



Alaska Board of Physical and Occupational Therapy Board Meeting - November 21, 2022

Minutes

Alaska Division of Corporations, Business and Professional Licensing
Nov 21, 2022 at 9:00 AM AKST
@ Teleconference - Juneau, AK

1. Call to Order/Roll Call

 [PHY Mission Statement.pdf](#)

 [State Physical Therapy and Occupational Therapy Board 09-16-2022.pdf](#)

The virtual meeting via Zoom of the Alaska Physical and Occupational Therapy Board was called to order by Chair Tina McLean at 12:01 PM Central time (9:01 AM AKST) on Monday, November 21, 2022 as the chair was connecting remotely from Texas.

Tina McLean, Chair conducted roll call. The following Board members were present:

- Rebecca Dean
- Lindsey Hill
- Valerie Phelps
- Lisa Radley
- Enlow Walker
- Tina McLean

The following staff were also present:

- Reid Bowman, Program Coordinator 1
- Sheri Ryan, Occupational Licensing Examiner

All six of the appointed board members were present; quorum established.

2. Review/Approve Agenda

 [PHY- Tentative Agenda Board Meeting November 21, 2022.pdf](#)

Lisa Radley motioned to approve the agenda as written. Rebecca Dean seconded the motion. All in favor, none opposed. Motion passes unanimously.

3. Ethics Reporting

Tina McLean asked the Board members if there were any ethics/conflicts of interest to report.

- Valerie Phelps - No
- Rebecca Dean - No
- Lisa Radley - No
- Enlow Walker - No
- Lisa Radley - No
- Tina McLean - No

All board members reported no conflicts of interest to report.

4. Public Comment

No members of the public attended the meeting. No public comment held.

5. Foreign-Educated Applications - HB99 Effective 12/01/2022

 [HB99 Regulations Project Recommendations Final - 11-18-2022.pdf](#)

 [HB0099Z.PDF](#)

Task: Review and discuss regulation recommendations put forth, vote on accepting the regulation recommendations, and decide the process for handling foreign educated applications with no regulations in place 12/1/2022 until new regulations can be formalized.

Regulation change recommendations put forth from HB99 Regulations Committee. HB99 Committee met 11/4/2022 and 11/28/22 to finalize all changes necessary to regulation to support HB99. Committee member Valerie Phelps provided an overview of the work done. Written recommendations were provided to Board for review prior to this meeting.

Enlow Walker moved to accept the changes to the regulations as presented. Valerie Phelps seconded the motion.

Discussion regarding the regulations process. Question asked if this vote would finalize the changes. Clarification made that this vote is only the first step. Accepted initial language will go to Regulations Specialist for cleanup. Document will come back to the Board for review. Once finalized, it would then go out for public comment.

Roll Call vote regarding HB99 regulation changes:

- Lisa Radley = Yes
- Enlow Walker = Yes
- Valerie Phelps = Yes

- Rebecca Dean = Yes
- Lindsey Hill = Yes
- Tina McLean = Yes

Motion to accept the recommended changes to the regulations as presented passes unanimously.

Licensing Examiner to forward recommended language to Regulations Specialist.

Task: Discuss and come to a consensus on how to review and process foreign educated applications with no regulations in place 12/1/2022 until new regulations can be formalized. PHY Board currently has 2 potential applications waiting to be processed under new HB99 statute. Extensive discussion on concerns, standard measures, and good faith requirements to move forth applicants. 12/1/22 effective date of HB99 renders old regulations obsolete and no regulations with HB99 changes are currently in place.

Rebecca Dean motioned the Board will act in good faith to approve foreign-educated applicants per the intent of the proposed regulations to support HB99 effective 12/1/2022. Lisa Radley seconded the motion.

Roll Call vote:

- Valerie Phelps = Yes
- Rebecca Dean = Yes
- Lisa Radley = Yes
- Enlow Walker = Yes
- Tina McLean = Yes
- Lindsey Hill = Yes

Motion passes unanimously.

Until HB99 regulations are finalized, the board will post the above motion on the PHY website.

The Board consensus on how to handle foreign-educated applications in the interim - upload any applications to Onboard that are complete. Licensing Examiner should not delay to upload until 12/1 effective date of the law. Any decisions can made effective as of 12/1/2022.

In the interim - licensing examiner to utilize section on application checklist - "comments" - to define evidence provided for program taught in English. Evidence will be primary source verification. Examples of evidence that will be accepted to include but not limited to: credentialing evaluation, letter from Registrar/school, transcript, FCCPT says they are excluded/exempt from TOEFL; top section of OnBoard will show what the evidence is that education program was taught in English or where Division is getting that impression; standard voting choices to approve; any Board member can move to table an application is uncomfortable approving. Board will have an impromptu meeting to discuss the application(s).

Once regulations are passed, utilize FAQs on website and application(s) to list examples of evidence - primary source verifications - that will be accepted by the Board for foreign-educated applicants for programs taught in English to better communicate with applicants.

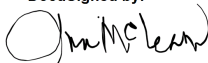
Action Items:

- Staff to forward the accepted HB99 regulations to Jun Maiquis to start work on the changes to the regulations which will be returned to the Board for review.
- Posting to be made to PHY website with passed motion "*The Board will act in good faith to approve foreign-educated applicants per the intent of the proposed regulations to support HB99 effective 12/1/2022.*"

6. Adjourn

Lisa Radley motioned to adjourn the meeting at 9:58 am. Valerie Phelps seconded the motion. All in favor, none opposed. Motion passes. Tina McLean, Chair, adjourned the meeting of the Alaska Physical and Occupational Therapy board at 9:59 am AKST on Monday, November 21, 2022.

DocuSigned by:
Sheri Ryan
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Sheri Ryan, Licensing Examiner

DocuSigned by:

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Tina McLean, Chair

12/12/2022

Date