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3 **State of Alaska**  
4 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT**  
5 **DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING**  
6 **BOARD OF MARITAL AND FAMILY THERAPY**  
7 **Minutes of the meeting January 9, 2025**

8  
9 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS  
10 44.62, Article 6, a scheduled meeting of the Board of Marital and Family Therapy originated from  
11 Anchorage, this meeting was held via Zoom.

12  
13  
14 The Chair called meeting to order at 1:02 pm.

15  
16 **Agenda Item - Roll Call**

17 **Board Members Present Constituting a Quorum**

18 Noah Shields

19 Shawnmarie Carpenter

20 Richard Clampitt

21 Kayla Green

22  
23 **Division Staff Present**

24 Glenn Saviers

25 Jeanne Pace

26 Amberly Northcutt

27 Marlo Adams

28 Stefanie Davis

29  
30 **Board Members Absent**

31 None

32  
33 **Members of Public Present**

34 Matt Harvey

35  
36 **Agenda Item - Ethics Disclosure**

37 The Board had no ethical issues to report.

38

39 **Agenda Item - Review/Approve Agenda**

40

41 **In a motion duly made by Kayla Green, seconded by Richard Clampitt with unanimous**  
42 **consent, it was resolved to accept the January 9, 2025, agenda as presented.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

43

44 **Agenda Item - Proposed Statutes Update Discussion**

45 The Board discussed creating a senior license. The deputy director suggested setting criteria for this  
46 license in regulation rather than in statutes.

47

48 Proposed criteria for the senior license regulation were shared with the Board.

49

50 **In a motion duly made by Shawnmarie Carpenter, seconded by Richard Clampitt with**  
51 **unanimous consent, it was resolved to approve the following statutes language for the**  
52 **proposed senior license (a)The Board may create a senior marital and family therapy license**  
53 **for Alaska residents who are 60 years of age or older and meet requirements set by the Board**  
54 **in regulation. (b)The scope of a license under (a) of this section may be established by the**  
55 **Board in regulation.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

56

57 **In a motion duly made by Richard Clampitt, seconded by Shawnmarie Carpenter with**  
58 **unanimous consent, it was resolved that the Board plans to seek legislative sponsorship for**  
59 **the proposed senior license.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

60

61 **In a motion duly made by Shawnmarie Carpenter, seconded by Richard Clampitt with**  
62 **unanimous consent, it was resolved to approve Kayla Green as point person and Noah Shields**  
63 **as secondary point person to speak on behalf of the Board regarding the proposed senior**  
64 **license.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			

Kayla Green	X			
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65  
66 The Board discussed adding a definition for the purpose of clarifying what jurisdiction means.

67  
68 **In a motion duly made by Shawnmarie Carpenter, seconded by Richard Clampitt with**  
69 **unanimous consent, it was resolved to approve a definition of jurisdiction to include other**  
70 **states or territories in the United States and to update the regulations to indicate the same**  
71 **definition anywhere that the word jurisdiction is mentioned in reference to licenses issued by**  
72 **other jurisdictions.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

73  
74 The Board discussed the need to know if an applicant has had disciplinary action on a license from  
75 another US state or US territory when applying for licensure in the state of Alaska. This discussion  
76 included those applicants applying by examination.

77  
78 **In a motion duly made by Shawnmarie Carpenter, seconded by Richard Clampitt with**  
79 **unanimous consent, it was resolved to approve the addition of a subsection to AS 08.63.210(a)**  
80 **Grounds for imposition of disciplinary sanctions (9)Has had a license or certificate to practice**  
81 **marital and family therapy in another state or territory of the United States denied,**  
82 **suspended, revoked, surrendered while under investigation for an alleged violation,**  
83 **restricted, limited, conditioned, placed on probation, or otherwise disciplined.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

84  
85 **In a motion duly made by Shawnmarie Carpenter, seconded by Richard Clampitt with**  
86 **unanimous consent, it was resolved to approve the addition of a subsection to AS 08.63.100(a)**  
87 **Qualifications for license to practice. (4) If the person has ever been licensed to practice**  
88 **marital and family therapy in another state or territory of the United States, arranges for**  
89 **verification of licensure to be provided to the Board.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

90  
91 **In a motion duly made by Shawnmarie Carpenter, seconded by Richard Clampitt with**  
92 **unanimous consent, it was resolved that the Board plans to seek legislative support for the**  
93 **changes to AS 08.63.210(a) and AS 08.63.100(a) which were approved.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

94

95 **In a motion duly made by Kayla Green, seconded by Shawnmarie Carpenter with unanimous**  
 96 **consent, it was resolved to approve Richard Clampitt and Shawnmarie Carpenter in addition**  
 97 **to Kayla Green and Noah Shields to speak on behalf of the Board regarding these statute**  
 98 **projects AS 08.63.210(a) and AS 08.63.100(a).**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

99

100 **Agenda Item - Regulations**

101 The Board determined that a motion was needed to capture the intent of regulation discussion from  
 102 the last Marital and Family Therapy Board meeting.

103

104 **In a motion duly made by Shawnmarie Carpenter, seconded by Richard Clampitt with**  
 105 **unanimous consent, it was resolved to initiate a regulation project to align regulation**  
 106 **language and clarify examination processes as worded in regulation by approving the**  
 107 **following language for public comment unless substantive changes are made by the**  
 108 **regulation specialists or the department of law: 12 AAC 19.320. The wording for “course work”**  
 109 **throughout. Additionally, I propose to repeal 12 AAC19.320(b)(2) and (3), and to amend 12 AAC**  
 110 **19.110(g) to read: To be scheduled for and take an examination, an applicant must meet the**  
 111 **requirements of this section. An individual approved by the Board under AS 08.63.110 for a**  
 112 **license for supervised practice may schedule and take the Professional Examination Service’s**  
 113 **Examination in Marital and Family Therapy by requesting a test number from the division**  
 114 **through email.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

115

116

117 **Agenda Item - Tabled Applications/CE Courses**

118 This item was tabled for the next Marital and Family Therapy meeting. Division staff to reach out to  
 119 the organization and request updated applications that reflect accurate number of hours provided  
 120 in the syllabus and correct testing time, not to exceed actual exam time.

121

122 **In a motion duly made by Richard Clampitt, seconded by Kayla Green with unanimous**  
 123 **consent, it was resolved to adjourn the January 9, 2025, meeting at 2:59 pm.**

<b>Board Member</b>	<b>Approve</b>	<b>Deny</b>	<b>Recuse</b>	<b>Absent</b>
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			

124

<p>Date Final Minutes Approved by the Board:</p> <p><input type="checkbox"/> Meeting      <input checked="" type="checkbox"/> Onboard</p>	<p>January 24, 2025</p>
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