

DRAFT

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS, AND PROFESSIONAL LICENSING
THE STATE OFFICE BUILDING-333 WILLOUGHBY STREET
CONFERENCE ROOM A, JUNEAU, ALASKA 99811

BOARD OF NURSING
MEETING MINUTES

APRIL 2-4, 2008

By authority of AS 08.01.070(2) and in compliance with the professions of AS 44.62, Article 6, a meeting of the Board of Nursing was held in the State Office Building, 333 Willoughby Street, Conference Room A, Juneau, Alaska.

Wednesday, April 2, 2008

Agenda Item 1 CALL TO ORDER

Cathy Giessel, ANP, Chairperson, called the meeting to order at 9:02 a.m.

Roll Call

Those present, constituting a quorum were:

Cathy Giessel, ANP, Chairperson, Anchorage
Beth Farnstrom, RN, Anchorage
Joanne Smith, Public Member, Wasilla
Denise Ekstrom, ANP, RN, Anchorage
Terri Olson, MSN, RN, Nurse Educator, Anchorage
JoAnne Bell-Graves, Public Member, Juneau

Absent:

Agnes Jack, LPN, Kotzebue

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

Nancy Sanders, PhD, RN, Executive Administrator

In attendance telephonically:

Robert Harrington, Investigator
Ken Wiemer, Investigator

Review of Agenda

Agenda approved as written by unanimous consent.

Introductions

Introduction and welcome to the newest Board of Nursing member, Denise Ekstrom.

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No other guests were present at this time.

Ethics Report

The Board members in attendance reported no ethics violations in the time period between the December 2007 Board of Nursing meeting and today.

Agenda Item 2

Consent Agenda

Items removed from the Consent Agenda were:

D. Executive Administrator's Report- will be addressed on Friday, April 4 with agenda Item #7

G. Budget Update- will be addressed on Friday, April 4 with agenda Item #7.

Consent agenda items: A. Review of Minutes, December 5-7, 2007 with spelling corrections and February 14, 2008 teleconference meeting, and items B, C, E, F and H were adopted by unanimous consent.

The Board recessed for a break at 9:12 a.m. to review materials distributed this morning.

The Board reconvened from break at 9:23 a.m.

Agenda Item 3

ADJUDICATION

A & B Probation Report/Investigative/Litigation Report

On a motion duly made by JoAnne Bell-Graves, seconded by Joanne Smith, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska, enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing the cases and reports presented by the investigative team.

The Board entered into executive session at 9:24 a.m.

The Board came out of executive sessions at 10:34 a.m.

On a motion duly made by Beth Farnstrom, and seconded by JoAnne Bell-Graves, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska denies the Application for Reinstatement for Thomas David Herwick, Case

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No. 2300-04-003, on the grounds of 08.68.270 (7) and 12 AAC 44.770 (1), (5) and (10).

On a motion duly made by Jo Ann Bell-Graves, and seconded by Beth Farnstrom, and carried Yea 4 and Nay 1, it was

RESOLVED that the Board of Nursing for the State of Alaska having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Annie T. Janes, Case No. 2300-04-030, RN license no. NUR R 21269, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

On a motion duly made by Beth Farnstrom, and seconded by JoAnne Bell-Graves, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Denise L. Wegner, Case No. 2300-07-026, RN license no. NUR R 26899, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

On a motion duly made by JoAnne Bell-Graves, and seconded by Joanne Smith, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Amy J. Bruner, Case No. 2300-08-002, RN license no. NUR R 19708, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

On a motion duly made by Beth Farnstrom, and seconded by Terri Olson, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Gloria J. Morris, Case No. 2300-08-004, RN license no. NUR R 27745, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

On a motion duly made by Joanne Smith, and seconded by JoAnne Bell-Graves, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Patricia D. Patzke, Case No. 2300-08-006, RN license no. NUR R 17597, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

The Board recessed for a break at 10:49 a.m.

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The Board reconvened from break at 11:05 a.m.

Cathy Giessel, ANP, Chairperson, signed all original documents related to the investigation cases.

On a motion duly made by Joanne Smith, seconded by Denise Ekstrom, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska, enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing the cases and reports presented by the paralegal.

The Board entered into executive session at 11:21 a.m.

The Board came out of executive sessions at 11:44 a.m.

