

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS, AND PROFESSIONAL LICENSING  
ATWOOD BUILDING - 1500 W. 7<sup>TH</sup> AVENUE, ROOM 1270  
ANCHORAGE, ALASKA 99501

BOARD OF NURSING  
MEETING MINUTES

DECEMBER 5-7, 2007

By authority of AS 08.01.070(2) and in compliance with the professions of AS 44.62, Article 6, a meeting of the Board of Nursing was held in the Atwood Building, Room 1270 at 1500 W. 7<sup>th</sup> Avenue, Anchorage, Alaska.

**Wednesday, December 5, 2007**

**Agenda Item 1      CALL TO ORDER**

Cathy Giessel, ANP, Chairperson, called the meeting to order at 9:00 a.m.

**Roll Call**

Those present, constituting a quorum, were:

Cathy Giessel, ANP, Chairperson, Anchorage  
Joanne Smith, Public Member, Secretary, Wasilla  
Agnes Jack, LPN, Kotzebue  
Beth Farnstrom, RN, Anchorage  
Terri Olson, MSN, RN, Nurse Educator, Anchorage

Absent:

JoAnne Bell-Graves, Public Member, Juneau

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

Nancy Sanders, PhD, RN, Executive Administrator  
Lisa Maroney, Licensing Examiner  
Abraham Weiss, Licensing Examiner  
Robert Harrington, Investigator  
Ken Wiemer, Investigator

In attendance at various times, telephonically:

Chris Wyatt, Administrative Manager  
Gayle Horetski, Assistant Attorney General  
Jenna Conley, Assistant Attorney General  
Steve Winker, Paralegal

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**Review of Agenda**

Changes to the agenda for Wednesday December 5, 2007, were identified.

With unanimous consent, it was

**RESOLVED to approve revisions to the agenda.**

**Introductions**

Guests present were introduced.

**Agenda Item 2**

**Consent Agenda**

Items removed from the Consent Agenda were:

A. Review of minutes – A spelling error was noted.

**By unanimous consent it was**

**RESOLVED to approve the minutes of September 19 to 21, 2007 with revisions.**

D. Executive Administrator's Report - Office functions and issues were discussed in more detail from the written report.

F. Budget Update – The Board was joined by Chris Wyatt, Administrative Manager, who reviewed in detail the recommended increase in Certified Nurse Aide certificate fees.

**On a motion duly made by Beth Farnstrom, seconded by Terri Olson, and passed unanimously, it was**

**RESOLVED that the Board will table the issue of CNA fees until 3:30 p.m. today.**

The remainder of the Consent Agenda was adopted by unanimous consent.

**Agenda Item 3**

**ADJUDICATION**

**Agenda Item A & B Probation Report/Investigative/Litigation Report**

**On a motion duly made by Joanne Smith, and seconded by Terri Olson, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing the cases and reports presented by the investigative team.**

The Board entered into executive session at 9:30 a.m.

The Board came out of executive session at 9:51 a.m.

**On a motion duly made by Beth Farnstrom, seconded by Terri Olson, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Memorandum of Agreement and Proposed Decision and Order, in the matter of Linda K. David, Case No. 2300-07-022, RN license applicant, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.**

**On a motion duly made by Terri Olson, seconded by Joanne Smith, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Memorandum of Agreement and Proposed Decision and Order in the matter of Albert A. Petrarca, Jr, Case No. 2300-07-028, RN license no. R 27709, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.**

**On a motion duly made by Beth Farnstrom, seconded by Terri Olson, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Memorandum of Agreement and Proposed Decision and Order in the matter of Janna L. Brewster, Case No. 2304-07-002, ANP license number NUR U 930, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.**

**On a motion duly made by Terri Olson, seconded by Beth Farnstrom, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Memorandum of Agreement and Proposed Decision and Order in the matter of Ryanlynch G. Pacil, Case No. 2306-07-014, Certified Nurse Aide certificate number NUA A 4246, hereby adopts the Memorandum of Agreement and Proposed Decision and Order in this matter.**

**On a motion duly made by Beth Farnstrom, seconded by Terri Olson, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Surrender of Certified Nurse Aide Certificate number NUA A 8920, for Wanda K. Crowder, Case No. 2306-07-013, hereby adopts the surrender of the certificate in this matter.**

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Cathy Giessel, ANP, Chairperson, signed all original documents.

