

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS, AND PROFESSIONAL LICENSING  
THE STATE OFFICE BUILDING  
333 WILLOUGHBY STREET CONFERENCE ROOM A  
JUNEAU, AK  
BOARD OF NURSING  
MEETING MINUTES

April 2-4, 2012

By authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, Article 6, a meeting of the Board of Nursing was held in the State Office Building, Conference Room A.

**Monday, April 2, 2012**

**Agenda Item 1      CALL TO ORDER**

Beth Farnstrom, BSN, RN, Chairperson, called the meeting to order at 9:01 a.m.

**Roll Call**

Those present, constituting a quorum were:

- Beth Farnstrom, BSN, RN, Chairperson, Anchorage
- Erin Pringle, MS, RN, Secretary, Anchorage
- Denise Valentine, MS, RN, ANP, Vice Chair, Anchorage
- Thomas Hendrix, PhD, RN, Nurse Educator, Anchorage
- Kevin Dougherty, Public Member, Anchorage
- Julie Gillette, Public Member, Wasilla
- Rochelle Lehrer, LPN, Fairbanks

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

- Nancy Sanders, PhD, RN, Executive Administrator

Staff present at various times telephonically from the Division of Corporations, Business and Professional Licensing:

- Jo Anna Williamson, Investigator III
- Colleen Nelson, Investigator III
- Quentin Warren, Chief Investigator

**Agenda**

The agenda was adopted as amended.

## **Introductions**

Guests present in the room throughout the day offered self-introductions. Some of those introduced included:

- Pat Reynaga, RN, Providence Hospital
- Debbie Thompson, Alaska Nurses Association

## **Agenda Item 2      Consent Agenda**

The Board reviewed the consent agenda. Agenda item 2A3 was removed from the consent agenda.

**On a motion duly made by Julie Gillette, seconded by Thomas Hendrix, and passed unanimously, it was**

**RESOLVED the Board of Nursing for the State of Alaska adopt the Consent Agenda as amended.**

## **Agenda Item 2B      INFORMATION EXCHANGE**

Informational items were reviewed and discussed by the Board.

Items discussed include the inefficiency of CNA paper renewals and possible options for electronic renewals. The Board also reviewed the Executive Administrator and Board Chair reports. Denise shared about the NCSBN APRN conference call.

## **Agenda Item 3      ADJUDICATION**

**On a motion duly made by Denise Valentine, seconded by Erin Pringle, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing the cases and reports presented by the investigative team.**

The Board entered into executive session at 9:40 a.m.

The Board came out of executive session at 11: 23 a.m.

The Board recessed for a break at 11:23 a.m.

The Board reconvened after a break at 11:31 a.m.

**Agenda Item 3      ADJUDICATION**

**On a motion duly made by Denise Valentine, seconded by Kevin Dougherty, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska denies CNA by examination applicant Lisa Blischke on the grounds of Sec 08.68.334(1)(2) and 12 AAC 44.705(a)(14)(16)**

**On a motion duly made by Denise Valentine, seconded by Julie Gillette, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2012-000035, Denise E. Callahan, RN license # NUR R 10811, adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Kevin Dougherty, seconded by Thomas Hendrix and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2010-000988, Catherine J. Clark, RN license # NUR R 31797, adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Denise Valentine, seconded by Rochelle Lehrer, and carried unanimously, it was resolved**

**RESOLVED that the Board of Nursing for the state of Alaska denies CNA by examination applicant Christian Lowry on the grounds of sec 08.68.334(2) and 12 AAC 44.705(a).**

**On a motion duly made by Thomas Hendrix, seconded by Denise Valentine and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2012-000365, Viva Esquibel, RN applicant, surrendered license # NUR R 21696, adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Erin Pringle, seconded by Rochelle Lehrer, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2011-001031, Sandra A. Hartman, RN license # NUR R 15009, adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Erin Pringle, seconded by Thomas Hendrix and carried unanimously, it was**

**RESOLVED** that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2011-001132, Diane A. MacDonald, RN applicant, adopted the Consent Agreement and Decision and Order in this matter.

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Thomas Hendrix, seconded by Kevin Dougherty, and carried unanimously, it was**

**RESOLVED** that the Board of Nursing for the State of Alaska, having examined the Voluntary Surrender of Practical Nurse license NUR P 6678 for Mary Lauren Periman, Case # 2011-001162, by the parties hereby adopts the Surrender of License in this matter.

