

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**MINUTES OF MEETING
May 29-30, 2008**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners was held May 29-30, 2008, at the State Office Building, Conference Room C, Juneau, AK.

Thursday – May 29, 2008

Call to Order/Roll Call

The meeting was called to order at 8:40 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist, Chairman
Lisa Turner, Psychological Associate
John DeRuyter, Psychologist
Cam Carlson, Public Member

A psychologist position is vacant.

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner
Susan Winton, Investigator (via teleconference)

Guest:

Gayle Horetski, Assistant Attorney General, Department of Law
Dr. Wendy Arundale (via teleconference)
Attorney John Tiemensen (via teleconference)
Dr. Phil Baker, AK-PA (via teleconference)

Agenda Item 1 – Review Agenda

The Board reviewed the agenda and made the following changes to the agenda.

- Add Expert Witness List under Correspondence

Item 11

- Add John McEachin
- Joseph Bablonka

- Rita Ellington
- Mary “Maryam” Bassir
- Lawrence Norton

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to adopt the agenda as amended.

Agenda Item 2 – Review Task List

The Board reviewed the task list. The following Board tasks are pending:

- Dr. DeRuyter – Create a new question regarding receiving gifts.
- Dr. Bradbury – create new essay question.

Agenda Item 3 – Ethics Disclosure/Ethics Video

No ethics issues to disclose. The Board requested not to have the ethics disclosure forms included in future board packets, but to have them at the meeting in case they are needed.

Break at 9:03 a.m.; back on record at 9:10 a.m.

Agenda Item 4 – Investigative Report

Susan Winton, Investigator joined via teleconference to present the investigative report to the Board.

Since the last meeting, two new complaint files and two investigations were opened; one investigation and two complaints were closed. The Board currently has one licensee on probation who is in compliance with the conditions of his Memorandum of Agreement.

Ms. Winton stated that the investigative unit is transitioning some staff and complaints. The investigator for this Board will now be Investigator Jo Anna Williamson. Investigator Williamson has invaluable experience in the area of psychology and will be a great asset to the Board.

Complaints:

C2900-07-003	Violating Professional	Closed; no action – no violation
C2900-08-001	Continuing Education	Closed; case opened
C2901-08-001	Unlicensed Practice	Inquiry on-going

Investigations:

2900-04-003	Violating Professional Ethics	Requires Review
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2900-06-001	Violating Professional Ethics	Closed; AAG declines to file accusation
2902-07-001	Violating Professional Ethics	Reviewed – requires Consent Agreement
2900-08-001	Continuing Education	Reviewed – requires Consent Agreement

Probation:

2902-06-001	Substance Abuse	In compliance; see supplemental report
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Ms. Winton also stated that she is working on an Omnibus Bill for the Division as a whole. This bill will give all Boards the authority to require fingerprinting and criminal background checks for all applicants. Ms. Winton estimated a two month timeline.

Agenda Item 5 – AK-PA

Dr. Baker joined the meeting via teleconference. Dr. Baker stated there was a meeting in May discussing agency practicing with no license. AK-PA has one more meeting in June.

Dr. Bradbury provided an update on the proposed statute changes. A draft will be prepared and sent to Senator Hoffman.

Agenda Item 6 – Review/Approve Minutes

March 13-14, 2008

- Page 1 – first paragraph, delete “September”.
- Page 2 – Item 4, first paragraph, last sentence change “and” to “who”.
- Page 3 – Item 4, second paragraph, first sentence, change to read “Ms. Winton stated that the expert witness list only has two qualified witnesses, Dr.”
- Page 3 – Item 5, first paragraph, add after chairman “once the approved revision are completed”.
- Page 3 – Item 5, fifth bullet last sentence, delete “the” and change “distinguished” to “distinguishing”.
- Page 4 – Item 5, first motion add a space between the motion and the first paragraph and change “Mr. Carlson” to “Mrs. Carlson”.
- Page 5 – Item 10, first motion, add “the reinstatement of” after “approve” and delete “reinstatement of her” after “McNeil’s”.
- Page 6 – Item 10, first motion, add “the reinstatement of” after “approve” and delete “reinstatement of her” after “Beyer’s”.
- Page 6 – Item 10, fourth motion, change “Truitt’s” to “Truitt”.
- Page 7 – roll call on Friday, March 14, 2008, add notation that Mrs. Carlson arrived at 1:02 p.m.
- Page 8 – Item 13, second paragraph, last sentence, add “the” after “by”.
- Page 8 – Item 13, executive session, change “10:01 p.m.” to “10:01 a.m.”
- Page 9 – Item 14, fourth paragraph, second line, add “to” after “point”.

