and Foreign Pleasure Craft	FY 18	FY 19	Biennium	FY 20	FY 21	Biennium	FY 22	FY 23	Biennium	FY 25	
										FY 24	1st & 2nd QTR
Revenue											
Revenue from License Fees	\$ 91,150	\$ 206,450	\$ 297,600	\$ 86,250	\$ 201,210	\$ 287,460	\$ 112,933	\$ 134,600	\$ 247,533	\$ 53,590	\$ 61,300
General Fund Received					\$ -	-	\$ 2,763	\$ 1,126	3,889	\$ 742	\$ -
Allowable Third Party Reimbursements	-	-	-	\$ -	\$ -	-	\$ -	\$ -	-	\$ -	\$ -
TOTAL REVENUE	\$ 91,150	\$ 206,450	\$ 297,600	\$ 86,250	\$ 201,210	\$ 287,460	\$ 115,696	\$ 135,726	\$ 251,422	\$ 54,332	\$ 61,300
Expenditures											
Non Investigation Expenditures											
1000 - Personal Services	83,020	78,538	161,558	70,082	52,807	122,889	32,141	59,404	91,545	41,348	19,695
2000 - Travel	14,158	8,709	22,867	7,442	-	7,442	2,323	14,074	16,397	14,012	-
3000 - Services	3,398	4,919	8,317	3,687	6,437	10,124	10,038	5,655	15,693	19,161	13,699
4000 - Commodities	195	702	897	1,805	-	1,805	1,543	191	1,734	1,575	-
5000 - Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Non-Investigation Expenditures	100,771	92,868	193,639	83,016	59,244	142,260	46,045	79,324	125,369	76,096	33,394
Investigation Expenditures											
1000-Personal Services	9,360	14,528	23,888	295	552	847	3,253	8,669	11,922	8,954	826
2000 - Travel		1,341	1,341	-	-	-	-	-	-	-	-
3023 - Expert Witness	-	200	200	-	454	454	-	-	-	-	-
3088 - Inter-Agency Legal	795	33	828	-	457	457	-	341	341	341	-
3094 - Inter-Agency Hearing/Mediation	-	87	87	-	-	-	-	410	410	-	-
3000 - Services other		5	5	-	15	15	7	16	23	-	-
4000 - Commodities	-	-	-	-	-	-	-	-	-	-	-
Total Investigation Expenditures	10,155	16,194	26,349	295	1,478	1,773	3,260	9,436	12,696	9,295	826
Total Direct Expenditures	110,926	109,062	219,988	83,311	60,722	144,033	49,305	88,760	138,065	85,391	34,220
Indirect Expenditures											
Internal Administrative Costs	13,970	13,964	27,934	9,457	7,152	16,609	6,190	11,005	17,195	7,367	3,684
Departmental Costs	14,865	16,624	31,489	8,659	7,511	16,170	6,403	8,068	14,471	8,384	4,192
Statewide Costs	10,324	9,685	20,009	9,272	7,323	16,595	4,448	7,403	11,851	4,869	2,435
Total Indirect Expenditures	39,159	40,273	79,432	27,388	21,986	49,374	17,041	26,476	43,517	20,620	10,311
TOTAL EXPENDITURES	\$ 150,085	\$ 149,335	\$ 299,420	\$ 110,699	\$ 82,708	\$ 193,407	\$ 66,346	\$ 115,236	\$ 181,582	\$ 106,011	\$ 44,531
Cumulative Surplus (Deficit)											
Beginning Cumulative Surplus (Deficit)	\$ 305,082	\$ 246,147		\$ 303,262	\$ 278,813		\$ 397,315	\$ 446,665		\$ 467,155	\$ 415,476
Annual Increase/(Decrease)	(58,935)	57,115		(24,449)	118,502		49,350	20,490		(51,679)	16,769
Ending Cumulative Surplus (Deficit)	\$ 246,147	\$ 303,262		\$ 278,813	\$ 397,315		\$ 446,665	\$ 467,155		\$ 415,476	\$ 432,245
Statistical Information											
Number of Licenses for Indirect calculation	152	132		124	138		146	163		135	
Additional information:	<ul style="list-style-type: none"> • General fund dollars were received in FY21-FY24 to offset increases in personal services and help prevent programs from going into deficit or increase fees. • Most recent fee change: Fee reduction FY23 • Annual license fee analysis will include consideration of other factors such as board and licensee input, potential investigation load, court cases, multiple license and fee types under one program, and program changes per AS 08.01.065. 										

