

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

# BOARD OF PHARMACY

CONDENSED MINUTES OF THE MEETING HELD AUGUST 20, 2024

Date: August 20, 2024  
Time: 09:00am – 05:00pm  
Location: Atwood Building, Room 1560, Anchorage, AK and Online via Zoom™  
Board Members: Ashley Schaber, Carla Hebert, Ramsey Bell, James Henderson, Sylvain Nouvion, and Saharai Thompson.  
Attending: Staff: Michael Bowles, Billy Homestead, Holly Handley, Greg Gober, Lisa Sherrell, and Sara Chambers.  
Absent: Sara Rasmussen

## **Agenda Item #1. Roll Call/Call to Order – Board and Staff Introductions**

Roll Call:

Ashley Schaber - Present  
Sara Rasmussen - Absent  
James Henderson - Present  
Carla Hebert - Present  
Ramsey Bell – Present  
Sylvain Nouvion – Present  
Saharai Thompson - Present

On the record at 09:02am.

## **Agenda Item #2 Ethics Disclosures**

Brief Discussion: Ashley Schaber disclosed she is a member of the Alaska Pharmacists Association (AKPhA) Legislative Committee.

## **Agenda Item #3 Consent Agenda Items**

Brief Discussion:

- Reviewed and approved meeting agenda.
- NABP Delegate Resolution was reviewed.
- Reviewed and approved previous meeting minutes.
  - April 11, 2024
- Reviewed lost or stolen controlled substances/DEA 106s.
- Reviewed Well Being Indexes.

- American Pharmacists Association’s (APhA) Well-Being Index for Pharmacy Personnel, April 2024 Edition
- American Pharmacists Association’s (APhA) Well-Being Index for Pharmacy Personnel, May 2024 Edition
- American Pharmacists Association’s (APhA) Well-Being Index for Pharmacy Personnel, June 2024 Edition

Motion: Carla Hebert moved to approve the consent agenda items as written and listed above and requested unanimous consent. Seconded by James Henderson.

Recorded Votes:

Unanimous Consent

It was resolved to approve the consent agenda items as written and listed above.

#### **Agenda Item #4 Investigations Review**

Discussion:

- Senior Investigator Billy Homestead - Introduction of New Investigators, Greg Gober for the Board of Pharmacy and Charley Larson for the Prescription Drug Monitoring Program.
- Holly Handley, Investigator and Billy Homestead, Senior Investigator
  - Investigative Report from April 09, 2024, through August 05, 2024
  - Open Cases: 55
  - Closed Cases: 70
  - License Actions: 5
  - Senior Investigator Homestead discussed the training investigators received.
    - Open to ideas for training from the board.
    - All investigators go through basic investigator trainings provided through The Council on Licensure, Enforcement and Regulation (CLEAR).
    - Investigators also attend trainings that are specific to the type of work the board they are assigned conducts.
  - Ashley Schaber asked with the complexity of pharmacies that relates to compounding if there would be an opportunity for additional training for investigators, specifically in the area of sterile compounding.
  - Billy Homestead stated the investigators try to attend specialized training, and that would help in specific boards, but in general the investigative process is what is relied upon as well as relying on the expertise from the reviewing board member that reviews the case. If the reviewing board member feels they do not have enough information to substantiate a violation one way or another then they would want to go back to the investigator and have the investigator, ask those specific questions from those involved in the case.
  - Carla Hebert stated she appreciates the detailed explanation of the investigation method.
  - The board conducted reviews of open cases.

Motion: Ashley Schaber motioned to approve the imposition of civil fine orders for cases 2023-000430, 2024-000196, 2024-000197, 2024-000222, and 2024-000339 as written and requested unanimous consent. Seconded by James Henderson.

Recorded Votes:  
Unanimous Consent

It was resolved to approve the imposition of civil fine orders for cases 2023-000430, 2024-000196, 2024-000197, 2024-000222, and 2024-000339 as written.

Motion: Ashley Schaber motioned to approve the license application for case 2024-000248 as written.  
Seconded by James Henderson.

Recorded Votes:  
Ashley Schaber - No  
Sara Rasmussen -  
James Henderson - No  
Carla Hebert - No  
Ramsey Bell – No  
Sylvain Nouvion – No  
Saharai Thompson - No

It was not resolved to approve the license application for case 2023-000248 as written. The motion fails.