The Board recessed for break at 9:59 am

The Board reconvened from break at 10:15 a.m.

JoAnne Bell-Graves, Public Member, Juneau, joined the Board meeting.

**Agenda Item 3C      Investigative/Litigation Report (continued)**

**On a motion duly made by Beth Farnstrom, seconded by Terri Olson, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for State of Alaska enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing the cases presented by the paralegal.**

The Board entered into executive session at 10:16 a.m.

The Board came out of executive session at 10:25 a.m.

**On a motion duly made by Beth Farnstrom, seconded by JoAnne Bell-Graves, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Voluntary Surrender of Registered Nurse License NUR R 9422, for Kathleen M. Keyes, Case No. 2300-07-030, hereby adopts the surrender of the license in this matter.**

**On a motion duly made by Beth Farnstrom, seconded by Terri Olson, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Voluntary Surrender of Registered Nurse License NUR R 2353, for Henrietta Ann Cusack, Case No. 2300-07-029, hereby adopts the surrender of the license in this matter.**

Cathy Giessel, Chairperson, signed the original document in this matter.

**Agenda Item 3D      Alaska Supreme Court Decision**

The Board reviewed and discussed the Supreme Court decision upholding the Board's decision in 2002, to deny the ability to test for certification as a Certified Nurse Aide applicant Joy Platt, (Supreme Court No. S-12173, Superior Court No. 3KN-04-00663 CI).

**Agenda Item 3E     Licensing**

**Request for exception to 12 AAC 44.317(b)(5)**

Written requests were received from three individuals, requesting that the Board of Nursing exempt them from the requirement in 12 AAC 44.317(b)(5) for a refresher course. None of the three had practiced in the preceding five years. Due to inaccuracies on the Board website and on application forms, they were not aware of this regulation passed in March 2007. The people making the request are Linda Waggoner, Mary L. Bolin and Kristin Ann Helweg Hanson.

The Board discussed the request, concurring that this would not be appropriate. However, with unanimous consent, the issue was tabled until 4:00 p.m. today to discuss it with Gayle Horetski, Assistant Attorney General.

The Board recessed for lunch at 12 noon.

The Board reconvened from lunch at 1:30 p.m.

**Agenda Item 4     PRACTICE ISSUES**

**Agenda Item 4A     Requests for Exceptions to Delegation Regulations**

**Delegation by ANPs to UAPs**

Summer Cutting, ANP and Mary Schroeder, RN presented a 12 page document to the Board, asking that NPs be authorized in regulation to delegate injection of medications to UAPs, as well as other nursing duties. Specifically they suggested that the Board consider criteria that would require the UAP to have:

- Graduated from an accredited training program;
- National certification as a Medical Assistant; and,
- Compliance with ongoing competency evaluations and assurances, or
- Successful completion of CHAP training for Community Health Aides working in rural Alaskan communities; and,
- Compliance with ongoing competency evaluation and assurances.

Ms. Schroeder stated that she had examples of three states with such regulations. The Board requested that those three states' regulations be supplied to the Board for examination. The Board will consult Gayle Horetski, Assistant Attorney General, later today for legal advice.

**Agenda Item 4B     Delegation of medications in Assisted Living Homes**

Linda Hendrickson, executive director, Chugiak Senior Center, presented concerns about 12 AAC 44.950 through 970. She presented what she describes as conflict between regulations from Licensing and Certification and Board of Nursing regulations. The Board clarified the regulations and suggested solutions

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to the concerns. Ms. Hendrickson requested that the Board consider Certified Medication Assistants; the Board agreed to review this suggestion.

