

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
REAL ESTATE COMMISSION

**Wedgewood Hotel  
Garden Side Room  
Fairbanks, AK  
September 17-18, 2009**

**Thursday, September 17, 2009**

- |            |   |        |
|------------|---|--------|
| 9:00 a.m.  | 1. Call to Order                                  | Cole   |
|            | a) Roll Call                                      |        |
|            | b) Approval of Agenda                             |        |
|            | c) Letter of Resignation from F. Lee Sherman      |        |
|            | 2. Approval of Minutes                            | Cole   |
|            | a) December 11-12, 2008                           |        |
|            | b) March 12-13, 2009                              |        |
|            | c) June 3, 2009 Teleconference                    |        |
|            | d) June 18-19, 2009                               |        |
|            | e) July 21, 2009 Teleconference                   |        |
| 10:00 a.m. | 3. Public Comment                                 |        |
|            | a) Regulation Project Written Comment             |        |
|            | b) Letter from Linda Sharp                        |        |
| 10:30 a.m. | 4. Education Update                               | Harris |
|            | a) Education Report                               |        |
|            | b) DCE for 2010-12                                |        |
|            | c) VA Exam/Crs. Owner Policy/newsletter - discuss |        |
|            | d) Web renewal                                    |        |
| 11:00 a.m. | 5. Licensing Report                               | Smith  |
|            | a) Licensing Statistics                           |        |
|            | b) Regulation Tracker                             |        |
|            | c) Renewal Post-cards 2010-12                     |        |
| 12:00 p.m. | <b><u>LUNCH</u></b>                               |        |
| 1:30 p.m.  | 6. Executive Administrator's Report               | Walsh  |
|            | a) Surety Fund Tracker                            |        |
|            | b) Revenue & Expenditure Report                   |        |

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- |           |  |                                     |
|-----------|--|-------------------------------------|
| 2:00 p.m. | 7. Administrative Officer Report<br>a) Discuss & Set Renewal Fees for 2010-12  | Mason                               |
| 2:30 p.m. | 8. Investigator's Report<br>a) Statistical Report<br>b) Category of Complaints & Proposed Disciplinary Sanctions<br>c) Consumer Pamphlet –discuss pg 2 of CP<br>d) Brokers licensed in other states practicing/listing Alaska properties –discuss<br>e) Education Requirements for D. Joyner | Wall-Rood<br><br><br><br><br>Mandel |
| 3:30 p.m. | 9. Assistant AG Report<br>a) Errors & Omissions Insurance Update   | Branch                              |

**Friday, September 18, 2009**

- |           |   |                                   |
|-----------|---|-----------------------------------|
| 9:00 a.m. | 10. Call to Order<br>a) Roll Call   | Cole                              |
|           | 11. Old Business<br>a) Adoption of Regulations<br>.061; .068; .111; .180 & .961   | Walsh                             |
|           | 12. New Business<br>a) FY10 Goals & Objectives<br>b) Schedule of future Meeting Dates<br>1. March 2010<br>2. June 2010<br>3. September 2010<br>4. December 2010<br>c) Elections of Officers | <br><br><br><br><br><br><br>Walsh |

\*Travel Authorization Receipts & Ethics Form – Give to Beata  
Please report any Ethics violations to Sharon

**ADJOURN**

Next Meeting is **December 10-11, 2009** in Anchorage, AK  
at the Atwood Bldg. location 550 W. 7<sup>th</sup> Ave Conference Room 602