Motion: James Henderson motioned to approve the license application for case 2023-001122 as written.  
Seconded by Carla Hebert.

Recorded Votes:  
Ashley Schaber - No  
Sara Rasmussen -  
James Henderson - No  
Carla Hebert - No  
Ramsey Bell – No  
Sylvain Nouvion – No  
Saharai Thompson - No

It was not resolved to approve the license application for case 2023-001122 as written. The motion fails.

Motion: James Henderson motioned to approve the license application for case 2024-000101 as written.  
Seconded by Sylvain Nouvion.

Recorded Votes:  
Ashley Schaber - No  
Sara Rasmussen -  
James Henderson - No  
Carla Hebert - No  
Ramsey Bell – No  
Sylvain Nouvion – No  
Saharai Thompson - No

It was not resolved to approve the license application for case 2024-000101 as written. The motion fails.

Motion: James Henderson motioned to approve the license application for case 2024-000122 as written. Seconded by Sylvain Nouvion.

Recorded Votes:

Ashley Schaber - No

Sara Rasmussen -

James Henderson - No

Carla Hebert - No

Ramsey Bell – No

Sylvain Nouvion – No

Saharai Thompson - No

It was not resolved to approve the license application for case 2024-000122 as written. The motion fails.

The applications with failed motions for approval are considered denied and the applicants will be notified of their application denial.

Motion: On a motion made by Ashley Schaber in accordance with AS 44.62.310(c)(2) and seconded by Ramsey Bell, the board moved to enter executive session for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. No request was made for public discussion. Board members James Henderson, Ashley Schaber, Sylvain Nouvion, Carla Hebert, Ramsey Bell, Saharai Thompson, and staff members Michael Bowles, Billy Homestead, Greg Gober, Charley Larson, and Holly Handley were authorized to remain in the room. Cases discussed will be 2023-001200.

Recorded Votes:

Ashley Schaber - Yes

Sara Rasmussen -

James Henderson - Yes

Carla Hebert - Yes

Ramsey Bell – Yes

Sylvain Nouvion – Yes

Saharai Thompson - Yes

It was resolved to enter executive session in accordance with AS 44.62.310(c)(2).

Off record for executive session at 9:30am

On record from executive session at 10:16am

No motions were made during the executive session.

Motion: James Henderson motioned to accept the license surrender for case 2023-001200 as written. Seconded by Ramsey Bell.

## Recorded Votes:

Ashley Schaber - Yes  
 Sara Rasmussen -  
 James Henderson - Yes  
 Carla Hebert - Yes  
 Ramsey Bell – Yes  
 Sylvain Nouvion – Yes  
 Saharai Thompson - Yes

It was resolved to accept the license surrender for case 2023-001200 as written.

**Agenda Item #5 Division Updates**

- Lisa Sherrell, Prescription Drug Monitoring Program (PDMP) Manager
  - PDMP report was submitted for approval and will be posted once it has been approved. We've been working on this for a while, trying to incorporate better metrics into what we report to the boards. We've included things like top 10 medications prescribed as well as how many people are reviewing the PDMP through an Electronic Health Record (EHR) versus through the web platform.
  - ASAP 5.0 update – working through some implementation issues.
  - Office of the National Coordinator for Health Information Technology (ONC) has put out a draft rule that seems to violate state statute. NABP and NASCSA are drafting a response.
  - Workgroup for a PDMP disciplinary matrix is meeting in September.
  - Ashley Schaber asked about the PDMP workgroup.
    - Discussed legislative audit requirements.
    - Recommendations from McKinley Group have been addressed; Statewide Gateway integration is one of the results.
    - Ahead of most states integrating Tribal Health Systems.
    - The board is interested in holding PDMP workgroup.
    - Task created for Michael Bowles to follow up on PDMP workgroup plan and timeline as recommended by the McKinley Group assessment.
    - User roles are being created in PDMP to assist with gaining access for providers to data share.
- Michael Bowles, Executive Administrator of the Board of Pharmacy
  - Michael Bowles provided the board with application #218372. The board went into executive session to discuss the application.
  - North Star Behavioral Health System request was provided to the board - One Pharmacist in Charge (PIC) for three pharmacies.
    - Kara Gagnon addressed the board and described the pharmacy locations and descriptions.
    - Investigator Gober addressed the board and described observations of the layout of the pharmacies.
    - The board concluded two of the three pharmacies are drug rooms and not pharmacies and the licenses should be updated to reflect.
  - Update of renewal period provided to the board.
    - Michael Bowles provided the board with the number of renewals as well as the number of licensees and facilities that were lapsed.