The Board recessed for break at 3:00 p.m.

The Board reconvened from break at 3:15 p.m.

### **PRACTICE ISSUES (continued)**

#### **Agenda Item 4C      Vascular Access/PICC line radiologic assessment of placement**

Amy Stone, Registered Nurse, Alaska Native Medical Center, presented a course outline, including competency measures, for RNs assessing placement of PICC lines. The Board reviewed this course and requested an additional item, the CV of the physician instructor.

**On a motion duly made by Terri Olson, seconded by JoAnne Bell-Graves, and passed unanimously, it was**

**RESOLVED that the Board of Nursing accept the educational program for assessment of chest radiographs for PICC line tip placement, with subsequent clearance of the catheter for use by RNs, offered by Alaska Native Medical Center, upon receipt of the CV of John Midthun, MD, course instructor.**

#### **Agenda Item 4D      Public Health Nurses functioning in an expanded role.**

Cathy Feaster, ANP, Clinic Manager and Lisa Rea, RN, Assistant Clinic Manager, presented a report to the Board about the functioning of public health nurses in the Municipality of Anchorage Reproductive Health Clinic. They shared evaluation measures that have been in place, documenting the competency of the PHNs in the role of STD specimen collection since 1966 and PAP smear collection since 1999. This role for PHNs was previously approved by the Board of Nursing. The Board thanked them for the report.

#### **Agenda Item 3E      Licensing**

##### **Request for exception to 12 AAC 44.317(b)(5) (continued)**

The Board was joined by phone by Gayle Horetski, Assistant Attorney General and Jenna Conley, Assistant Attorney General. The Board reviewed the question in this matter. Ms. Horetski stated that, while it was extremely regrettable that incorrect information was posted on the Board of Nursing's website, and that this should not be repeated, this does not imply repeal of the statute or regulation that applies in this situation. The error does not affect the law and the Board of Nursing has no authority to repeal the law or waive the regulations.

**On a motion duly made by Joanne Smith, seconded by JoAnne Bell-Graves, and passed unanimously, it was**

**RESOLVED that the Board instructs Nancy Sanders, PhD, RN, Executive Administrator, to write letters to the three**

**individuals who requested exemption from 12 AAC 44.317(b)(5) advising them that the Board does not have jurisdiction to waive the law, and the Board expresses regret for the miscommunication that occurred.**

**Agenda Item 4A PRACTICE ISSUES (continued)**

**Requests for Exceptions to Delegation Regulations (continued)**

**Delegation by ANPs to UAPs (continued)**

The Board asked Gayle Horetski, Assistant Attorney General and Jenna Conley, Assistant Attorney General for advice concerning 12 AAC 44.970 (13). They advised the Board that it did not have the authority to regulate UAPs, except for CNAs, or the entities in 12 AAC 44.965 (b)(1) and (2). The Board could repeal .970(13) and could amend 12 AAC 44.965 with the addition of (f) which could state something along the lines of “administration of injectable medications may be delegated under the following circumstances...” or create 12 AAC 44.968 entitle “Administration of injectable medications” which would specify those conditions.

**Agenda Item 2F  
(continued)**

**Budget Review – Certified Nurse Aide fees for 2008**

The Board reviewed the data presented earlier in the day, taking into consideration the budget shortfalls projected at different CNA certificate fee levels. Consideration was given to the burden on certificate holders, and the cost of regulating this group.

**On a motion duly made by JoAnne Bell-Graves, seconded by Terri Olson, and passed unanimously, it was**

**RESOLVED that the Board of Nursing recommends an increase in Certified Nurse Aide certification fees to \$180 beginning with 2008 renewal cycle.**

**Agenda Item 4E. Decision Tree**

This was tabled to Thursday, December 6, 2007

The Board recessed at 4:49 p.m. until 9:00 a.m. on December 6, 2007.