On a motion duly made by Terri Olson, and seconded by Denise Ekstrom, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska, having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Margaret A. Duran, Case No. 2300-07-040, RN license no. NUR R 19480, adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

On a motion duly made by JoAnne Bell-Graves, and seconded by Terri Olson, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska, having examined the Voluntary Surrender of Registered Nurse license no. NUR R 20993, for Alan L. Freytag, Case No. 2300-07-039, hereby adopts the surrender of the license.

On a motion duly made by Joanne Smith, and seconded by Beth Farnstrom, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Janet L. Newman, Case No. 2300-07-035, RN license no. NUR R 14742, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

On a motion duly made by Joanne Smith, and seconded by JoAnne Bell-Graves, and carried unanimously, it was

RESOLVED that the Board of Nursing for the State of Alaska having examined the Memorandum of Agreement and Proposed Decision and

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Order, in the matter of Sara R. Robison, Case No. 2300-07-036, RN license no. NUR R 14419, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.

Cathy Giessel, ANP, Chairperson, signed all original documents related to these paralegal cases.

The Board recessed for lunch at 11:49 a.m.

The Board reconvened from lunch at 1:30 p.m.

Agenda Item 4 PRACTICE ISSUES

Agenda Item 4A Delegation by ANPs to UAPs-ANMC

Summer Cutting, ANP and Mary Schroeder, RN addressed the Board in person and Cas Healy, ANP spoke telephonically.

They request regulation changes to allow ANPs in an ambulatory setting to delegate administration of medication by injection to UAPs. Information in support of their request was shared with the Board.

They request that, under the following conditions, injections be allowed to be delegated to UAPs:

- The UAP is a graduate of an accredited training program;
- They hold National Certification as a Medical Assistant;
- They comply with ongoing competency evaluation and assurances; or
- They successfully complete CHAP training, administered by ANTHC.

The Board had a copy of the letter of support from the Alaska Nurse Practitioner Association. The Board had queried other states regarding this topic. The resulting information had been placed in the Board books for review prior to this meeting.

The Board reviewed extensive information gathered by members related to this issue.

The Board will contact Gayle Horetski, Assistant General, related to the Board's authority over UAPs in this issue.

Agenda Item 4B Medication Assistants

Information from the NCSBN was reviewed as informational. No decision to proceed with this level of certification was pursued at this time.

Agenda Item 4C Flexible Sigmoidoscopy-Report

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Mary Schroeder, RN, Nurse Director, SouthCentral Foundation, presented information on the approved expansion of Registered Nurse conducted flexible sigmoidoscopy to Wasilla. Additional sites in McGrath and Nilavena have not yet been implemented. From June 2007 to present South Central Foundation has done 97 screenings. The SouthCentral Foundation serves the Alaska Native population, which has a higher incidence of colon cancer than the general population.

Agenda Item 4D Delegation of medications in schools

Chris Van Cleve, Registered Nurse, presented telephonically.

She presents a letter of support from the school nurses to support a change to 12 AAC 44.965 (b), adding a number 3 to include schools.

This regulation change will be presented to the Regulations Specialist later in the Board meeting.

Questions posed:

If a school nurse participates in training or instruction of a “lay” person, are they liable for the “lay” person’s task performance if the school nurse has not delegated the task?

The Board refers to the definition of delegation which requires delegation be to a single person related to a specific patient, with a recommendation that there be written documentation of the delegation. The Board recommends that instruction/training be documented in writing.

It was discussed that State Education Law conflicts with the Nurse Practice Act, in that the principal cannot act in the parents’ stead.

What is supervision?

National Council of State Boards of Nursing defines supervision as the provision of guidance or direction, oversight, evaluation and follow-up by the licensed nurse for the accomplishment of a nursing task delegated to nursing assistive personnel. This definition goes on to define Direct Supervision as involving the presence of the licensed nurse who is working with other nurses and/or nursing assistive personnel to observe and direct the assistant’s activities. The proximity of this supervision is such that immediate intervention is possible if problems occur. Indirect Supervision occurs when the licensed nurse is not present and supervision is provided by other than direct observation of the nurses and/or nursing assistive personnel. The absence of proximity of the licensed nurse requires processes being in place for the direction, guidance, support and monitoring of the Licensed Practical Nurse or nursing assistive personnel activities.

Agenda Item 4A Delegation by ANPs to UAPs-ANMC

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Dr. Sanders recently talked with Gayle Horetski, Assistant Attorney General, who advised that the Board may delineate the conditions under which delegation may take place. The Board must define what makes the practice safe.

