



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

MOR

FOR DIVISION USE ONLY

Mortuary Science Program

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Funeral Director Trainee Case Report – Extension Request

12 AAC 50.200(d) requires six case reports of funeral arrangements performed by a trainee during the previous quarter to be submitted to the division every three months of a funeral director trainee’s apprenticeship. If good cause is shown, the division may grant an extension of time to complete this requirement.

PART I Personal Information

Trainee Name:		Trainee Permit Number:	
Name of Establishment Where Training:			
Supervisor Name:		License Number:	
Quarter of Training:	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th		
Period for which insufficient reports were provided (Dates):			

PART II Explanation

This request must include an explanation why the trainee was unable to complete all six cases within the time period shown. Please provide details upon which the division may make a determination.

Number of Reports Remaining:	
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PART III Signatures

I, the undersigned funeral director trainee, request an extension of time to provide the remaining report(s) not submitted during the last quarter of training.

Trainee Printed Name:			
Trainee Signature:		Date Signed:	
Supervisor Printed Name:			
Supervisor Signature:		Date Signed:	