STATE OF ALASKA

DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

Tentative Meeting Agenda March 20, 2013

REAL ESTATE COMMISSION Atwood Building 550 W. 7th Ave. Ste. 1270 Anchorage, AK

Wednesday, March 20, 2013

9:00 a.m.	 Call to Order Roll Call Approval of Agenda Welcome New Commission Member Eric Bushnell Thank You Letter to Chris Swires 	Bates			
9:15 a.m.	 2. Approval of Minutes a) July 23, 2012 Teleconference b) December 5, 2012 c) February 6, 2013 Teleconference 	Bates			
9:30 a.m.	3. Public Comment				
10:00 a.m.	4. Education Report a) Education Report b) Letter to Instructors & Spansors	Harris			
	b) Letter to Instructors & Sponsorsc) CE Audit	Wilke			
10:30 a.m.	 5. Executive Administrator's Report a) Recovery Fund (RF) Balance Report b) Schedule of Revenue and Expenditure c) RF Claim – V.M. RF 13-004 d) FY12 Indirect Allocation Explanation e) Mail ballot results Jan. 2, 2013 	Walsh			
	f) RF Fee Projections	Manning			
11:00 a.m.	6. Licensing Reporta) Licensing Reportb) Regulation Tracker	Smith			
	c) Communication with Brokers & Licensees (discussion)	Risner			
11:30 a.m.	 7. Investigator's Report a) Statistical Report b) Investigation questions from MK Burke (discussion) c) Investigative Matters 	Wirawan			

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1:00 p.m. 8. Old Business

a) Review regs 12 AAC 64.180(a) and 930(a) Bates

b) Letters from A. Bates to: J. Studley and D. Habeger; NE Court case re: Leslie Rae Young;

Best Business Practice: Education PLE & CE;

Staffing Proposal

c) Recovery Fund Fees – Reporting on fees collected during 12/2011 – 12/2012

1:30 p.m. 9. New Business

a) Education Topics for licensing period Harris 2/1/2014 - 1/31/2016

b) Proposed Regulation (revised) Smith 12 AC 64.059(f)(6)

Bates

c) AREC Consumer Pamphlet

d) Proposed Regulation 12 AAC 64.130 (20); 12 AAC 64.064

e) Personnel Matters-Executive Session Bates

*Travel Authorization Receipts & Ethics Form – Give to Sharon Please report any Ethics violations to Sharon

ADJOURN

Next Meeting: June 5-6, 2013 in Anchorage State of Alaska Building