

Join Zoom Meeting

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Meeting ID: 835 9190 7971

Passcode: 908383

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC
DEVELOPMENT DIVISION OF CORPORATIONS, BUSINESS, AND
PROFESSIONAL LICENSING**

Virtual Session

Alaska Board of Nursing Minutes

Strategic Planning Summit

September 25, 2023, 12:00 – 4:00 pm

By authority of AS 08.01.070(2) and in compliance with the professions of AS 44/62, Article 6, a meeting of the Board of Nursing was held in the Atwood Building 550 W. 7th Ave., Suite 102, Anchorage, AK.

Monday, September 25, 2023

1. CALL TO ORDER

Chair Danette Schloeder called the meeting to order at **12:05 PM** _ Monday, September 25, 2023.

Roll Call

Those present constituting a quorum were Board members:

- Chair RN Member: Danette Schloeder, RN, Anchorage
- Educator Member, Vianne Smith, RN, Fairbanks
- APRN Member: Wendy Monrad, APRN, RN, Anchorage
- Public Member: Michael Collins, Wasilla

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Board Members that were absent:

- LPN Member: Jody Miller, LPN, Haines
- RN Member: Lena Lafferty, RN, Anchorage

Staff present from the Division of Corporations, Business and Professional Licensing:

- Patty Wolf, MSN, RNC-OB, Executive Administrator, invited to participate in the planning session.
- Kelly Olson, RN, Nurse Consultant
- Sara Chambers, Board and Regulations Advisor
- Sylvan Robb, Director Division of Corporations, Business and Professional Licensing Dept. of Commerce, Community and Economic Development
- Taylor Graham, AA BON

Members of the Public in attendance via Zoom that introduced themselves:

- Erica Steeves, Nursing director API
- Susan Jones
- Joy Orr – RN for Ancora Home Health and Hospice
- Kristen McClain – Alaska Hospital and Healthcare Association
- Emily Bentley – University of South Alabama

2. Strategic Planning Overview- Sara Chambers, Presenter and Facilitator

Sara Chambers provided a brief overview of the following parts of strategic planning.

Purpose

- To help keep focused on work following pandemic – board can benefit from plan to guide in future work.

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- Strategies to respond and prepare for unexpected events.
- A 3-5 year working roadmap.
- Ensuring public safety, staffing of nurses.
- Plan long-term goals for set timeline – have measurable steps to reach goal.
- Touch on goals at each board meeting.

Last BON Strategic Plan was approved in 2017.

Steps To Consider

- Identify mission statement:
 - Why?
 - What is functional purpose?
 - Who?
 - What does enabling statute say we do?
- Vision statement:
 - What impact does the board have:
 - How do we contribute to nursing in AK?
 - What does the best version of program/board look like?
 - How public perceives board actions.
 - Analysis – situational awareness
 - Where are we?
 - How to improve?
 - What are perceptions of us?
 - Strengths/weaknesses
 - Opportunities/threats
 - What resources do we need?
- Initiatives

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- Goals – measurables outcomes
- Strategies – broad actions
- Objectives – small steps
- Implementation Details
- Evaluation/KPIs
 - How are we doing?
 - How do we know when goal is reached?
 - What’s in our control?
 - How often for evals?
 - How will everyone know how we’re doing?
 - How do we adjust plan?
- Resources
- Roadblocks

3. Strategic Planning Worksheet: Review Your Planning Research

- Timeframe – 5 years
- Mission
 - Current Mission Statement (2017): The mission of the Alaska Board of Nursing is to actively promote and protect the health of the citizens of Alaska through the safe and effective practice of nursing as defined by law.
 - “Effective practice” is used in 2017 Mission Statement rather than “evidence-based practice”.
 - The usage of “as defined by law” was discussed and decided to remove from new mission statement.
 - Consistent/Transparent/sound are adjectives to consider adding into the 2023 mission statement.
 - **2023 Mission draft:** *The mission of the Alaska Board of Nursing is to actively promote and protect the health of the citizens of Alaska through the [adjective] governance of the practice of nursing.*
- Vision
 - Current Vision Statement (2017):
 - Evidence-based, best practices in regulation.

