

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**MINUTES OF MEETING
December 4-5, 2008**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners was held December 4-5, 2008 at 550 W. 7th Avenue, Atwood Bldg, Anchorage, AK.

Thursday – December 4, 2008

Call to Order/Roll Call

The meeting was called to order at 8:31 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist, Chairman
Lisa Turner, Psychological Associate
John DeRuyter, Psychologist
Cam Carlson, Public Member

A psychologist position is vacant.

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner
JoAnna Williamson, Investigator

Agenda Item 1 – Review Agenda

The Board reviewed the agenda and made the following changes to the agenda.

Item 8

- Add Clear Report

Item 11

- Deborah Gideon
- Cara Peters – Request for Extension
- Betty Robards
- Catherine Okeson
- Wendy Arundale – Supervision
- Ed Feraco

- Add new item 18 – Board Organization
- Add new item 19 – Review Expert Witness
- Add new item 20 – Telepsychology Guidelines

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the agenda as amended.

Agenda Item 2 – Review Task List

The Board reviewed the task list. The following Board tasks are pending:

- Dr. DeRuyter – Create a new question regarding receiving gifts.
- Dr. Bradbury – create new essay question.
- Dr. Bradbury – Revise exam question 30.

Agenda Item 3 – Ethics Disclosure/Ethics Video

No ethics issues to disclose.

Agenda Item 4 – Review/Approve Minutes

September 11-12, 2008

- Page 3 – change on the heading “Ak-Pa” to “AK-PA”.
- Page 3 – first paragraph, third line change “Binkey” to “Behnke”.
- Page 3 – item 5, first paragraph, third line change “Ak-Pa” to “AK-PA”.
- Page 3 – item 5, second paragraph, first line, delete “provided an update on” and replace with “advised that”.
- Page 3 – item 5, second paragraph, first line, change “Master” to “Master’s”.
- Page 3 – item 5, second paragraph, second line, insert “is” between “now” and “in”.
- Page 3 – item 5, second paragraph, second line, add “Also” in front of “Dr.”
- Page 3 – item 5, second paragraph, third line, have it read “Bradbury stated that a draft bill of proposed statute changes has been written”.
- Page 3 – item 6, second paragraph, first line, insert “that” between “stated” and “there”.
- Page 3 – item 6, second paragraph, first line, insert “being” between “are” and “handled”.
- Page 3 – item 8, second paragraph, fourth sentence, change “is” to “was”.
- Page 4 – item 8, first paragraph, first line, insert “she” between “that” and “would”.
- Page 4 - item 9, fourth paragraph, last sentence, add “ed” after “request”.
- Page 4 – item 9, fourth paragraph last sentence, change “statute” to “statutes” and “regulation” to “regulations”.
- Page 4 – item 9, fifth paragraph, change “Ms. Cranor” to “Dr. Cranor”.
- Page 6 – item 13, first paragraph, first sentence, add “d” to “propose” and change “to” to “that”.
- Page 6 - item 13, add new paragraph after the first paragraph to read “The Board discussed the proposed changes and declined to make any changes”.
- Page 6 – item 14, first paragraph, first sentence, add “s” to “psychologist”.

- Page 6 – item 14, first paragraph, second sentence to read “A draft copy of proposed bill received from Senator Lynn Hoffman’s on May 19, 2008.
- Page 7 – first paragraph, third line, add a period at the end of “reconsideration”.
- Page 7 – first paragraph, third line, delete “which” and capitalize “t”.
- Page 7 – first paragraph, fourth line, change “would” to “will”.
- Page 7 – first paragraph, last sentence, insert “is” between “case” and “still”.
- Page 7 – first paragraph, last sentence, delete “in the works” and replace it with “pending”.
- Page 7 – item 16, first paragraph, second sentence, add “ed” to “request”.
- Page 8 – item 17, first sentence, add “one” after “and”.
- Page 8 – item 17, second sentence, change “one” to “four”.

Upon a motion by Mrs. Carlson, seconded by Ms. Turner and approved unanimously, it was:

MOVED to approve the September 11-12, 2008 meeting minutes as amended.

Agenda Item 5 – Investigative Report

JoAnna Williamson, Investigator joined the meeting to present the investigative report.

Ms. Williamson stated there’s one open complaint handled by Susan Winton. Since the last meeting, September 11-12, 2008 there was two open complaints, which are now closed.

Open Complaints:

C2901-08-001	Unlicensed Practice	Open (3/7/2008) – Inv. Susan Winton
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Open Investigations:

2900-08-001	Continuing Education	Open (5/12/2008)
2902-07-001	Violating Professional Ethics	Open (7/25/2007) – Inv. Susan Winton
2950-05-001	Contested License Denial	Open – Paralegal *Admin Hearing Requested
2950-07-001	Contested License Denial	Open – Paralegal *Admin Hearing Requested
2950-07-002	Contested License Denial	Open – Paralegal *Admin Hearing Requested
2952-06-001	Contested License Denial	Open – Paralegal

Complaint or Investigation Activity Since Last Board Meeting:

C2901-08-002	Unlicensed Practice/Activity	Closed – In Compliance (10/2/2008)
C2901-08-003	Unlicensed Practice/Activity	Closed – In Compliance (11/7/2008)

Break at 9:33 a.m.; back on record at 9:45 a.m.