- There has been a definite increase in the number of licensed pharmacists with the requirement of pharmacists in charge in pharmacies located outside of Alaska having to have an active Alaska license.
- Decision Making Framework diagram provided to the board for review and consideration during board meetings.
- Updated Regulation Project Opening Questionnaire was provided to the board and the updated regulation process was explained.

Motion: On a motion made by Ashley Schaber in accordance with AS 44.62.310(c)(2) and seconded by Sylvain Nouvion, the board moved to enter executive session for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. No request was made for public discussion. Board members James Henderson, Ashley Schaber, Sylvain Nouvion, Carla Hebert, Ramsey Bell, Saharai Thompson, and staff members Michael Bowles were authorized to remain in the room. Application discussed will be #218372.

Recorded Votes:

Ashley Schaber - Yes  
Sara Rasmussen -  
James Henderson - Yes  
Carla Hebert - Yes  
Ramsey Bell – Yes  
Sylvain Nouvion – Yes  
Saharai Thompson - Yes

It was resolved to enter executive session in accordance with AS 44.62.310(c)(2).

Off record for executive session at 10:34am  
On record from executive session at 11:08am

No motions were made during the executive session.

Motion: Ramsey Bell motioned to approve license application #218372. Seconded by Carla Hebert.

Recorded Votes:

Ashley Schaber - No  
Sara Rasmussen -  
James Henderson - No  
Carla Hebert - No  
Ramsey Bell – No  
Sylvain Nouvion – No  
Saharai Thompson - No

It was not resolved to approve license application #218372. The motion fails.

The application with the failed motion for approval is considered denied and the applicant will be notified of their application denial.

Motion: James Henderson motioned to approve the request from Kara Gagnon to be the Pharmacist in Charge for the three North Star Behavioral Health Pharmacies located in Anchorage, AK. Seconded by Carla Hebert.

Recorded Votes:

Ashley Schaber - Yes  
 Sara Rasmussen -  
 James Henderson - Yes  
 Carla Hebert - Yes  
 Ramsey Bell – Yes  
 Sylvain Nouvion – Yes  
 Saharai Thompson - Yes

It was resolved to approve the request from Kara Gagnon to be the Pharmacist in Charge for the three North Star Behavioral Health Pharmacies located in Anchorage, AK.

Task created for Michael Bowles to assist North Star Behavioral Health in switching their pharmacies to drug rooms.

#### **Agenda Item #6 Public Comment Period**

Discussion:

- Daniel Nelson –
  - Thanked division staff during the renewal period, went very well for pharmacists and pharmacy techs. Pharmacies had a few more “hiccups”, not sure what exactly the holdup was.
  - Thanked the board for their support of HB 226. There will be a large legislative effort for more PBM reform. Requested the board’s continued engagement and support.

#### **Agenda Item #7 Industry Updates**

- Dr. Sarah Spencer, DO, FASAM – Ninilchik Traditional Council
  - Discussed difficulties in treating Opioid Use Disorder (OUD) in outlying areas.
  - Alaska had the largest increase in overdose death rates – 35% increase in Alaska with 2/3 of those being Native Alaskans in rural communities.
  - Discussed barriers to care for patients in rural areas.
  - December the DEA will announce telehealth exemption which is going to allow the continuation of the prescribing of Buprenorphine without an in person visit.
  - Discussed Advantages of extended release, long-acting injectable buprenorphine (XRBUP) in rural areas.
  - Telemedicine dramatically decreases no show rates.
  - Cannot ship XRBUP directly to village clinics that do not have a DEA licensed prescriber registered, the barrier is these clinics have regularly rotating staff.
  - The Board thanked Dr. Spencer for her update and asked how the Board could support.
  - Requested the Board support legislation to increase access to care, the pharmacy voice is important in that area.
  - Task created for the board to track bills that increase access to care.
- Dr. Tom Wadsworth, PharmD, BCPS – Dean, UAA/ISU College of Pharmacy
  - Program is under the reaccreditation cycle – in the self-study process.