**Thursday, December 6, 2007**

**Call to Order**

Cathy Giessel, Board Chair, called the meeting to order at 9:00 a.m.

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**Roll Call**

Those present, consulting a quorum of the Board, were:

Cathy Giessel, RN, ANP, Chairperson, Anchorage  
Beth Farnstrom, RN, Anchorage  
Agnes Jack, LPN, Kotzebue  
Terri Olson, MSN, RN, Nurse Educator, Anchorage  
JoAnne Bell-Graves, Public Member, Juneau

Absent:

Joanne Smith, Public Member, Wasilla

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

Nancy Sanders, PhD, RN, Executive Administrator  
Lisa Maroney, Licensing Examiner  
Abraham Weiss, Licensing Examiner

Present by audioconference:

Gayle Horetski, Assistant Attorney General

**Review the agenda**

The Board reviewed and approved the agenda with amendments.

**Ethics Report**

The Board members in attendance reported no ethics violations since the last meeting.

**Introduction of Guests**

Guests in attendance were introduced.

**Public Forum**

Public Forum began at 9:03 a.m. The audioconference line was open.

Nancy Sanders, Executive Administrator, read an email she received from Sandy Stagelman, RN related to concerns about the use of medical assistants and public safety. Guests in the room offered additional comments

Public Forum ended at 9:35 a.m.



**Agenda Item 5**      **REGULATION**  
**Regulation Work Session**

The Board discussed the current regulation project. After discussion, some clerical changes to the regulations were made. These will be discussed in detail with Jun Maiquis, Regulations Specialist, later in the meeting.

The Board decided to delete 12 AAC44.320 (g), 44.400 (v), 44.450 (g), and 12 AAC 44.470 (e) from the regulation project.

The Board recessed for a break at 10:44 a.m.

The Board reconvened from break at 11:00 a.m.

**Agenda Item 5**      **Regulation Work Session (continued)**

The Board discussed changes to 44.090(b), 44.290(a)(3)(A), 44.610(c)(1), 44.812(d), and 44.945(d).

The Board recessed for a break at 12 noon.

The Board reconvened at 12:20 p.m. for a working lunch, to discuss regulation changes.

The Board recessed for a break at 1:22 p.m.

The Board reconvened at 1:30 p.m.

**Agenda Item 6**      **EDUCATION**

**Agenda Item 6A**      **UAA School of Nursing Annual Report**

Dr. Jean Ballantyne, Director of the School of Nursing, led the review of the University of Alaska Annual Report. The Chairs of the Nursing School were present and introduced to the Board. UAA shared the program vision and mission. Highlights included the expansion of the baccalaureate and associate of applied science program and suspension of the LPN program.

The Board requested input from the faculty concerning clinical hours for distance programs, use of simulation in clinical instruction, presence of students from out-of-state programs in Alaska clinical areas.

**Agenda Item 6B.**      **DNP (Doctor of Nursing Practice) Panel**

Jean Ballantyne, PhD, Barb Berner, EdD, Jill Janke, DNSc, and Debbie Kiley, MN led an informational session. Also joining via audioconference was a DNP student at the University of Tennessee, Angelia Morris. There was discussion on the national trend to prepare candidates for the Doctor of Nursing Practice degree and discussions occurring at UAA in developing a DNP program.

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The Board recessed for a break at 3:00 p.m.

The Board reconvened at 3:15 p.m.

**Agenda Item 5      Regulations work session (continued)**

Gayle Horetski, Assistant Attorney General joined the Board via audioconference to discuss regulations. She suggested some language clarification and format changes. In addition, she advised removing 12 AAC 44.317(a)(3), 44.600(2), 44.825(c). She will make the changes and discuss them with the Board during tomorrow's meeting.