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- Vigilant dedication to maintain and strengthen public safeguards.
 - Eliminate or prevent unintended regulatory barriers to nursing practice in Alaska.
 - Proactive anticipation of changes in the scope of nursing practice and the workforce.
 - Ethical pursuit of excellence in regulation.
-
- After discussion, the Guiding Principles from 2017 are more in line with what our Vision should include.
 - Make into one statement.
 - Right-touch regulation – risk-based approach to be “just right”. Not too much or too little. Respond to risk.
 - Recognition of evidence-based practices in nursing
 - Vigilant dedication to maintain and strengthen public safeguards.
 - Elimination or prevention of barriers to nursing practice in Alaska.
 - Proactive anticipation of changes in scope of nursing practice
 - Ethical pursuit of excellence in regulations
 - Create updated guiding principles.
 - 2023 **Vision draft:** *To lead through the ethical pursuit of the principles of right-touch regulation.*

Break: 1:45

Return: 2:00pm

Guiding principles 2023 DRAFT-

- Protection of the public
 - Nursing regulations exist to protect the health, safety, and welfare of the public as they receive nursing care.
 - Adoption of nursing regulation involves a collaboration among nurses and the public.
- Minimum competency of all nurses and nurse aide regulated by the Alaska Board of Nursing
 - Nursing regulations define the minimum standards licensure and certification requirements for all levels of nursing practice.

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- Minimum competence is validated at initial Alaska licensure/certification/authorization and biannually.
- Ensure nursing education programs must meet statutory and regulatory requirements.
- Due process and conduct
 - All nurses and nurse aides regulated by the Alaska Board of Nursing are accountable for conduct based on legal, ethical, and professional standards.
 - Nursing regulation ensures due process rights for all nurses and nurse aides regulated by the Board of Nursing.
- Collaboration and transparency
 - The Board of Nursing collaborates with individuals and agencies in the interest of public protection, patient safety, and the education of nurses.
 - The Board of Nursing is committed to transparency in its deliberations and functions.
- Evidence-based regulation
 - The Board of Nursing integrates current evidence-based standards of practice, advances in technology and demographic and social research in its mission to protect the public.
- Responsive to the marketplace and healthcare environment
 - Nursing regulation requires timely and thoughtful response to the evolving marketplace and healthcare environment.
 - Updates nursing regulations to clarify scope of practice and alignment with evidence-based nursing standards and the evolving needs of nursing care.
 - The Board of Nursing utilizes resources like NCSBN to maintain awareness of issues nationally and abroad.

Discussion to remove the following 2017 guideline with the 2023 revision.

- ~~○ Response to globalization of nursing~~
 - ~~▪ Nursing regulation requires fair and ethical practices and policies to address the social, political, and fiscal challenges of globalization.~~
 - ~~▪ The BON is committed to maintaining evidence-based standards of practice when considering the challenges of globalization.~~

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- Values
 - Integrity/transparency, Accountability, quality, vision, collaboration, leadership

4. Strategic Planning Worksheet: Drafting a Plan

Group Brainstorming for the following ideas, projects, and agendas for further consideration for inclusion to the final strategic plan.

- Initiatives
- Goals
 - Licensing/Certification
 - To license, certify qualified persons for the practice of nursing and certify qualified nurse aides.
 - Support NLC
 - Identify barriers in regulation and other opportunities for efficiency.
 - Reduce license application turnaround time.
 - CNA certification requirements regulation project
 - Review types of licenses offered (apprentice, CNAs etc.)
 - Review requirements for renewal and continuing education to determine additional efficiencies.
 - Practice
 - To determine, communicate and enforce nursing practice as established in statute and regulations.
 - Update disciplinary matrix.
 - LPN scope of practice
 - Review process to address scope of practice questions (matrix/algorithm)
 - Review regulation and develop guidelines for delegation.
 - Education

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- To approve, communicate, and enforce standards for the education of nurses and nurse aides for practice at all levels.
 - Update site visit plan
 - Review site visit requirements
 - Review nursing school regulations and requirements
 - Discuss online education and clinicals.
 - Discuss IV hydration clinics and related prescribing.
 - LPN apprenticeship/education programs
- Governance
 - To assure the governance framework and culture supports the Board's Values and Guiding Principles and accomplishments of its Mission, Vision, and Goals.
 - Create formal strategic plan.
 - Engage with stakeholders.
 - Board member onboarding and education
- Communication
 - To facilitate information exchange between the Board and its colleagues, stakeholder groups, the public, and other agencies.
 - Public board book
 - Engage with stakeholders (APRNA, AaNA, AHHA)
 - Engage with licensees beyond listserv.
- Organization
 - To assure the organizational infrastructure supports the Board's Mission, Vision, and Goals.
 - Support legislation to add APRN and CNA seats.
 - Identify and advocate for additional education for licensing and investigative staff.
- Strategies & Objectives

5. Wrap-Up

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Develop action plan for next steps.

- Patty and Sara will connect and draft the plan and present to the board at the November meeting.

Anything else? None.

Danette thanked everyone for their participation.

6. Adjourned 3:53PM

Respectfully submitted,

Patty Wolf

Executive Administrator, Alaska Board of Nursing

Approved:

Date: 10/20/2023

DocuSigned by:

Danette Schloeder

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Chair, Alaska Board of Nursing