- Site visit in Anchorage is in March 2025.
- Renewed contract between ISU and UAA – 4-year contracts.
- Over half the deans of pharmacy programs overturned nationwide, opportunities are changing throughout the industry.
- Admissions is still down nationwide, graduated 6, enrolled 6 this year, 20 seats available. Most graduates of the UAA/ISU College of Pharmacy program are staying in Alaska.
- The board should consider the country will be graduating fewer pharmacists than ever, will get worse, broadening the scope of pharmacists activities will probably be needed.
- James Henderson asked about the pharmacy technician shortage, is it following along with the pharmacist shortage.
- ISU has a pharmacy technician program and UAA has an online pharmacy technician program.
- The Board thanked Dr. Wadsworth for his work with the UAA/ISU College of Pharmacy program over the years.
- Dr. Charles Semling, PharmD - Pharmacy & Ancillary Services Manager, Alaska Department of Health
  - [Medicaidalaska.com](http://Medicaidalaska.com)
  - Interim dispense fee rates were distributed to health care entities.
  - New guidance on pharmacist billing for non-dispensed services.
  - Training available 08/28/2024 from 11:00am to 11:30am, 09/06/2024 from 8:00am to 9:00am, and 09/11/2024 from 3:00pm to 4:30pm.
  - Pharmacists will be able to bill for services beginning September 16, 2024.
  - FAQ on the website for professional billing.
  - The Board thanked Dr. Semling for his work and the progress made to advance care.

**Agenda Item #8 Adjourn for Lunch** (off record at 12:52pm)

Ashley Schaber made a motion to adjourn for lunch and asked for unanimous consent.

Recorded Votes:

Unanimous consent.

It was resolved to adjourn for lunch.

**Agenda Item #9 Roll Call/Call to Order** (on record at 1:27pm)

Roll Call:

Ashley Schaber - Present

Sara Rasmussen -

James Henderson - Present

Carla Hebert - Present

Ramsey Bell – Present

Sylvain Nouvion – Present

Saharai Thompson - Present

**Agenda Item #10 Public Comment Period**

Discussion:

- Andrew Funk, Member Relations/Government Affairs Director, NABP, addressed NABP Verify



- Verify is a program that's designed to provide boards with insight into licensees that are seeking licenses or maintaining licensure in in your particular state. It monitors that individual's home state license, as well as every other license that individual has.
- Beneficial to states where licensure of non-resident pharmacists is required.
- Kentucky is starting to utilize Verify, and North Carolina has started to look into how it can be used there.
- Allows for license portability.
- Task created for Michael Bowles to gather information on how NABP Verify is being utilized at the NABP District meeting to present to the board in November.

### **Agenda Item #11 Board Business**

- NABP Annual Meeting Summary
  - Ashley Schaber discussed topics from the NABP Annual Meeting in May.
    - Topics addressed included pharmacists administering injectables, IV hydration clinics, and compounding weight loss drugs which are also being addressed by the board in Alaska
    - There was a lot of discussion about well-being and mental health and the roles of the pharmacy with that, some of the take home points is that some of the biggest impact the board can have is to decrease administrative burden
    - A lot of focus on interdisciplinary collaboration which aligns really well with the progress the board has had with pharmacists being recognized as providers and being able to bill for services that is, by nature resulting in additional collaboration.
    - There was also a topic on Just culture, which we're also discussing as a board, and have discussed in the past.
    - The next meeting is in Fort Lauderdale in May of 2025.
- DEA Supply Chain Conference Summary
  - James Henderson
    - Discussed the illicit drugs discussed during the conference, Xylazine and Fentanyl.
    - Discussed the Automation of Reports and Consolidated Orders System (ARCOS) which keeps track of manufacturers and distributors.
    - ADHD during Covid increased; 50% increase in prescribing stimulants; the use tripled in older adults; 88% increase in women.
    - Drug Supply Chain Security Act (DSCSA) uses electronic tracking, authorized trading partners, policy and procedure to address suspect product.
- Drug Order Logistics
  - Sara Watson, CPhT, Manager, State Regulatory Outreach, Cardinal Health
    - CSMP – Controlled Substance Monitoring Program
    - Requirement of thresholds is part of the national opioid settlement injunctive relief.
    - Thresholds are confidential.
    - Carla Hebert asked how fast pharmacies receive a suspicious order report.
    - Pharmacies are notified in the ordering system, denied for suspicious order.
    - Ashley Schaber asked if there is a way to proactively identify a need for certain areas based on licensing of new practitioners, for example.
    - There is not a current way to identify where needs are, pharmacies need to inform wholesalers of threshold changes.
    - Saharai Thompson asked how long the turnaround time is on a threshold change request.