**Agenda Item 6      EDUCATION (continued)**

**Agenda Item 6C.      AVTEC Practical Nurse Program Annual Report**

J. Keenan Casteel, PhD, reviewed the AVTEC Practical Nurse program report, including discussion of the 2006 low pass rate for the AVTEC program. Corrections have been implemented and the program is showing a satisfactory pass rate so far for 2007.

**Agenda Item 6D.      Distance and on-line programs- discussion**

Information about distance learning courses from the National Council of State Boards of Nursing was shared and discussed.

**Agenda Item 6E.      Annual Reporting form from Facilities offering Educational Programs**

Nancy Sanders, PhD, RN, Executive Administrator, will develop a draft tool for Board review in April 2008.

**Agenda Item 4      PRACTICE ISSUES (continued)**

**Agenda Item 4E.      Decision Tree**

A discussion about a decision tree pertaining to delegation and a decision tree pertaining to scope of practice was held. The Board adopted the Ohio Delegation Decision Making Tree. The Board also adopted the Arizona Scope of Practice Decision Making Model after Nancy Sanders, PhD, RN, Executive Administrator receives their approval to use the tool. In addition the Board will offer the link from our web site to the National Council of State Boards of Nursing (NCSB) course offering on delegation.

The Board recessed for the day at 4:59 p.m., until December 7, 2007 at 9:00 a.m.

**FRIDAY, DECEMBER 7, 2007**

**Call to Order**

Cathy Giessel, Board Chair, called the meeting to order at 9:00 a.m.

**Roll Call**

Those present, constituting a quorum of the Board, were:

Cathy Giessel, RN, ANP, Chairperson, Anchorage  
Beth Farnstrom, RN, Anchorage  
Agnes Jack, LPN, Kotzebue

Those present via audioconference were:

Terri Olson, MSN, RN, Nurse Educator, Anchorage  
Joanne Smith, Public Member, Wasilla

Absent:

Joanne Smith, Public Member, Wasilla

Staff present at various times from the Division of Corporations, Business And Professional Licensing:

Nancy Sanders, PhD, RN, Executive Administrator  
Lisa Maroney, Licensing Examiner  
Abraham Weiss, Licensing Examiner

Via audioconference at various times during the day:

Jun Maiquis, Regulations Specialist  
Gayle Horetski, Assistant Attorney General

**Review Agenda**

The agenda was reviewed and approved as amended.

**Introductions**

Guests in attendance were introduced.

**Agenda Item 8 B. Ethics Report**

JoAnne Smith stated she has no ethics violations to report.

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**Public Forum**

Public Forum began at 9:03 a.m. The audioconference line was open.

Mary Schroeder made comments and had questions pertaining to Wednesday's topic on delegations by ANP to Unlicensed Assistive Personnel.

Board Member Joanne Bell-Graves joined the meeting at 9:08 a.m.

Kay Lahdenpera, RN, Alaska Nurses Association's Director of Professional Practice, made comment. She said she also gets scope of practice questions. She commented on the training of CMAs and Health Aides, and the importance of not wanting to give nursing roles away. She commented on AVTEC LPN program and stated the need for LPNs.

Sandra Woods, State Public Health Nursing, made comments via audioconference. She asked the Board to designate a representative to the Nurse Alert committee since Jim Jurrens resigned from the BON. Terri Olson volunteered to represent the BON at these meetings.

Debbie Thompson, president of the Alaska Nurses Association, made comments about the Decision Tree. She said the detailed version of the decision tree will be put on the Alaska Nurses Association's website.

Public Forum ended at 9:36 a.m.

**Agenda Item 5**

**REGULATION (continued)**

**Regulations Work Session (continued)**

Jun Maiquis, Regulations Specialist, participated in the meeting via audioconference. Regulation changes to 12 AAC 44.090, 44.290, 44.610 and 44.812 were discussed. In addition the Board reviewed revisions made by Gayle Horetski, Assistant Attorney General.