A motion made by Denise Ekstrom, seconded by JoAnne Bell-Graves to include delegation of injectables by ANPs under certain prescribed conditions. A friendly amendment made by Terri Olson and seconded by JoAnne Bell-Graves to make the motion, to include certain delineated conditions. The amendment was agreed to by the original maker of the motion.

A motion was made by JoAnne Bell-Graves, and a second by Beth Farnstrom to table the motion until Thursday to be considered at the earliest opportunity. Motion carried unanimously.

The matter was TABLED until Thursday, April 3, 2008.

The Board recessed at 4:40 p.m. until 9:00 a.m. on April 3, 2008.

Thursday, April 3, 2008

Agenda Item 1 Call to Order

Cathy Giessel, Board Chair, called the meeting to order at 9:00 a.m.

Roll Call

Those present, constituting a quorum were:

Cathy Giessel, ANP, Chairperson, Anchorage
Beth Farnstrom, RN, Anchorage
Joanne Smith, Public Member, Wasilla
Denise Ekstrom, ANP, RN, Anchorage
Terri Olson, MSN, RN, Nurse Educator, Anchorage

Absent:

Agnes Jack, LPN, Kotzebue
JoAnne Bell-Graves, Public Member, Juneau

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

Nancy Sanders, PhD, RN, Executive Administrator

Review the agenda

The Board reviewed and approved the agenda with amendments.

9:02 a.m. Board member JoAnne Bell-Graves arrived.

Introduction of Guests

Guests in attendance were introduced.

Public Forum

Public Forum began at 9:05 a.m. The audio conference line was open.

Patricia Reynaga, RN, spoke to the Board about the categorization of cranberry as an herb.

As there was no other public comments, the Board continued discussion of Agenda items 4 A and B.

Public Forum ended at 9:35 a.m.

The Board recessed at 9:44 a.m. to attend the House and Senate Sessions of the Legislature.

The Board reconvened at 1 p.m.

Agenda Item 6 E TVC-CNA program changes

Cathy Winfree, Registered Nurse, Program Coordinator, Tanana Valley College, Certified Nurse Aide program, joined by audio conference.

Registered Nurse Winfree reviewed data about a CNA distance delivery pilot program initiated by TVC. The 11 students did the didactic portion in Dillingham with their clinical experience in Fairbanks. Other communities are interested in having the program offered in the same format.

The Board members reviewed the TVC program curriculum changes submitted by Ms. Winfree in accordance with regulations.

On a motion made by Terri Olson, seconded by JoAnne Bell-Graves, and carried unanimously, it was

RESOLVED that the Board of Nursing approve the changes in the Tanana Valley College training program for CNAs in accordance with 12 AAC 44.855.

Agenda Item 6 C AaNA, CE approval/monitoring process

Norma Monson, RN, Continuing Education Director for AaNA, joined the board meeting by audio conference.

Registered Nurse Monson shared how programs are approved for continuing education offerings and the criteria to become a CE provider. The Board expressed concerns about some of the topics that have been approved. Ms.

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Monson stated that the providers when applying have agreed to meet the criteria from ANCC for educational offerings. She further explained the process of evaluating continuing education offerings by the approved providers. Ms. Monson assured the Board that she will share our concerns with the eleven (11) approved continuing education providers. It was suggested she and the providers review the criteria to meet continuing education requirements in regulations 12 AAC 44.610 and 12 AAC 44.640.

Agenda Item 4 A **Delegation by ANPs to UAPs-ANMC**
Agenda Item 4 B **Medical Assistants**

Motion removed from the Table:

A motion was made by Denise Ekstrom, seconded by JoAnne Bell-Graves to include delegation of injectables by ANPs under certain prescribed conditions. A friendly amendment made by Terri Olson and seconded by JoAnne Bell-Graves to make the motion, to include certain delineated conditions. The original maker of the motion agreed to the amendment.

The motion received extensive discussion by Board members.

On a motion made by Joanne Smith, seconded by Beth Farnstrom, and carried unanimously, it was

RESOLVED that the Board of Nursing table the delegation of injectable medications by ANPs to UAPs until the July 2008 meeting to gather more information with the goal of making a definitive decision for the safety of the public.

Dr. Sanders will send a query to member boards of the National Council of State Boards of Nursing (NCSBN) and Cathy Giessel will query advance practice nurses through the NCSBN listserv. The Board will have 2 staff members of the NCSBN attending July 2008 meeting in Anchorage. They might be able to add information to the discussion of this issue.

The Board recessed for a break at 2:34 p.m.

The Board reconvened from break at 2:45 p.m.

