

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF OCCUPATIONAL LICENSING  
BOARD OF CERTIFIED DIRECT-ENTRY MIDWIVES**

**MINUTES OF MEETING**

**MARCH 3 – 4, 2005**

By authority of AS 08.65.020 and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Certified Direct-Entry Midwives was held on March 3 – 4, 2005 in Conference Room C on the 9<sup>th</sup> floor of the State Office Building at 333 Willoughby Avenue, Juneau, Alaska.

**Thursday, March 3, 2005**

**Agenda Item 1**

**Call to Order/Roll Call**

The meeting was called to order by Dana Brown, CDM, Chair at 9:15 a.m.

Present, constituting a quorum of the board, were:

Mark Richey, MD  
Dana Brown, CDM, Chair  
Martha Linden, CNM  
Mila Cosgrove, Public Member

Staff Present was:

Steve Snyder, Licensing Examiner

Public Present was:

Sharon Evans, CDM, Representing MAA  
Holly Steiner, CDM

**Agenda Item 2**

**Public Comment**

There was no public comment.

**Agenda Item 3**

**Review/Amend Agenda**

Dr. Richey reported that he was scheduled to fly to New York on Business and had to leave the meeting at noon Friday. Mila Cosgrove reported that she had to attend a very important teleconference Friday at 8:00 a.m. and that it would be complete by 9:00 a.m.

The board agreed to continue the next day of the meeting starting at 9:00 a.m.

The first Item on the agenda for Friday, "Certificate Renewal" had not been assigned an Item number. It was assigned 8.5.

"CE Audit Review" was added to the agenda under Item 8.5.

On a motion by Cosgrove seconded by Linden and carried unanimously it was

**Resolved to approve the agenda as amended.**

#### **Agenda Item 4**

#### **Review/Approve Minutes**

After review and on a motion by Richey seconded by Linden and carried unanimously it was

**Resolved to approve the minutes of the meeting held August 26 – 27, 2004.**

#### **Agenda Item 5**

#### **Regulations**

##### **I.V. Certification and Group B Strep Treatment by I.V. Certification as a requirement for Licensure by Credentials.**

The board had previously adopted regulations allowing licensees to treat Group B Strep. To ensure that licensees are competent to treat Group B Strep through the use of an intravenous drip, regulations requiring certification courses in both the use of I.V. drip and treatment of Group B Strep by I.V. were adopted. The new certifications are now required of applicants for license by examination but not of those applicants applying by credentials.

The board reviewed a proposed regulation change for 12 AAC 120(b)(4) and made changes in ink on the draft. The changes separated the BLS certification requirement with the Neonatal Resuscitation Certification requirement changing:

- 1) (A) to (A) and (B)
- 2) (B) to (C)
- 3) (C) to (D)
- 4) Adding (E) a new subsection stating that "The board may accept a program found to be equivalent to any of those listed in (A) through (D) of this section.

The board also amended 12 AAC 14.110(b)(5) to read exactly like 12 AAC 14.120(b)(4) as amended.

The board also changed the proposed draft of 12 AAC 14.210(g) striking out “program approved” and adding in its place “school of midwifery accredited.”

On a motion by Cosgrove seconded by Linden and carried unanimously it was

**Resolved to approve the amendments of 12 AAC 14.110 (b) 5 and 12 AAC 14.120(b)(4), and the addition of 12 AAC 14.210(g) as discussed and written on the draft held by the licensing examiner. (attached to minutes).**

The board asked that these be public noticed and that the public notice be mailed to all licensed midwives and apprentices.

## **Agenda Item 6**

### **Academic Program Approval**

The board has struggled for quite some time now with granting preapproval to programs of study claiming to be in compliance with 12 AAC 14.200(a). Regardless of a program sponsor showing that all items in 12 AAC 14.200(a) are covered, the board could not be certain of how thorough the programs were and how well they taught the students. Also the Midwifery Education Accreditation Council (MEAC) has proven that they are qualified to do that job.

The board determined that they would keep their list of previously approved programs and would continue to review programs on a case by case basis until January 1, 2007. Beginning with that date applicants who apply for certification by examination who have not completed a MEAC accredited or board approved program would not qualify for certification. Each program on the board’s list of non-MEAC accredited programs would be reviewed by the board every two years and would be dropped if found to be out of compliance with 12 AAC 14.200(a).

10:40 a.m.

Recess

10:55 a.m.