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Appropriation Name (Ex)	Summary of All Professional Licensing
Sub Unit	(All) res
PL Task Code	MAR1

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)			Grand Total
	1000 - Personal Services	3000 - Services	4000 - Commodities	
1011 - Regular Compensation	11,284.28			11,284.28
1021 - Allowances to Employees	42.45			42.45
1023 - Leave Taken	1,086.84			1,086.84
1028 - Alaska Supplemental Benefit	758.51			758.51
1030 - Public Employee's Retirement System Defined Contribution	648.43			648.43
1034 - Public Employee's Retirement System Defined Cont Health Reim	336.30			336.30
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	102.60			102.60
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	2,223.18			2,223.18
1040 - Group Health Insurance	3,309.71			3,309.71
1041 - Basic Life and Travel	0.59			0.59
1042 - Worker's Compensation Insurance	66.60			66.60
1047 - Leave Cash In Employer Charge	285.96			285.96
1048 - Terminal Leave Employer Charge	197.75			197.75
1053 - Medicare Tax	175.26			175.26
1077 - ASEA Legal Trust	1.03			1.03
1079 - ASEA Injury Leave Usage	0.51			0.51
1080 - SU Legal Trst	0.35			0.35
3055 - Inspections/Testing		5,750.00		5,750.00
3088 - Inter-Agency Legal		2,270.96		2,270.96
3094 - Inter-Agency Hearing/Mediation		5,678.40		5,678.40
4002 - Business Supplies			-	-
Grand Total	20,520.35	13,699.36	-	34,219.71

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Board of Marine Pilots**



Investigations

The assigned investigator(s) for the Board of Marine Pilots will provide a report of investigative matters since the last scheduled board meeting.

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Board of Marine Pilots**



Executive Session - Deputy Marine Pilot Candidate Interview(s)

The Board shall enter executive session to conduct interviews with each Deputy Marine Pilot Candidate.

No action will be taken during executive session.

State of Alaska

2025 HOLIDAY CALENDAR

State Holidays

Date	Holiday
01/01/2025	New Year's Day
01/20/2025	MLK Jr.'s Birthday
02/17/2025	Presidents' Day
03/31/2025	Seward's Day
05/26/2025	Memorial Day
06/19/2025	Juneteenth Day
07/04/2025	Independence Day
09/01/2025	Labor Day
10/18/2025	Alaska Day (observed 10/17/2025)
11/11/2025	Veterans' Day
11/27/2025	Thanksgiving Day
12/25/2025	Christmas Day

Please refer to appropriate collective bargaining unit agreement for more information regarding holidays.

 Holiday



JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	

AUGUST

S	M	T	W	T	F	S
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MARCH

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

APRIL

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19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

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19	20	21	22	23	24	25
26	27	28	29	30	31	

MAY

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JUNE

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**State of Alaska
Department of Commerce, Community &
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Board of Marine Pilots**



Adjourn, Lunch and Board Tour of Ketchikan Docks

The Board shall will adjourn the meeting once all business on the agenda has been completed.

There is a scheduled, unhosted, lunch break from 11:30 am - 1:45 pm.

The Board has a scheduled tour of the Ketchikan Dock with Docks and Harbors staff from the City of Ketchikan. Members of the public are invited to attend. A quorum of the board may or may not attend the tour but NO board business will be conducted during this tour. This is purely educational and to show support to the dock staff as the 2025 cruise season starts 4/17/2025 with the arrival of the 1st cruise ship in the Ketchikan harbor.