Denise Ekstrom left the Board meeting to attend a board appointment confirmation hearing with the House HESS Committee.

JoAnne Bell-Graves is absent from the meeting.

Agenda Item 6 A **NCLEX Quarterly/Annual Report**

Annual data was reviewed. The Practical Nurse program at AVTEC has not achieved the minimum annual pass rate for first-time test takers of 80%. The regulation related to this requirement has just been enacted as 12 AAC 44.055.

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Dr. Sanders will send a letter of concern to AVTEC Practical Nurse program related to 12 AAC 44.055 (b).

JoAnne Bell-Graves rejoined the meeting.

Agenda Item 6 B NNAAP Quarterly/Annual Reports

The pass rates are not available in an annual compilation. The Board will request Lisa Mahoney, Licensing Examiner for the Nurse Aide Registry, create an Excel spreadsheet for compiling the pass rates of written and skills test score for each CNA program. An annual pass rate for first time test takers will be calculated from this information. This document will be used by the Board to determine CNA program effectiveness. A current regulation project addresses this issue.

12 AAC 44.857(a) requires an on-site visit to the CNA programs. Dr. Sanders has been coordinating these on-site visits. Approval has been given to contract with a person to do these program evaluations, though it has not yet been enacted. The goal is to have the contract ready for the new fiscal year which begins July 1, 2008.

Until the contractor is hired, in accordance with 12 AAC 44.857(c), Dr. Sanders will send a self-evaluation form to the programs for their use.

Agenda Item 6 D Self Study LPN refresher course- reapproval

Discussion of the program was made. Dr. Sanders will ask Patricia Truitt about the requirement of an LEL or a refresher permit since Alaska does not have either option.

On a motion made by Beth Farnstrom, seconded by Terri Olson, and carried unanimously, it was

RESOLVED that the Board of Nursing Reapprove the Self Study LPN Refresher Course by Patricia L. Truitt, R.N.

Agenda Item 6 F NCSBN distance learning document

The Board discussed the need to prioritize clinical sites for Alaska based education programs. The faculty members from distance learning programs need to be licensed in Alaska in accordance with 12 AAC 44.060 (d). Distance Learning, in general, will require additional discussion by the Board.

Denise Ekstrom rejoined the board meeting at 3:36 p.m.

Agenda Item 5 A Regulations filed

Regulations (file number 993-08-0037) were reviewed. These were furnished to the Lt. Governor's office for filing.

Agenda item 5 B Proposed Regulations-consider public comments

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The Board discussed the current regulation project. Public comment was reviewed and the Board addressed their issues. Some revisions were made after discussion.

JoAnne Bell-Graves and Terri Olson were excused from the meeting for personal business.

The Board recessed for the day at 4:59 p.m., until April 4, 2008 at 9:00 a.m.

Friday, April 4, 2008

Agenda Item 1 Call to Order

Cathy Giessel, Board Chair, called the meeting to order at 9:00 a.m.

Roll Call

Those present, constituting a quorum of the Board, were:

Cathy Giessel, ANP, Chairperson, Anchorage
Beth Farnstrom, RN, Anchorage
Joanne Smith, Public Member, Wasilla
Denise Ekstrom, ANP, RN, Anchorage
Terri Olson, MSN, RN, Nurse Educator, Anchorage
JoAnne Bell-Graves, Public Member, Juneau

Absent:

Agnes Jack, LPN, Kotzebue

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

Nancy Sanders, PhD, RN, Executive Administrator
Chris Wyatt, Administrative Manager
Jun Maiquis, Regulation Specialist
Mark Davis, Director, via teleconference

Review Agenda

Changes to the agenda for Friday, April 4, 2008 were identified.

With unanimous consent, it was

RESOLVED to approve revisions to the agenda.

Introductions

Guests present in the room as well as on audio conference were introduced.

Ethics Report

All Board members that are present stated they had viewed the ethics video since December 2007.

Public Forum

Public Forum began at 9:04 a.m. The audio conference line was open.

Barb Berner, EdD, RN, ANP expressed the need to communicate the Board meeting agenda to interested parties.

Due to no other public input the Board proceeded to work on Agenda 5 B Regulations.

The Board reviewed the regulation project and corresponding public comment.

On a motion made by Teri Olson, and a second by JoAnne Bell-Graves, and carried unanimously it was,

RESOLVED to remove 12 AAC 44.470(a)(4) and 12 AAC 44.470(c)(4) from the current Regulation project until the July 2008 meeting.

Public comment period ended at 9:35 a.m.