Agenda Item 6 – Certification of Professional Qualification (CPQ) Requirement

The Board discussed the Certification of Professional Qualification (CPQ) requirements; whether to make this one of the requirements in regulation by credentials. Statute allows the Board to modify regulation. At this time the Board does not wish to propose this in regulation.

Break at 10:10 a.m.; back on record at 10:11 a.m.

Agenda Item 7 – Public Comment

There were no individuals in attendance for public comment.

Agenda Item 8 – ASPPB 48th Annual Meeting/CLEAR Report

Dr. Bradbury provided the Board an overview on the Council on Licensure, Enforcement and Regulation (CLEAR) conference held in Anchorage, September 24-27, 2008. Dr. Bradbury stated that it was a beneficial and highly recommends other board members to attend. Dr. Bradbury recommends an orientation be provided to all board members on board duties; training can be provided every two years. The Board discussed proctor guidelines for exams and training. Mrs. Mays will research the guidelines and email the Board.

Dr. Bradbury stated that ASPPB is oppose to eliminating the one year post-doctoral experience. ASPPB believes that the post-doctoral year is essential. There are two jurisdictions that are making it optional.

Break at 11:10 a.m.; back on record at 11:18 a.m.

Agenda Item 9 - Correspondence

Laura McKenzie

The Board reviewed an email by Ms. McKenzie requesting the Boards opinion on private practice (corporate owned) therapy clinic, tele-medicine, tele-health, and tele-behavioral health. The Board had no comments to add to the correspondence. Dr. Bradbury responded to Ms. McKenzie via email on September 17, 2008.

NAADAC/RAADAC

The Board reviewed and an email regarding courses provided by National Association of Alcoholism and Drug Abuse Counselors (NAADAC) and Regional Alcohol and Drug Assessment Center (RAADAC). The Board had no comment to add to the correspondence.

ASPPB Board & Annual Minutes

The Board reviewed the ASPPB Board & Annual Meeting Minutes, October 17-21, 2007 in Colorado Springs, Colorado.

CLEAR

The Board reviewed a letter regarding Board Member Training Program. The CLEAR Board of Directors has approved a discount for anyone who wishes to attend the Online Board Member Training Program. The online program includes scenarios and other information you might find useful as a Board member. The discount code is only valid for 6 months.

Agenda Item 10 – Goals & Objectives

The Board reviewed the Goals and Objectives for fiscal year 2009. The Board requested to add Activity #2 under 3B “To send a Board member to the 2009 Annual CLEAR Conference”.

1. Enforcing the Psychology Practice Act in order to protect the public.
2. Ensuring the public of continued competency of licensed psychology professionals.
3. Ensuring the public that psychological care is offered by professionally qualified persons.
4. Ensuring the public that qualified psychology practitioners are available.
5. Promoting high professional standards of psychology practice.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the 2009 Goals & Objectives as amended.

Lunch at 11:44 a.m.; back on record at 1:10 p.m.

Agenda Item 11 – Application Review

Psychologist

Dr. Cleary Donovan
Dr. Paul Dukarm
Dr. Rebekah Bond
Dr. Deborah Gideon

Psychological Associate

Betty Robards
Catherine Okeson

Statement of Supervised Experience

Mike Blakey

Supervised Practice Plan

Dana Hall
Cara Peters
Dr. Wendy Arundale

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it

was:

MOVED to approve Dr. Cara Peter's post-doctoral supervision plan extension.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Paul Dukarm's verification of post-doctoral supervision hours, approve to sit for the State Law & Ethics Exam, and issue license after passing exam.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Dr. Cleary Donovan's verification of post-doctoral supervision hours, approve to sit for the State Law & Ethics Exam, and issue after passing exam.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Rebekah Bond's psychologist license by credentials.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Dr. Deborah Gideon's psychologist license by credentials.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Betty Robard's post-master supervision plan, approve to sit for the EPPP and State Law & Ethics Exams and issue temporary license after passing the exams.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Catherine Okeson's post-master supervision plan, approve to sit for the EPPP and State Law & Ethics exams and issue temporary license after passing the exams.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dana Hall's post-master supervision plan extension.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Mike Blakey's verification of post-master supervision hours and issue psychological associate license.

Break at 3:08 p.m.; back on record at 3:19 p.m.