- 10-11 days is the turnaround time.
- Will Dane, Senior Director, State Government Affairs, Healthcare Distribution Alliance (HDA)
  - Injunctive Relief – purpose was to ensure providers are acting in good faith and the days of “pill mills” are over.
  - Nobody is allowed to know controlled substance thresholds.
  - Communication is key to navigating through thresholds that hold up controlled substances orders.
- Review Strategic Plan
  - The board discussed the recommended changes from the April meeting and approved the changes.
- Investigative Committee Discussion
  - Ashley Schaber asked Sara Chambers, Boards and Regulations Advisor, to provide the board with information on how an investigations committee would function.
  - Sara Chambers provided the following information:
    - Having two board members that are able to discuss a case would help navigate complicated cases.
    - Other boards that have formed an investigation committee are larger so this would need to be considered.
    - The two members on the committee would need to recuse themselves during votes on disciplinary recommendations vs a single board member.
    - Members could rotate on the committee; it wouldn't need to always be the same two members.
  - Carla Hebert asked if two board members were reviewing a case would the remaining five members vote on the action.
  - Sylvain Nouvion stated it would be difficult to bring board members together for this committee.
  - Investigator cannot advocate but can act as a resource to the committee.
  - Ashley Schaber stated this would be used for the more complicated cases, not every case.
  - Saharai suggested making it available to allow two board members collaborate on an investigation in lieu of a committee.
  - Task created for Michael Bowles to meet with the Investigations staff to create a criterion for two-member reviews, present at the November meeting.
- Emerging Topics
  - Sara Chambers addressed the board on the following topics:
    - Medical Spa Services Workgroup website and the goal of the workgroup
    - Purpose of the workgroup is to clarify and demystify areas that span multiple boards that do not specifically address guidelines in statute and regulation.
    - IV Hydration Clinics
    - Pharmacists Administering Injectables
    - Compounding Weight Loss Drugs
    - Ramsey Bell asked if there have been any instances of unsanitary conditions or wrongdoing.
    - Ashley Schaber discussed a patient death that occurred due to an IV hydration clinic in another state.
    - Task for Michael Bowles to send email to board members when workgroup meets.

- Controlled Substance Advisory Committee Discussion
  - Sara Chambers stated she asked for updates on the committee from the department of law and was told there are other priorities and they do not have the personnel to work on the CSAC.
  - Sara Chambers recommended the board continue to identify issues that need to go to the CSAC.
  - Sara Chambers stated she will continue to reach out for updates.
  - Ashley Schaber discussed the idea of CSAC coming under the division or the board, other leadership.
  - Ashley Schaber stated there have been quite a few topics the board is proactively addressing that should be addressed by the CSAC.
- Way Forward on Just Culture
  - Ashley Schaber discussed regulation changes made by the board to come into alignment with Just Culture.
  - Ashley Schaber asked Sara Chambers to discuss ways to move Just Culture forward in Alaska.
  - Sara Chambers stated she would like to see varying health care entities involved in multidisciplinary meetings addressing Just Culture throughout Alaska.
  - Educating Pharmacists in Charge of the expectations of a Continuous Quality Improvement (CQI) program as it relates to Just Culture as well the investigations team on asking for CQI during investigations.
  - James Henderson stated incorporating Just Culture into the inspection sheet revisions.
  - Task created for Michael Bowles to meet with the investigation team to discuss incorporating Just Culture into the investigative process; root cause analysis and CQI review.
  - Task for Carla Hebert to create a FAQ addressing CQI programs.
- Board Letter - Commission on Human Rights
  - The board discussed whether or not it is appropriate to make a regulation requiring a label change rather than encourage pharmacies to provide information.
  - Task for Michael Bowles to contact Zackary Gottshall and request an FAQ to post to the website for licensees.
- Statutes Discussion
  - The board reviewed HB 226.
  - Ashley Schaber discussed AS 08.80.030(b) not being included in the final version of HB 226 that passed the legislature and asked the board to continue to pursue moving forward with this statute change.
  - Ashley Schaber stated the feedback received from stakeholders is this change is appropriate in addressing white bagging and brown bagging.
- Regulations Discussion
  - The board reviewed and considered public comments for Regulation Project #2024200135.
  - Task created for Michael Bowles to add inspection of physical facility to application for virtual manufacturer and to add a FAQ with an explanation.
  - Streamlining Regulations to Incorporate Standard of Care Concept
    - Ashley Schaber proposed the statutes and regulations committee look into if the board can streamline regulatory language to incorporate the standard of care concept.
    - James Henderson stated there are places in regulation that need to be fixed. The standard of care concept is the way to go.