Reconvene

Those courses on the current list are:

1. Via Vita project Midwifery Curriculum
2. In the Garden Midwifery Course of Study
3. Ancient Arts Institute’s Course of Study

The board discussed adding HOWS, Hands on Work Shop, which is a course of study previously taken by a current licensee, and approved. HOWS was also taken by a current apprentice, Verna Isham, who wrote a letter asking the board to approve her course of study.

The board reviewed two requests by apprentice midwives to approve the courses of study they had taken; Verna Isham and Amy Reedy-Huffman.

Ms. Reedy-Huffman had taken courses at Sage Femme in 1996-97 when it was accredited by MEAC but she had not completed the program. She had also taken a few courses at Birthing Way Midwifery School.

The board determined that a representative for each of the previously approved programs would be interviewed at a board meeting once every two years. Mila Cosgrove agreed to draft an interview questionnaire for review at the next meeting. Once approved the questionnaire would be sent to the representative along with instructions and a schedule time for the interview.

The board reviewed a draft showing changes to 12 AAC 14.200(b) and (e) along with a statement that the board will continue to approve courses of study that are not MEAC approved or on the list, up to January 1, 2007 on a case by case basis.

On a motion by Cosgrove seconded by Richey and carried unanimously it was

**Resolved to amend 12 AAC 14.200(b) and (e) as presented with a grace period up to January 1, 2007 as discussed. The board approved this change for public notice and requested that the public notice be mailed to all midwives and apprentices.**

On a motion by Cosgrove seconded by Linden and carried unanimously it was

**Resolved that beginning when these regulations are effective, the board will require all non-MEAC courses that have been approved by the board to come before the board biennially for review of the course.**

The Licensing Examiner agreed to update the boards list of approved courses to include the three board approved courses and all of the MEAC approved courses and schools.

11:45 a.m.

Lunch Recess

1:05 p.m.

Reconvene

For Verna Isham's request the board agreed to accept the HOWS program for her course of study.

The board determined that Ms. Reedy-Huffman had not completed a course of study. She had completed 1 of 2 years of study at Sage Femme and only 2 courses at Birthing Way. The board agreed that with her experience she could probably complete the Via Vita course relatively quickly.

The board asked the licensing examiner to write to both of these applicants and explain the proposed regulation and inform them of the board decision. Ms. Reedy-Huffman should be advised to choose an approved course of study.

#### **Agenda Item 7**

#### **Investigative Report**

The board reviewed and accepted the written investigative report. No action was taken.

#### **Agenda Item 8**

#### **Applications for Certification**

The board reviewed the application of Susan K. Terwilliger.

Ms. Terwilliger had applied for certification by credentials which means she must have a current license in another state. Her Texas license expired February 28, 2005. Since her application was complete and ready for review before the Texas license expired she is not required to renew her Texas license in order to qualify in Alaska.

It was noted that she had obtained CE in excess of the number of hours required for licensure however the board was not able to determine that she had at least 4 hours in pharmacology even though pharmacology was obviously taught in some of the courses she had.

On a motion by Cosgrove, seconded by Richey and carried unanimously it was

**Resolved to approve Susan K. Terwilliger for certification subject to verification from program sponsors that at least 4 hours in pharmacology were included in the courses she obtained. If this could not be accomplished the board would accept an additional 4 hours of CE in pharmacology. Either of those options must be submitted to the board by April 30, 2005. After that date she would need to provide proof of a current license in Texas and provide proof that she meets all other requirements in effect at the time.**

## **Agenda Item 8.5**

### **License Renewal Review**

The board reviewed all renewal applications for completeness, specifically to see that the open book self study programs had been completed. Of all self study programs, one was found incomplete. All others were signed off as complete for 2 hours of CE credit.

There was a discussion in regards to allowing CE credit for the required I.V. Therapy and Group B Strep certifications. These two certifications are required for license renewal however the Midwives Association of Alaska also gives 10 hours of CE credit with 4 hours credit in pharmacology for these two courses.

As it stands these two courses provide ½ of the CE requirement and 100% of the pharmacology CE requirement.

After discussion it was determined that the board did not intend for licensees to be able to claim CE for these courses. However, they could not disallow CE credit that was awarded by an approved sponsor. It was the consensus to allow CE credit for these certifications and to raise the CE requirement for license renewal to 30 hours with 6 of those in pharmacology.