**On a motion duly made by Denise Valentine, seconded by Julie Gillette, and carried unanimously, it was**

**RESOLVED** that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2012-000102, April P. Pollock, RN license # NUR R 19379 adopted the Consent Agreement and Decision and Order in this matter.

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Julie Gillette, seconded by Thomas Hendrix, and carried unanimously, it was**

**RESOLVED** that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2012-000153, Diane Wall, RN

**license # NUR R 24198 adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Thomas Hendrix, seconded by Denise Valentine, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2012-000306, Wendy L. Whiteman, RN license # NUR R 15826 adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Kevin Dougherty, and seconded by Thomas Hendrix, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2010-000640, Lisa A. Whitesides, RN license # NUR R 26103 adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

Beth Farnstrom, Chairperson, signed the original documents.

**Agenda Item 3F**

**Proposed Changes to Disciplinary Sanctions**

The Board discussed changes to disciplinary sanctions. No action was taken at this time. Chief Investigator Warren informed the Board that a falsified application is a criminal act and the Board may deny licensing.

**Agenda Item 3G**

**Proposed Substance Abuse Sanctions**

The Board will revisit this item in July.

The Board recessed for lunch at 12:21 p.m.

The Board reconvened from lunch at 1:44 p.m.

**Agenda Item 5B**

**ANMC Minimal & Moderate Procedural Sedation Policy**

**On a motion duly made by Thomas Hendrix and seconded by Rochelle Lehrer and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska approves the Minimal & Moderate Sedation Procedure Training Program for RNs, for endoscopy patients at Alaska Native Medical Center in Anchorage AK.**

**Agenda Item 5A**

**Administration of Expired Medications**

The presenters asked Dr. Sanders to withdraw this item from the agenda. The board discussed expired medications briefly as an informational item.

**Agenda Item 3**

**ADJUDICATION**

The Board directed the Executive administrator to send a letter of concern to Alaska Regional Hospital in Anchorage Alaska. The letter is to reflect the Board's concern about an RN practicing in the facility with a license which had been lapsed for 16 months.

**On a motion duly made by Denise Valentine, seconded by Kevin Dougherty, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, enters into executive session in accordance with**

**AS 44.62.310(c)(2) for the purpose of reviewing the cases and reports presented by the investigative team.**

The Board entered into executive session at 2:53 p.m.

The Board came out of executive session at 3:18 p.m.

**Agenda Item 3      ADJUDICATION**

**On a motion duly made by Thomas Hendrix, seconded by Kevin Dougherty, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement, Decision and Order, under Case # 2011-000499, in the matter of Julie Johnson-O'Neill, LPN license # NUR P 5779, adopts the Consent Agreement, Decision and Order in this matter.**

**On a motion duly made by Thomas Hendrix, seconded by Rochelle Lehrer, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Decision and Order, Case #2010-001375, in the matter of Shreeja Maskay, lapsed Nurse Aide Certificate # 6596, adopts the findings of fact and conclusions of law ordering the revocation of Nurse Aide Certificate # 6596.**

**On a motion duly made by Julie Gillette, seconded by Thomas Hendrix, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the proposed Consent Agreement, Decision and Order, under Case # 2011-000640, in the matter of Beth Rhoden, LPN license # NUR P 5041, adopts the Consent Agreement, Decision and Order in this matter.**

**On a motion duly made by Rochelle Lehrer, seconded by Erin Pringle, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Decision and Order, Case #2011-000262, in the matter of Tanalian Stelljes, lapsed Nurse Aide**



**Certificate # 10988, adopts the findings of fact and conclusions of law ordering the revocation of Nurse Aide Certificate # 10988.**

**On a motion duly made by Thomas Hendrix, seconded by Kevin Dougherty, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement, and Proposed Decision and Order, in Case # 2010-001386, Amy M. Watson, Certified Nurse Aide # NUA A 9257, hereby adopts the Consent Agreement, Decision and Order in this matter. This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing.**

Beth Farnstrom, Chairperson, signed the original documents.

The Board recessed for break at 3:26 p.m.

The Board reconvened from break at 3:45 p.m.

**Agenda Item 5C      Aesthetic Care by ANP's in Southeast Alaska**

Kathy Kartchner, FNP, notified the Board of her intent to perform aesthetic procedures, including Botox in her business. She provided documentation of advance training for this procedure. No action taken by the Board as this was an informational item only.

**Agenda Item 1      Ethics Report**

There were no ethics violations to report since the January, 2012 Board meeting.