- Ashley Schaber discussed the example of epinephrine now being administered through nasal spray vs autoinjector making the current regulation outdated.
- Ramsey Bell stated going forward making language broader.
- Background Checks
  - Situation, Background, Assessment, and Recommendation (SBAR) sheet discussed.
  - Board discussed the benefit of having background checks in place identify an applicant who might provide false information on an application.
  - Nursing board requires background checks.
  - All states Michael Bowles looked into require background checks.
  - Ashley Schaber stated part of the reason the new investigator position was created following the passage of HB 112 last year was to cover findings of background checks.
- Emergency Refills
  - Ashley Schaber discussed the concept of emergency refill regulation changes.
  - Carla Hebert and Ramsey Bell stated this falls under standard of care.
  - Ashley Schaber asked the board members if they have experienced this in industry.
  - Ramsey Bell stated an example of dispensing 30 for a fill of 3 at an expensive cost. Has never experienced this during her career.
- Continuing Education
  - The board discussed licensees being able to use meeting attendance, Advanced Cardiac Life Support (ACLS), and other Continuing Medical Education (CME) for CEs.
  - Ashley Schaber asked the board to explore looking at the regulations and incorporating CMEs.
- Name Tags to Identify Staff
  - Carla Hebert discussed name tags and the need for customers to be able to see name tags.
  - Ramsey Bell asked if it was federally required, the board responded no.
  - Name tags were required for pharmacy technicians but removed from regulation in 2021.
  - Ashley Schaber stated name tags are required by accreditation bodies.
  - Saharai Thomson stated she needs to remove her nametag when compounding IV room.
  - Ramsey Bell stated it should be up to the employer.
  - James stated if language is added to require name tags it should address the employee needing to identify themselves.
  - Task for Ashley Schaber to look into why the regulation was removed in 2021.
- Remove Excessive Reinstatement Fees for Pharmacists
  - The board discussed and agreed the excessive fees were unnecessary and reinstatement language in regulations should be removed.
  - Renewal requirements already exist.
- Remove Notarization Requirement for Applications
  - The board discussed and agreed notarization of documents was unnecessary due to the many checks already in place.
- 2024 Upcoming Conference Attendee Discussion
  - AKPhA Health System Pharmacy and Leadership Conference, Girdwood, AK – September 12-14, 2024
    - Attending Member - Saharai Thompson
  - Alaska Hospital and Healthcare Association Annual Conference, Girdwood, AK - September 24-25, 2024
    - Attending Member - James Henderson

- NABP Executive Officer Forum, Mount Prospect, Il - September 25-26, 2024
  - Executive Administrator – Michael Bowles
- NABP Task Force to Review Institutional Pharmacy and Compounding Model Rules, Mount Prospect, Il - September 31 – October 01, 2024
  - Attending Member – Ashley Schaber
- NABP District Meeting, Albuquerque, NM - October 20-24, 2024
  - Executive Administrator – Michael Bowles
  - Attending Member - Carla Hebert
- NABP Member Forum, Mount Prospect, Il - December 04-05, 2024
  - Attending Member – Ramsey Bell (Tentative)
- AKPhA Annual Meeting, Anchorage, AK – February 14-16, 2025
  - Executive Administrator – Michael Bowles
  - Attending Member - TBD
- Tentative 2025 Meeting Dates – Did not discuss
  - February TBD, 2025
  - May 22, 2025
  - August 21, 2025
  - November 20, 2025
- Tasks List Review and Update

Motion: Ramsey Bell moved to make the following changes as discussed to the 2024 strategic plan. Seconded by Carla Hebert.