Agenda Item 5C

Non-Herbal substances

A discussion ensued about the classification of cranberry as a food versus herb. The materials supplied were reviewed.

On a motion made by JoAnne Bell-Graves, and a second by Beth Farnstrom, and carried unanimously it was,

RESOLVED that the Board of Nursing sustains its position on 12 ACC 44.945 and instructs the Executive Administrator to write a letter to respond to the cranberry inquiry.

Agenda Item 5 D

Proposed Regulations project

Proposed regulations were reviewed. The list included 12 AAC 44.317 (a)(5), 44.317 (b)(4), 44.319(a), 44.319(b), 44.812(a), 44.812(b), 44.815(d), 44.835(c), 44.835(g), 44.820(a), 44.855.

44.820(a)(3) and 44.825(c) were deleted from the project due to needing more work.

The Board recessed for a break at 10:45 a.m.

The Board reconvened at 11:00 a.m.

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Terri Olson has left the meeting at 10:45 a.m. to attend to personal issues.

JoAnne Bell-Graves notes on the record thanks to Nancy Sanders and Cathy Giessel for all of the work they do in advance to make the Board meeting run smoothly.

Agenda Item 5 E ANP titling-discussion

There was discussion of issues related to the use of the abbreviation of ANP in Alaska statutes and regulations. The abbreviation conflicts with Adult Nurse Practitioner, as noted by the Alaska Department of Law. National recommendations related to NP titling were reviewed.

Agenda Item 5 Regulations

Regulation Specialist, Jun Maiquis, joined the Board at 11:05 a.m.

On a motion made by Beth Farnstrom, and a second by JoAnne Bell-Graves, and carried unanimously, it was,

RESOLVED the Board of Nursing, having considered public comment and the cost to private persons of the regulatory action being taken, hereby adopts the regulation changes to: 12 AAC 44.090(b); 44.317(b)(5); 44.318; 44.321(c), (e) and (f); 44.400(a)(1)(A); 44.400(a)(3); 44.400 (e), (f) and (g); 44.460(b); 44.500(a)(1) and (b); 44.610(c)(1); 44.770(13); 44.858; 44.945(d); and 44.990(7).

Agenda Item 5 D

The list of new regulations projects were shared with Jun.

The list included 12 AAC 44.317 (a)(5); 44.317 (b)(4); 44.319(a) and (b); 44.770(5); 44.812(a) and (b); 44.815(d), 44.835(c)(4) and (5); 44.835(j)(1) and (2); 44.820(a), 44.855; 44.965(b)(3).

The Board also asked that 12 AAC 02.280 be updated to refer to 44.318, with a fee assigned, and that an education program approval fee be added.

Agenda Item 5 F Statute Changes-information only

The Board reviewed the list of obsolete statutes and proposed statute changes to be forwarded to the Division Director, Mark Davis.

Agenda Item 2 G Budget Update

The Board was joined by Chris Wyatt, Administrative Manager at 11:45 a.m.

The Board noted some inconsistencies from the budget report reviewed in December 2007 and the April 2008 budget report. Chris explained how the 2007 budget was not reconciled until November 2007 and would not have been reflected on the December 2007 budget report due to computer updates. Chris reported that the Division hiring freeze had been lifted.

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The Board recessed for lunch at 12:06 p.m.

The Board reconvened at 1:01 p.m.

Agenda Item 2D Executive Administrator's Report

The Board was concerned with the number of open positions noted on the report. With the renewal of CNAs just completed and with the LPN renewals in September and the RN renewals in November we see the need to have the vacant positions filled.

Examples of scope of practice inquiries were listed and reviewed.

Director Report

Director Mark Davis joined the meeting by teleconference at 1:19 p.m.

The Board welcomed Mr. Davis to his new position as Director. Mr. Davis explained his process of review of the Division and plans for reorganization. There will be some physical changes of location of some personnel. A plan to cross train personnel to better flow with the work load is being considered. He supports standardization of investigations.

Mr. Davis expressed an interest in updating the use of computers for maintaining records as well as being utilized for renewal fee payments.

He feels strongly that personnel receive education to do their job. He supports our Executive Administrator's education in chemical dependency issues. He would also like the investigators to attend an upcoming CLEAR conference being held September 2008 in Anchorage.

Mr. Davis gave verbal support to the Board of Nursing to send an additional member to the NCSBN Annual Meeting in August 2008 in Nashville, Tennessee. He requested plans to be made early so as to be cost effective.