- Page 9 – Item 14, fourth paragraph, fourth line, add “,” after “matter” and change the “T” in “The” to lowercase “t”.
- Page 9 – Item 14, sixth paragraph delete and replace with “The Federal law regarding criminal background checks was discussed. The Board will need statute amendment to conduct national criminal background checks.”
- Page 11 – Item 16, second motion, add “that” after “MOVED”, add “,” after “claimed”, add “a” after “have”.

Upon a motion by Mr. Carlson, seconded by Ms. Turner and approved unanimously, it was:

MOVED to approve the March 13-14, 2008 meeting minutes as amended.

April 17, 2008 Teleconference

The Board requests that Mrs. Mays draft up the April 17, 2008 teleconference. There was no discussion made during this teleconference. Dr. Wendy Arundale and her attorney were not present at this time. The Board rescheduled the teleconference for April 21, 2008.

- Page 1 – Item 1, first paragraph, second line, change “rescheduled” to “reschedule”.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve the April 17, 2008 meeting minutes as amended.

April 21, 2008 Teleconference

The Board requested that on all future agendas that Review/Approve Minutes be placed after Ethics Disclosure.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the April 21, 2008 meeting minutes.

Break at 10:14 a.m.; back on record at 10:36 a.m.

Agenda Item 7 – Public Comment

There were no individuals in attendance for public comment.

Agenda Item 8 – OAH No. 07-0369-PSY

The Board called Dr. Wendy Arundale and Attorney John Tiemenssen to discuss the Notice Regarding Proposed Decision on Dr. Wendy Arundale, Case No. OAH-07-0369-PSY. Gayle Horetski, Assistant Attorney General, Department of Law was present.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to adopt the Notice Regarding Proposed Decision on Dr. Wendy Arundale, OAH No. 07-0369-PSY as final under the authority of AS 44.64.060(e) (1).

The Board request that Dr. Arundale's submit a new supervision plan and it will be considered during the Application Review.

Agenda Item 9 – Correspondence

There was no correspondence for the Board to review. Dr. Bradbury discussed the Expert Witness List letter. Mrs. Mays will send out the letter to all active licensees.

Agenda Item 10 – Goals & Objectives

The Board reviewed the Goals and Objectives for fiscal year 2008. The Board requested to change the year on the title to FY09 and to change the year on 1A and 4A from 2008 to 2009. On 3B add "or 2009" after "2008".

1. Enforcing the Psychology Practice Act in order to protect the public.
2. Ensuring the public of continued competency of licensed psychology professionals.
3. Ensuring the public that psychological care is offered by professionally qualified persons.
4. Ensuring the public that qualified psychology practitioners are available.
5. Promoting high professional standards of psychology practice.

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the Goals & Objectives for fiscal year 2009.

Agenda Item 11 – Application Review

Psychologist by Examination Application

Rebecca (Michelle) John - 2nd Review
Joseph Bablonka
Rita Ellington
Mary "Maryam" Bassir

Supervision Plan Extension

Lawrence Norton
Psychologist by Credentials Applications

Bob Chaney
John McEachin

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Lawrence Norton's request for an extension on his temporary license for 12 months.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Rita Ellington's post-doctoral supervision plan and approve her to sit for the EPPP and State exam. A temporary license will not be issued because supervised experienced will occur in a different jurisdiction.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Dr. Rebecca "Michelle" John's post-doctoral supervision plan, pending verification that residency requirements meet 12 AAC 60.083(b) and that internship meet the requirements of 12 AAC 60.083(a)(4).

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Dr. Joseph Bablonka's post-doctoral supervision plan, pending receipt of official transcripts from the school where his doctoral degree was granted.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Dr. Wendy Arundale's post-doctoral supervision plan and issue temporary license. Also allow Dr. Arundale to sit for the EPPP and State exams.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Bob Chaney for a psychologist license by credentials.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. John McEachin for a psychologist license by credentials.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Mary “Maryam” Bassir’s post-doctoral supervision plan in accordance with 12 AAC 60.080(1)(2)(3)(B) and alternate supervision plan in accordance with 12 AAC 60.080(c), and approve to sit for the EPPP and State exam.