**Agenda Item 5D      Delegation of Medication Decision Tree – School Setting**

**On a motion duly made by Thomas Hendrix, seconded by Rochelle Lehrer, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the state of Alaska adopt the 'Medication Administration in the School Setting' Delegation Decision Tree as an advisory opinion based on 12 AAC 44.950 – 12 AAC 44.975 to be posted on the BON website.**

**Agenda Item 2B      INFORMATION EXCHANGE**

The Board discussed facility protocols and standing orders. All orders need to be signed before nurses can initiate the orders.

The Board reviewed a study by the Student Nurse Association regarding new graduates and the difficulty in finding employment.

These items were information and discussion only and no action was taken by the Board.

The board recessed at 4:42 p.m. until Tuesday, April 3<sup>rd</sup>, at 9:00 a.m.

## **Tuesday, April 3, 2012**

### **Agenda Item 1      CALL TO ORDER**

Beth Farnstrom, BSN, RN, Chairperson, called the meeting to order at 9:00 a.m.

#### **Roll Call**

Those present, constituting a quorum were:

- Beth Farnstrom, BSN, RN, Chairperson, Anchorage
- Erin Pringle, MS, RN, Secretary, Anchorage
- Denise Valentine, MS, RN, ANP, Anchorage
- Thomas Hendrix, PhD, RN, Nurse Educator, Anchorage
- Julie Gillette, Public Member, Wasilla
- Kevin Dougherty, Public Member, Anchorage
- Rochelle Lehrer, LPN, Fairbanks

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

- Nancy Sanders, PhD, RN, Executive Administrator

#### **Agenda**

The agenda was adopted as amended.

#### **Introductions**

Guests present in the room throughout the day and on the teleconference offered self-introductions. Some of those introduced included:

- Pat Reynaga, RN, Providence Hospital

- Debbie Thompson, Alaska Nurses Association
- Jan Staples, ANPA

**Public Testimony**

Public testimony began at 9:03 a.m. and ended at 9:34 a.m.

No one addressed the board during public testimony.

**Agenda Item 8**

**GOVERNANCE**

Sara Chambers, Program Coordinator for Professional Licensing, shared with the Board about a new program that has been tested by the Board of Pharmacy. The Board of Nursing has asked for several years for lap top computers to decrease the paper needed for the 3 inch binders we use at each meeting. This new program can be used as a more efficient way to transmit information to the board. The Board of Nursing could use this secure website for transmitting confidential Board information and for discipline voting between our quarterly meetings. The Board asked Dr. Sanders to work with Sara and Lara Brown to obtain log-ins for Board members.

The Board recessed to attend the House session.

The Board reconvened from lunch at 1:00 p.m.

**Agenda Item 8a Strategic Plan – Review & Revision**

The Board reviewed and made amendments to the Strategic Plan.

The Board recessed for break at 3:07 p.m.

The Board reconvened from break at 3:20 p.m.

**On a motion duly made by Denise Valentine, seconded by Thomas Hendrix, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing the cases and reports presented by the investigative team.**

The Board entered into executive session at 3:20 p.m.

The Board came out of executive session at 4:25 p.m.

**On a motion duly made by Denise Valentine, seconded by Rochelle Lehrer, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, in the matter of Mary Ellen Fritz , has considered the request to modify the March 8, 2012 civil fine from \$750 to \$250, and found that the request is hereby denied.**

**Ms. Fritz, nurse aide certificate number 3199, shall make payment of the civil fine in the amount of \$750 no later than November 1<sup>st</sup>, 2012.**

Beth Farnstrom, Board Chair signed the original document.

The board recessed at 4:44 p.m. until Wednesday, April 4, at 9:00 a.m.

### **Wednesday, April 4, 2012**

#### **Agenda Item 1      CALL TO ORDER**

Beth Farnstrom, BSN, RN, Chairperson, called the meeting to order at 9:00 a.m.

#### **Roll Call**

Those present, constituting a quorum were:

- Beth Farnstrom, BSN, RN, Chairperson, Anchorage
- Erin Pringle, MS, RN, Secretary, Anchorage
- Denise Valentine, MS, RN, ANP, Anchorage
- Thomas Hendrix, PhD, RN, Nurse Educator, Anchorage
- Julie Gillette, Public Member, Wasilla
- Kevin Dougherty, Public Member, Anchorage
- Rochelle Lehrer, LPN, Fairbanks

Staff present at various times from the Division of Corporations, Business and Professional Licensing:

- Nancy Sanders, PhD, RN, Executive Administrator
- Don Habeger, Director

#### **Agenda**

The agenda was adopted as amended.