Agenda Item 12 – Regulation Changes

The Board reviewed the following proposed regulation changes:

- 12 AAC 60.030(ii) to add “if the license was issued after the EPPP was adopted for use by the jurisdiction in which the applicant was initially licensed”.
- 12 AAC 60.035(5) to add “if the license was issued after the EPPP was adopted for use by the jurisdiction in which the applicant was initially licensed”.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to send the changes to 12 AAC 60.030(ii) to Jun Maiquis, Regulation Specialist to draft.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to send the changes to 12 AAC 60.035(5) to Jun Maiquis, Regulation Specialist to draft.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to recess.

There being no further business, the meeting recessed at 4:07 p.m.

Friday – December 5, 2008

Call to Order/Roll Call

The meeting was called to order at 8:33 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist, Chairman
Lisa Turner, Psychological Associate
Cam Carlson, Public Member
John DeRuyter, Psychologist

A psychologist position is vacant.

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner
Karen Wilke, Paralegal (via teleconference)

Guest:

Dr. Phil Baker, AK-PA (via teleconference)

Agenda Item 13 – Statute Changes

Dr. Bradbury had nothing to report at this time. Dr. Bradbury will continue to stay in touch with Senator Hoffman once legislative session begins.

Agenda Item 14 – Alaska Psychological Association (AK-PA)

Dr. Baker joined the meeting via teleconference. Dr. Baker stated that he was unable to attend the November meeting. Dr. Baker did state that the Diversity Training has not gone too much further on developing a definition for the Board of diversity and what AK-PA's interest and how it should be structured and the requirements.

Dr. Baker asked if there was an update on the bill that was drafted by Senator Hoffman. Dr. Bradbury explained that there's no news yet, but will follow-up once session starts.

Agenda Item 15 – Cynthia Aiken/CEU Audit

The Board called Karen Wilke, Paralegal, via teleconference to discuss the Cynthia Aiken's CEU Audit. Ms. Wilke stated additional documents were sent from Ms. Aiken's that supports 12 AAC 60.300. The Board needs to look at the additional documentation and state whether it meets the CEU requirements.

Ms. Turner inquired with Ms. Wilke on cases that are listed as "contested license denial" per the investigative report from Ms. Williamson. Ms. Wilke stated the cases were housekeeping matters. They have been resolved and need to be closed administratively.

Upon a motion by Dr. DeRuyter, seconded by Ms. Turner and approved unanimously, it was:

MOVED to approve the Cynthia Aiken's CEU Audit for licensing period July 1, 2005 – June 30, 2007, after receiving additional documentations that supports 12 AAC 60.300.

Agenda Item 16 - State Law & Ethics Exam

The Board reviewed the September 2, 2008 State Law & Ethic Examination scores.

Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to enter into executive session to discuss the State Law & Ethics Examination.

Executive session at 10:19 a.m.; back on record at 10:58 a.m.

Break at 11:00 a.m.; back on record at 11:04 a.m.

Agenda Item 17 – Application/Checklist/Forms

The Board reviewed the revised changes on applications, checklists and forms. The Board made additional minor changes; request that Mrs. Mays make the changes. Mrs. Mays will email the Board the final changes for approval. Once approved it will than be updated on the Board's webpage.

Agenda Item 18 – Administrative Issues

Budget Report

The Board reviewed the Expenditure and Revenue Report.

Schedule Next Meeting

The Board requested one and half days for future meetings. The Board will request two full days, if necessary.

The following are meeting dates for 2009:

February 12-13, 2009 in Anchorage

May 21-22, 2009 in Kenai

September 10-11, 2009 in Juneau

December 3-4, 2009 in Anchorage

Sign Wall Certificate

One wall certificate – Mary DuHoux

Meeting Minutes Signed

May 29-30, 2008

Susan Winton Letter

Board members signed the letter addressed to Susan Winton.

Board Organization

The Board discussed on whether they wish to assign the chair to another Board member. The Board agreed to have Dr. Bradbury continue as the chairman.

Task Lists

Jan Mays

- Check Board training/orientation.
- Check on Proctoring Guidelines.
- Mail ASPPB Training Manual to all Board members.
- Mail ASPPB Guidelines for Practicum experiences.
- Order current version (2008-2009) Accredited Institutions of Postsecondary Education.

Dr. DeRuyter

- Create a new question regarding receiving gifts.

Dr. Bradbury

- Create new essay question.
- Revise exam question 30.

Agenda Item 19 – Review Expert Witness

The Board reviewed the expert witness list. The Board agreed to select the top six to be on the expert witness list. Mrs. Mays will email the expert witness list and resumes/vitas to Jo Anna Williamson, Investigator for her records.

Agenda Item 20 – Telepsychology Guidelines

The Board discussed telepsychology. The Board does not believe that telepsychology is sufficient for obtaining supervision hours.

Break at 9:21 a.m.; back on record at 9:34 a.m.

Upon a motion by Dr. DeRuyter, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adjourn the meeting.

There being no further business, the meeting adjourned at 12:10 p.m.

Respectfully Submitted:

Jan Mays
Licensing Examiner

Approved:

Dr. Lorin Bradbury, Ph.D, Chair

Date: _____