Lunch at 12:02 p.m.; back on record at 1:25 p.m.

Agenda Item 12 – Regulation Changes 12 AAC 60.083

The Board discussed changing the language in 12 AAC 60.080, .083, and .084.

Upon a motion by Ms. Turner, seconded by Mrs. Turner and approved unanimously, it was:

MOVED to send the changes to 12 AAC 60.083(b) to Jun Maiquis, Regulation Specialist to draft.

Upon a motion Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to send the changes to 12 AAC 60.080(a) (9) to Jun Maiquis, Regulation Specialist to draft.

Break at 2:25 p.m.; back on record at 2:30 p.m.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to send the changes to 12 AAC 60.083(d) to Jun Maiquis, Regulation Specialist to draft.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to send the changes to 12 AAC 60.084 to Jun Maiquis, Regulation Specialist to draft.

The Board discussed changing the language in 12 AAC 60.080(c). Both Dr. DeRuyter and Ms. Turner will work on the language change and will present it at the September 11-12, 2008 meeting.

There being no further business, the meeting adjourned at 4:38 p.m.

Friday – May 30, 2008

Call to Order/Roll Call

The meeting was called to order at 8:34 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist, Chairman

Lisa Turner, Psychological Associate
Cam Carlson, Public Member
John DeRuyter, Psychologist

A psychologist position is vacant.

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner
Karen Wilke, Paralegal

Ms. Wilke introduced to herself to the Board as the new paralegal for the Division. The Board had no questions for Ms. Wilke.

Agenda Item 13 – Statute Changes AS 08.86.18

Dr. Bradbury provided an update on the proposed statute change for 08.86.18. Dr. Bradbury is still working with Senator Hoffman on a draft. The Board discussed further potential statute changes to 08.86.162, .180, and .230.

Agenda Item 14 – State Law & Ethics Examination

The Board reviewed the March 28, 2008 State Law & Ethic Examination scores.

Upon a motion by Mrs. Carlson, seconded by Ms. Turner and approved unanimously, it was:

MOVED to enter into executive session to discuss the State Law & Ethics Examination.

Executive session at 9:03 a.m.; back on record at 9:38 a.m.

Agenda Item 15 – Criminal Background Checks

The Board discussed criminal background checks. The Board decided to wait until September to get the status of the Omnibus Bill from Susan Winton. If the bill passes the Board wishes to go forward on adding background checks to the application process. The Board requested that Mrs. Mays add Susan Winton to the September 11-12, 2008 agenda.

Break at 10:21 a.m.; back on record at 10:33 a.m.

Agenda Item 16 – Administrative Issues

Budget Report

The Board reviewed the Expenditure and Revenue Report.

Schedule Next Meeting

The Board requested two full days for future meetings.

The Board request to change the March meeting to March 5-6, 2009.

The following are meeting dates for 2008 and one in 2009:

September 11-12, 2008 in Fairbanks

December 4-5, 2008 in Anchorage

March 5-6, 2009 in Anchorage

May 28-29, 2009 in Kenai

Sign Wall Certificate

One wall certificate – Dr. Mark Zelig

Task Lists

Jan Mays

- Add proof of Internship to the Psychologist by Examination application in accordance with 12 AAC 60.083(A) (B) (i) (ii) (iii).
- Add on application checklist EPPP score.
- Provide copies of all check lists, applications and any forms that the Board uses to the September 11-12, 2008 meeting.
- Email forms, checklist and applications to the Board.
- Add to the September 11-12, 2008 agenda, “Forms/Checklist/Applications” (1.5 hours of discussion)
- Email Dr. Bradbury exam question 30.
- Email the Board Title 12.

Dr. DeRuyter

- Create a new question regarding receiving gifts.

Dr. Bradbury

- Create new essay question.
- Revise exam question 30.

Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to adjourn the meeting.

There being no further business, the meeting adjourned at 10:58 a.m.

Respectfully Submitted:

Jan Mays
Licensing Examiner

Approved:

Dr. Lorin Bradbury, Ph.D, Chair

Date: _____