#### **Introductions**

Guests present in the room and on the teleconference offered self-introductions. Some of those introduced included:

- Jason Hooley, Governor’s Office - Boards & Commissions
- Pat Reynaga, RN, Providence Medical Center
- Debbie Thompson RN, Alaska Nurses Association
- Robert Rang, RN, YKHC, Bethel

### **Public Testimony**

Public testimony began at 9:15 a.m. and ended at 9:35 a.m.

Kathy Jibbins from “Gateway to Recovery Detox” in Fairbanks addressed the Board regarding the use of LPN’s.

### **Agenda item 5E: SEARCH Proposal – Breast Exams**

Letia Garrison from SEARCH Wisewoman Woman’s Health Program addressed the Board to present the proposal.

**On a motion duly made by Erin Pringle, seconded by Kevin Dougherty, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, upon receipt of an institutional nursing policy from SEARCH Wisewoman Woman’s Health Program approves RNs to perform clinical breast exams, according to the Clinical Breast examination training & certification from Mammacare.**

### **Agenda Item 7A Budget Report**

There is no budget report; the quarter just ended on March 31<sup>st</sup>.

### **Agenda Item 7B Information and Issues Update**

Director Don Habeger addressed the Board and discussed numerous issues including education and training of the Board, Sunset Legislation, and travel funding. Director Habeger suggested ways the Board could obtain training/education by using CLEAR offerings, asking the department of Law for more information, attending conferences and utilizing online offerings. By the end of June 2012 we will know what our “solid roll forward” for the BON will be. Since the uncertainty exists, we will maintain the present renewal fees. The Director believes the BON has overpaid in the past years and as the audit continues the facts will be known. The Board shared that the BON members pay for our hotel rooms

and then the state reimburses. If we had some type of state ID we could get a state rate. Alternately, if the Executive Administrator charges the rooms on the state credit card, we would get the state rate plus no room tax. We also have shared this information with Jason Hooley. We asked for guidance as to how to get statute changes ready for the next legislative session.

The board recessed to attend the Senate at 10:43 a.m.

The Board reconvened from lunch and Senate networking to pass HB 729 at 1:02 p.m.

**Agenda Item 8a      Strategic Plan – Review & Revision**

The Board reviewed and made amendments to the Strategic Plan.

**Agenda Item 3      ADJUDICATION**

**On a motion duly made by Denise Valentine, seconded by Thomas Hendrix, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing the cases and reports presented by the investigative team.**

The Board entered into executive session at 2:02 p.m.

The Board came out of executive session at 2:13 p.m.

It is noted that no members of the Board have had contact with Timothy J. Mannen, nor do any Board members have any prior knowledge or history with this person.

**On a motion duly made by Denise Valentine, and seconded by Erin Pringle, and passed with 5 yeas and 1 nay, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2012-000210, Timothy J. Mannen, RN/ANP license No.'s NUR- R-12288 and NUR-U-427, adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in the accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license, without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

Beth Farnstrom, Board Chair signed the original document.

The Board recessed for a break at 2:15 p.m.

The Board reconvened from a break at 2:36 p.m.

**Agenda Item 8      GOVERNANCE**

Board Members completed an exercise the Chair brought from the NCSBN Leadership Forum: Board Action Plan. The results of this Board self assessment exercise were briefly discussed.

Board members received the NCSBN White Paper: A Nurses' Guide to the Use of Social Media. Members were asked to read this for the July meeting.

Sara Chambers returned with a sample ID that Board members could have to identify themselves as State Board of Nursing members. Many Board members applied for this ID. Nancy Sanders will work with Ms. Chambers to complete the IDs.

**Agenda Item 8B      Elections**

The Board held annual elections.

- Erin Pringle was re-elected to the position of Board Secretary.
- Denise Valentine was re-elected to the position of Board Vice Chair.
- Beth Farnstrom was re-elected to the position of Board Chair.

**Agenda Item 8C      Executive Administrator Evaluation**

This agenda item was deferred until January 2013.

**Agenda Item 8D      Board Meeting Evaluation**

Board members completed the evaluation forms.

**Agenda Item 8E      Assignment Reminder List**

Beth Farnstrom will send out the task list to Board members.

The Board of Nursing for the State of Alaska adjourned at 4:37 p.m. until July 25<sup>th</sup>, 2012 in Anchorage, Alaska.

Respectfully submitted:

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Nancy Sanders, Executive Administrator  
Board of Nursing

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Beth Farnstrom, Chair  
Board of Nursing

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Date