1. 3.3 can be removed.
2. 4.3 add the language “access to pharmacies”.
3. 3.4 decrease to 14 days for licensees and 4 weeks for facilities.

Recorded Votes:

Ashley Schaber - Y  
 Sara Rasmussen -  
 James Henderson - Y  
 Carla Hebert - Y  
 Ramsey Bell – Y  
 Sylvain Nouvion – Y  
 Saharai Thompson - Y

It was resolved to make the following changes as discussed to the 2024 strategic plan.

Motion: Ashley Schaber moved that the board continue to partner with established stakeholders on changes not included in the final version of HB 226 in the 2023-2024 legislative session including the language as presented in AS 08.80.030(b) adding section (19). Seconded by Carla Hebert.

Recorded Votes:

Ashley Schaber - Y  
 Sara Rasmussen -  
 James Henderson - Y

Carla Hebert - Y  
Ramsey Bell – Y  
Sylvain Nouvion – Y  
Saharai Thompson - Y

It was resolved that the board continue to partner with established stakeholders on changes not included in the final version of HB 226 in the 2023-2024 legislative session including the language as presented in AS 08.80.030(b) adding section (19).

Motion: In consideration of public comments and cost to private persons Carla Hebert moved to adopt the regulations for file #2024200135 as presented and publicly noticed. Seconded by Ashley Schaber.

Recorded Votes:  
Ashley Schaber - Y  
Sara Rasmussen -  
James Henderson - Y  
Carla Hebert - Y  
Ramsey Bell – Abstain  
Sylvain Nouvion – Y  
Saharai Thompson - Y

It was resolved to adopt the regulations for file #2024200135 as presented and publicly noticed.

Motion: James Henderson moved to assign the statute and regulations committee the task of creating regulations requiring national background checks for pharmacists and pharmacy technicians. Seconded by Sylvain Nouvion.

Recorded Votes:  
Ashley Schaber - Y  
Sara Rasmussen -  
James Henderson - Y  
Carla Hebert - Y  
Ramsey Bell – Y  
Sylvain Nouvion – Y  
Saharai Thompson - Y

It was resolved to assign the statute and regulations committee the task of creating regulations requiring national background checks for pharmacists and pharmacy technicians.

Motion: Carla Hebert moved to assign the statute and regulations committee the task of broadening the options in regulations for continuing education. Seconded by Ramsey Bell.

Recorded Votes:  
Ashley Schaber - Y  
Sara Rasmussen -  
James Henderson - Y

Carla Hebert - Y  
Ramsey Bell – Y  
Sylvain Nouvion – Y  
Saharai Thompson - Y

It was resolved to assign the statute and regulations committee the task of broadening the options in regulations for continuing education.

Motion: James Henderson moved to assign the statute and regulations committee the task of amending the language in regulation requiring reinstatement for pharmacist and pharmacy technician language in 12 AAC 52.310, asked for unanimous consent. Seconded by Ramsey Bell.

Recorded Votes:  
Ashley Schaber - Y  
Sara Rasmussen -  
James Henderson - Y  
Carla Hebert - Y  
Ramsey Bell – Y  
Sylvain Nouvion – Y  
Saharai Thompson - Y

It was resolved to assign the statute and regulations committee the task of amending the language in regulation requiring reinstatement for pharmacist and pharmacy technician language in 12 AAC 52.310.

Motion: James Henderson moved to assign the statute and regulations committee the task of removing the requirements for notarization for all application types and associated documents, asked for unanimous consent. Seconded by Ramsey Bell.

Recorded Votes:  
Ashley Schaber - Y  
Sara Rasmussen -  
James Henderson - Y  
Carla Hebert - Y  
Ramsey Bell – Y  
Sylvain Nouvion – Y  
Saharai Thompson - Y

It was resolved to assign the statute and regulations committee the task of removing the requirements for notarization for all application types and associated documents.

### **Agenda Item #13 Chair Final Comments**

Discussion:

- Next Quarterly Meeting - November 14, 2024

### **Agenda Item #14 Adjourn**

Ashley Schaber moved to adjourn the meeting, asked for unanimous consent. Seconded by Carla Hebert.

Recorded Votes:  
Unanimous consent.

It was resolved to adjourn at 5:44pm.