There was additional discussion about the many issues surrounding the act of delegation.

The Board recessed for a break at 10:45 a.m.

The Board reconvened at 11:01 a.m.

**Agenda Item 5**

**Regulations Work Session (continued)**

Gayle Horetski, Assistant Attorney General and Jun Maiquis, Regulations Specialist joined the Board, via audioconference.

Numerous regulations were reviewed. 12 AAC 44.321(f) was removed from the current project, as the checklist did not yet accurately reflect regulation.

Gayle Horetski, Assistant Attorney General, instructed the Board that they could not delegate authority to the Executive Administrator unless the activity was merely an administrative duty that did not require judgment. However, after review of 12 AAC 44.321(a), she notes that this authority has been placed in regulation.

**On a motion duly made by Beth Farnstrom, seconded by JoAnne Bell-Graves, and carried unanimously, it was:**

**RESOLVED that the Board of Nursing, having considered public comment and the cost to private persons of the regulatory action being taken, hereby adopts the regulation changes to: 12 AAC 44.020(c), 44.052(b)(1), 44.055, 44.317(a)(1), 44.321(d), 44.380, 44.400(a)(6), 44.440(b), 44.500(2), 44.610(a), 44.610(b), 44.610(d), 44.805(3), and 44.835(g).**

The Board Chair signed the adoption order, forwarding the regulations to the Lt. Governor's office.

The Board recessed for lunch at 11:51 a.m.

The Board reconvened at 1:30 p.m.

Present Beth Farnstrom and Cathy Giessel. Present via audioconference Joanne Smith and Terri Olson. JoAnne Bell-Graves left the meeting for personal business.

**Agenda Item 8 ADMINISTRATIVE**

**Agenda Item 8F. Executive Administrator Evaluation**

**On a motion duly made by Beth Farnstrom, seconded by Terri Olson, and carried unanimously, it was**

**RESOLVED to enter into executive session for the purpose of discussion of personnel issues.**

The Board entered into executive session at 1:32 p.m.

Agnes Jack joined the executive session at 1:35 p.m.

JoAnn Bell-Graves joined the executive session at 1:45 p.m. via audioconference.

The Board came out of executive session at 2:09 p.m.

Nancy Sanders joined the Board at 2:12 p.m.

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The Board reviewed the performance evaluation with Nancy Sanders, PhD, RN, Executive Administrator. The Board, using an evaluation tool based on the job description, gave Dr. Sanders a cumulative score of 4.99 out of a possible 5.0.

The Board thanked Dr. Sanders and commended her for her excellent performance of duties in her first year in the position.

At this time the Executive Administrator, Nancy Sanders, received her evaluation. Cathy Giessel will forward the results to Jenny Strickler, Chief, Division of Occupational Licensing.

**Agenda Item 8 ADMINISTRATIVE**

**Agenda Item 8A. Ethics Video**

Catherine Giessel provided Board members with the link to the Department of Law website so each member can view the ethics video before our next Board meeting in April 2008.

**Agenda Item 8C. Advisory Opinion Database**

The database is now separated into categories. Edits will continue with the goal of placing it on the Board of Nursing website in the future.

**Agenda Item 8D. Discipline Database-Review**

Joanne Smith has our most current data included in the database. There was a suggestion to separate the database into categories such as license falsification, unprofessional practice, etc. Joanne agreed to revise the database for next meeting.

**Agenda Item 8E. Website/Communication**

Nancy shared about the site visit to Alaska of Nur Rajwaney, IT Director for National Council of State Boards of Nursing. He suggests using the NCLEX identifier number into Alaska's database. Alaska's database has deficiencies in data recording that will be corrected over time, as is practical. Our staff will need training to be able to use the new system, Nursys 2.0, which will be available in January of 2008. This data bank would recreate our lost files in a disaster. The database collects disciplinary actions from all of the states. In addition, 35 states that participate submit their licensure data which applicants can use to verify their licenses when endorsing into Alaska.