On a motion by Cosgrove seconded by Richey and carried unanimously it was

**Resolved to raise the continuing education requirement to 30 hours per biennium to include 6 hours of CE in pharmacology. It was noted to change 12 AAC 14.420(a) and (a)(1) and any other regulation that may need changing in order to make this change. This change was approved for public notice with mail out to all midwives and apprentices.**

### **Audit Review**

Of 3 licenses randomly selected for audit only 1 renewed their license. The board reviewed the CE and Birth documentation submitted by Judy Davidson.

This was tabled as the documents went around the table for review and the meeting moved on.

### **Agenda Item 9**

#### **Peer Review**

The board discussed the proposed monthly report of the Peer Review Committee (PRC) to the board regarding chart reviews done as a result of emergency transport or unusual incident per 12 AAC 14.900 (c)(3). The board reviewed the report forms. The license examiner reported that the forms had been sent to the PRC and there were questions as to the confidentiality of the requested information. After discussion it was agreed that it was not necessary for the PRC to report monthly and the board could request information from the PRC on an “as needed” basis. This Item was dropped.

#### **Audit (continued)**

After review of the documents and on a motion by Linden seconded by Richey and carried unanimously it was

**Resolved to approve the audited CE of Judy Davidson.**

This completes the audit for the 2005-06 license renewal.

### **Agenda Item 10**

#### **Annual Report**

The board reviewed and amended their goals and objectives for the FY 05 annual report. Mila Cosgrove agreed to write the report and submit it for board review at the August 2005 meeting.

### **Agenda Item 11**

#### **Budget Report**

The board reviewed and accepted the budget report.

### **Agenda Item 13**

#### **National Meeting**

The Midwives Association of North America MANA Meeting is scheduled for September 30 through October 2, 2005. In order to save money the board elected not to send any board members.

**Agenda Item 12**

**Ethics Reporting**

All members reported that they had no ethics violations or potential violations to report.

**Agenda Item 14**

**Miscellaneous Correspondence**

The board reviewed a letter from Deborah Schneider CDM who trains midwives in a number of certification courses such as BLS, NRP, Strep B, I.V. Therapy, PALS. The point made in her letter was that there is more than 1 certification course that covers the core competencies covered in the BLS course given by the American Heart Association and that both the PALS (Pediatric Advanced Life Support Program) and the ACL (Advanced Cardiac Life Support Program) Certification include both the NRP, Neonatal Resuscitation Program Certification and the BLS, Basic Life Support for the Health Care Provider Program. The board reviewed charts showing the equivalence of such programs. These facts had been discussed during the review of proposed regulation amendment 12 AAC 14.120 (b)(4) and 12 AAC 14.110 (b)(5), where the board approved amendments to accept equivalent certification programs.

**Agenda Item 15**

**Sign Certificates/Schedule Meetings**

The certificates were signed and the meetings were scheduled as follows:

August 25 – 26, 2005      Anchorage  
February 23 – 24, 2006      Juneau

It was noted that the next meeting would be scheduled for 1 day if the agenda permitted.

4:15 p.m.

Recess

**Friday, March 3, 2005**

The meeting was called back to order at 9:15 a.m. Present constituting a quorum of the board were:

Dana Brown CDM, Chair  
Martha Linden, CNM  
Mila Cosgrove, Public Member

Staff present was Steven B. Snyder, Licensing Examiner.

Public present was Holly Steiner, CDM.



**Agenda Item 8**

**Applications for Certification (continued)**

Marissa Ridgeway had submitted an application for license by credentials. The 10 births submitted took place prior to the 24 months previous to receipt of her application. She had included a letter stating that she graduated from Seattle Midwifery School in April 2003 and that they did not keep records of the student's births after graduation hence she was unable to document births in March or April 2003. She asked the board to accept her transcript as documentation that she had met the clinical experience requirement for license by credentials.

The board called Seattle Midwifery School and spoke with Annie Moffat, Assistant Director. Ms. Moffat insured the board that they did have the birth records and gave details of the schools requirement for continuity of care clients.

The board determined that Ms. Ridgeway could apply for license by examination and would be required to list all of her births on part I of the clinical experience form. Part III of the clinical experience form could be signed by the director or assistant director of the school to verify the births listed.

She would also need to submit proof of all other requirements for licensure by examination including I.V. Certification and Group B Strep Treatment Certification.

The board having no further business to conduct adjourned the meeting at 10:07 a.m.

Respectfully Submitted:

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Steven B. Snyder, Licensing Examiner

Approved:

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Dana Brown, CDM, Chair

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Date