He is implementing a program so people can maintain anonymity when reporting a licensee. At this time a phone line will be dedicated in the Department of Commerce for the purpose of reporting and he would like to expand this anonymous reporting by email as well.

Mr. Davis requests that the Board submit obsolete statutes for proposed action in the next legislative session. The Board will forward the list of needed statute changes by August 1, 2008.

Mr. Davis adjourned from the teleconference at 1:50 p.m.

Agenda Item 7A Advisory Opinion Database-review

A review was made by the Board.

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Agenda Item 7B **Discipline Database-review**

A review was made by the Board.

Agenda Item 7E **2006 Renewal surveys with 2008 draft**

The findings of the 2006 survey were reviewed. The on-line surveys were not included in the data analysis.

The 2008 survey draft was shared. Board edits and recommendations will be shared with the survey contractor.

The Board recessed for a break at 2:51 p.m.

The board reconvened at 3:03 p.m.

Agenda Item 7F **Election of Officers**

On a motion made by JoAnne Bell-Graves and seconded by Beth Farnstrom, and carried unanimously, it was

RESOLVED to nominate Cathy Giessel as Chairman of the Board of Nursing.

On a motion made by Joanne Smith and seconded by Denise Ekstrom, and carried unanimously, it was

RESOLVED to nominate Beth Farnstrom as Secretary of the Board of Nursing.

There were no further nominations. Nominations were closed.

Vote of Acclamation elected Cathy Giessel and Beth Farnstrom to the positions of Chairman and Secretary respectively.

The Board Chairman signed the order certifying the changes to Regulations that were adopted earlier today.

Agenda Item 8 **Review Accomplishments and Goals**

The Board reviewed the listed of Accomplishments and Goals. The Board Chair will update the accomplishments and goals.

JoAnne Bell-Graves left the meeting for business issues at 3:45 p.m.

Task list

A task list for each board member to complete before the next meeting on July 9, 2008 in Anchorage was reviewed.

Meeting Review

The Board members are supportive of the consent agenda, however it recommends that the Executive Administrator's Report and the budget not be included in the consent agenda.

The Board supports dividing the work load of Regulations between 2 different days.

The Board is in favor of one working lunch during Board meetings if needed.

The Board requests inviting Director Davis to the July 2008 Board meeting in Anchorage.

The Board chair informed the Board that it has been custom in the past to send the other Board officer to the NCSBN annual meeting. Hearing no objections, the secretary will attend the August 2008 NCSBN Annual Meeting in addition to the Executive Administrator and the Chairman. Director Davis gave permission for this travel earlier today. There is no cost for the Executive Administrator and the Chairman to attend the conference.

On a motion duly made by Beth Farnstrom, seconded by Denise Ekstrom, and carried unanimously, it was

RESOLVED that the Board of Nursing adjourns until 9:00 a.m., July 9, 2008, in Anchorage, Alaska.

The Board adjourned at 4:37 p.m. until 9:00 a.m., July 9, 2008, in Anchorage, Alaska.

Respectfully submitted by:

Nancy Sanders, PhD, RN, Executive Administrator

Approved by:

Cathy Giessel, ANP, Chairperson

Date: _____

**BOARD OF NURSING
GUESTS**

Wednesday, April 2, 2008

<u>Name</u>	<u>Address</u>	<u>Representing</u>
Pat Reynaga	3200 Providence Dr. Anchorage, AK 99508	Providence AK Med. Center
Summer Cutting	1230 H. Street Anchorage, AK 99501	ANPA
Mary Schroeder	13491 Baywind Circle Anchorage, AK 99516	Self (RN)
Dr. Young		

Thursday, April 3, 2008

<u>Name</u>	<u>Address</u>	<u>Representing</u>
Pat Reynaga	3200 Providence Dr. Anchorage, AK 99508	Providence AK Med. Center
Summer Cutting	1230 H. Street Anchorage, AK 99501	ANPA
Mary Schroeder	13491 Baywind Circle Anchorage, AK 99516	Self (RN)

Friday, April 4, 2008

<u>Name</u>	<u>Address</u>	<u>Representing</u>
Pat Reynaga	3200 Providence Dr. Anchorage, AK 99508	Providence AK Med. Center
Rebecca Young	P.O. Box 211112 Auke Bay, AK	Valley Medical Center

Attendees via Audio Conference during the Board Meeting

Cas Healy, ANP
Chris Van Cleve, RN
Barb Berner, EdD, ANP
Chris Binkley
Cathy Winfree, RN
Maureen Kauleinamoku, RN
Norma Monson, RN