The Board recessed for break at 2:46 p.m.

The Board reconvened from break at 3:00 p.m.

Board members JoAnne Bell-Graves, Joanne Smith and Terri Olson continue to be present via audioconference.

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**Agenda Item 9 PRACTICE ISSUES (continued)**

**Requests for Exceptions to Delegation Regulations**

**Agenda Item 9A. School Nurse Panel**

The panel consisted of school nurses Chris Van Cleve (Mat-Su), Nancy Edtl (Anchorage), and Gail White (Anchorage). Joining via audioconference were Maureen Kauleinamoku (Fairbanks) and Naomi Walsworth (Kenai).

Background related to the number of students in the districts and the nurse to child ratio in each community was shared. It was noted that there are fewer school nurses in the rural areas. The districts shared how they are handling the medication distribution when a nurse is not available. Discussion of:

- how a diabetic student's needs are being met
- how field trips are handled,
- behavioral meds that are needed during the day
- how some parents have delegated medication administration to a specific person listed on a form that the nurse has on file. This is considered client directed care
- how an asthmatic student's needs are being met

They emphasized the safety of a child is first.

Chris shared that the school nurse organization has proposed to the State of Alaska to create the position of Alaska State School Nurse consultant.

The Board recognizes that delegation of medications to a qualified person is difficult. The Board wondered if addition of "schools" to 12 AAC 44.965 (b) would it be helpful. The panel participants will discuss this with other school nurses and consider the implications. They were asked to contact Nancy Sanders 3 weeks prior to our April 2nd meeting in Juneau by email or letter, providing their input. The Board will also see that they are provided with the course model for medication delegation training.

Issues to clarify:

- Can the school principal delegate if the parent is not available?
- How is it documented to whom the parent delegates medical acts?
- The school nurse must follow state law regulating their nursing license over school board policy.

JoAnne Bell-Graves left meeting at 3:56 p.m.

**Agenda Item 10**      **Review Accomplishments & Goals**

Cathy will update the Accomplishments and Goals based on progress made at this meeting.

**Task List**

This list was reviewed and tasks were assigned.

**Meeting Review**

The Board will attempt to an incremental step to paperless distribution and use of Board meeting materials in July 2008.

The Board agreed to one working lunch during the three-day meeting.

April agenda items were enumerated.

**On a motion duly made by Beth Farnstrom, seconded by Agnes Jack, and carried unanimously, it was:**

**RESOLVED that the Board of Nursing adjourns until 9:00 a.m., April 2, 2008, in Juneau, Alaska.**

The Board adjourned at 4:58 p.m. until 9:00 a.m., April 2, 2008, in Juneau, Alaska.

Respectfully submitted by:

\_\_\_\_\_  
Nancy Sanders, PhD, RN, Executive Administrator

Approved by:

\_\_\_\_\_  
Cathy Giessel, ANP, Chairperson

Date: \_\_\_\_\_



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BOARD OF NURSING  
GUESTS

Wednesday, December 5, 2007

<u>Name</u>	<u>Address</u>	<u>Representing</u>
Pat Reynaga	3200 Providence Dr. Anchorage, AK 99508	Providence AK Medical Center
Melody Vahl	540 W. International Road Anchorage, AK	Hope Community Resources
Travis McGlohn	UAA School of Nursing	
Summer Cutting	1230 H. Street Anchorage, AK 99501	ANPs
Mary Schroeder	13491 Baywind Circle Anchorage, AK 99516	Self (RN)
Lisa Rea	825 L Street	Reproductive Health Clinic Municipality of Anchorage Health Department
Cathy Feaster	825 L. Street	Reproductive Health Clinic Municipality of Anchorage Health Department
Bonnie Bishop Stavle	13320 Alpine Dr. Anchorage, AK	Self (ANP)
Deb Kiley	3001 Madison Anchorage, AK 99508	Self
Amy Stone	27345 Goldeneagle Ct. Chiugiak, AK	ANMC
Shelly Hunter	9003 Granite Place Anchorage, AK 99507	ANMC
Kristine P.	8823 July Circle Eagle River, AK	ANMC

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Amy Oney	P.O. Box 112676 Anchorage, AK 99511	ALAA-Mama's ALH
Nancy Edtl	5530 E. Northern Lights Anchorage, AK 99504	Anchorage School District
Sandy Stagelman	3101 Penland Pkwy, Ste J11 Anchorage, AK 99508	Geneva Woods Pharmacy
V. Kay Lahdenpera	9502 Kavik Street Anchorage, AK 99502	AaNA
Bob Dreyer	3745 Community Park Loop Anchorage, AK 99508	
S.M. Mettler	P.O. Box 241428 99524	ALH
Deb Thompson	2922 Yale Drive Anchorage, AK 99508	AaNA
Betsy Harmon	2600 W. Hackamore Road Wasilla, AK 99654	Mat-Su Regional Medical Center
Theresa Pancnot	8211 E. 20 <sup>th</sup> Ave. Anchorage, AK 99504	Assisted Living
Linda Hendrickson	22424 Birchwood Chugiak, AK 99567	Assisted Living
Lynette Phillips	22111 Arca Drive Anchorage, AK 99508	
LaZell Hammons	P.O. Box 1615 Palmer, 99645	South Central Foundation

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Thursday, December 6, 2007

<u>Name</u>	<u>Address</u>	<u>Representing</u>
Deb Thompson	2922 Yale Drive Anchorage, AK 99508	AaNA
Pat Reynaga	3200 Providence Dr. Anchorage, AK 99508	Providence AK Medical Center
LaZell Hammons	P.O. Box 1615 Palmer, 99645	South Central Foundation
Deb Kiley	3001 Madison Anchorage, AK 99508	Self
V. Kay Lahdenpera	9502 Kavik Street Anchorage, AK 99502	AaNA
Summer Cutting	1230 H. Street Anchorage, AK 99501	ANPs
Helena Jermalovic	20509 Chapel Drive Chugiak, AK 99567	UAA School of Nursing
Gail Holtzman	6511 Cimarron Circle Anchorage, AK 99508	UAA School of Nursing
Jean E. Ballantyne	3211 Providence Drive Anchorage, AK 99508	UAA School of Nursing
Jackie Pflaum	3211 Providence Drive Anchorage, AK 99508	UAA School of Nursing
Kathy Stephenson	3211 Providence Drive Anchorage, AK 99508	UAA School of Nursing
Barbara Berner	14350 Goldenview Anchorage, AK 99516	UAA School of Nursing
Jill Janke	8551 Juipiter Drive Anchorage, AK 99507	UAA School of Nursing
J. Keenan Casteel	3929 Brentwood Circle Anchorage, AK 99502	AVTEC Practical Nurse Program

December 5-7, 2007  
Board of Nursing meeting

BOARD OF NURSING  
GUESTS

Friday, December 7, 2007

<u>Name</u>	<u>Address</u>	<u>Representing</u>
Deb Thompson	2922 Yale Drive Anchorage, AK 99508	AaNA
Pat Reynaga	3200 Providence Dr. Anchorage, AK 99508	Providence AK Medical Center
Summer Cutting	1230 H. Street Anchorage, AK 99501	ANPs
Mary Schroeder	13491 Baywind Circle Anchorage, AK 99516	Self (RN)
Nancy Edtl	5530 E. Northern Lights Anchorage, AK 99504	Anchorage School District
V. Kay Lahdenpera	9502 Kavik Street Anchorage, AK 99502	AaNA
Christine Van Cleve	Box 366 Sutton, AK 99674	MSBSD/ASNA
Gail White	9030 King David Dr. Anchorage, AK 99507	ASD/ASNA

