

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**MINUTES OF MEETING
September 11-12, 2008**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners was held September 11-12, 2008, at 2720 Pickett Place, Fairbanks, AK.

Thursday – September 11, 2008

Call to Order/Roll Call

The meeting was called to order at 8:34 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist, Chairman
Lisa Turner, Psychological Associate
John DeRuyter, Psychologist
Cam Carlson, Public Member

A psychologist position is vacant.

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner
Susan Winton, Investigator (via teleconference)
JoAnna Williamson, Investigator (via teleconference)

Guest:

Dr. Phil Baker, AK-PA (via teleconference)

Agenda Item 1 – Review Agenda

The Board reviewed the agenda and made the following changes to the agenda.

Item 9

- Add Martha Cranor email regarding Ethical Clearance

Item 12

- Tiffany Dufour
- Yronelly Sanchez

- Hayley Tonkovich
- Cleary Donovan

Item 13

- Add 12 AAC 60.080, .083, and .084 Draft

Upon a motion by Mrs. Carlson, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adopt the agenda as amended.

Agenda Item 2 – Review Task List

The Board reviewed the task list. The following Board tasks are pending:

- Dr. DeRuyter – Create a new question regarding receiving gifts.
- Dr. Bradbury – create new essay question.
- Dr. Bradbury – Revise exam question 30.

Agenda Item 3 – Ethics Disclosure/Ethics Video

No ethics issues to disclose.

Agenda Item 4 – Review/Approve Minutes

May 29-30, 2008

- Page 2 – Item 4, first complaint, change “Violating Professional” to “Violating Professional Ethics”.
- Page 3 – Item 5, second sentence, delete “agency practicing with no license”, replace with “practicing Psychology with no license in agencies”.
- Pages 4 – First motion, change “Mr. Carlson” to “Mrs. Carlson”.
- Page 5 – Item 8, last paragraph, change “request” to “requested”, change “Dr. Arundale’s” to “Dr. Arundale”.
- Page 6 – Second motion, change “experienced” to “experience”.
- Page 6 – Fifth motion, add “a” between “issue” and “temporary”.
- Page 7 – Item 12, Heading, delete “12 AAC 60.083”.
- Page 7 – Item 12, first motion, change “seconded by Mrs. Turner” to “seconded by Mrs. Carlson”.
- Page 8 – Second paragraph, first sentence, delete “to”.
- Page 8 – Item 14, first sentence, add an “s” at the end of “ethic”.
- Page 8 – Item 15, first paragraph, third sentence, add “criminal” between “adding” and “background”.
- Page 9 – Item 16, third sentence, change “request” to “requested”.

Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve the May 29-30, 2008 meeting minutes as amended.

Break at 9:26 a.m.; back on record at 9:33 a.m.

Agenda Item 5 – Alaska Psychological Association (AK-PA)

Dr. Baker joined the meeting via teleconference. Dr. Baker stated that there will be an Annual Meeting on November 15, 2008 at the Anchorage Museum. There will be an Ethics Workshop presented by David Behnke. The events will be posted on the AK-PA website.

Dr. Bradbury advised that the revision of the Academic requirements for the Master's Degree has been adopted by the Board and now is in regulation, effective August 2008. Also, Dr. Bradbury stated that a draft bill of proposed statute changes has been written.

Agenda Item 6 – Investigative Report

JoAnna Williamson, Investigator joined via teleconference to present the investigative report to the Board.

Ms. Williamson stated that there five investigations, which are being handled by Karen Wilke, Paralegal. Ms. Williamson also stated with the whole transition that she will be handling any new cases and that Susan Winton will be handling the old cases.

Open Complaints:

C2901-08-001	Unlicensed Practice	Open (3/7/2008)
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Open Investigations:

2900-08-001	Continuing Education	Open (5/12/2008)
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Complaint or Investigation Activity Since Last Board Meeting:

C2900-08-002	Other	Closed - Unfounded
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Agenda Item 7 – Public Comment

There were no individuals in attendance for public comment.

Agenda Item 8 – Omnibus Bill

Susan Winton, Investigator joined via teleconference to discuss the status of the Omnibus Bill.

Ms. Winton first addressed case 2900-06-001 Violations of Professional Ethics. Ms. Winton stated that this case was reviewed by the Attorney Generals Office. After the review, Ms. Winton discussed this case with a reviewing Board member. This case was closed with a Non-Disciplinary Letter of Advisement, based on the position of the AG's Office. This case did not go to litigation.

Ms. Winton also stated that she would need to meet with Dr. Bradbury to conduct a review on case 2900-04-003, which has been ongoing. Ms. Winton would like to resolve this case before the December 4-5, 2008 meeting.

Ms. Winton stated that she has closed one complaint and two investigations. One case will be transferred over to Ms. Williamson, Case 2902-007-001 Violations of Professional Ethics.

Ms. Winton provided an update to the Board regarding the Omnibus Bill. The goal for the Omnibus Bill is to create a uniform statute for all professions. There's a statute in the bill that allows delinquency fee on late renewals. Also, there's a statute that allows the Board to add in regulation to require criminal background check.

Break at 11:00 a.m.; back on record at 11:11 a.m.

Agenda Item 9 – Correspondence

ASPPB 48th Annual Meeting

The Board discussed on who will attend the ASPPB 48th Annual Meeting of Delegates, which will take place in Nashville, Tennessee on October 29, 2008 – November 2, 2008. The Board agreed on allowing Dr. Lorin Bradbury to attend. Dr. Bradbury stated that he will contact Mrs. Mays on his availability.

Artic Health Website

The Board reviewed the email from Julie Niederhauser regarding a list of appropriate Alaskan Mental Topics. The Board had no comment to add to the correspondence.

ASPPB Board Meeting Minutes

The Board reviewed the ASPPB Board of Directors Meeting Minutes, April 10, 2008 in Vancouver, British Columbia.

Debra Coffman

The Board reviewed the email from Dr. Debra Coffman regarding CEU requirements. Dr. Coffman was requesting a pre-approval on continuing education courses. The Board does not pre-approve any CEU courses. The Board requested that Mrs. Mays direct Dr. Coffman to the statutes and regulations that outlines the CEU requirements.

Martha Cranor

The Board reviewed the email from Dr. Cranor regarding Ethical Clearance through the American Board of Forensic Psychology. The Board is unaware of this clearance. The Board advise that Dr. Cranor check with the American Board of Professional Psychology (ABPP).

Agenda Item 10 – Goals & Objectives

The Board reviewed the Goals and Objectives for fiscal year 2009. No changes were made.

1. Enforcing the Psychology Practice Act in order to protect the public.
2. Ensuring the public of continued competency of licensed psychology professionals.
3. Ensuring the public that psychological care is offered by professionally qualified persons.
4. Ensuring the public that qualified psychology practitioners are available.
5. Promoting high professional standards of psychology practice.

Agenda Item 11 – ASPPB 48th Annual Meeting

The Board discussed on the upcoming ASPPB 48th Annual Meeting, which is held in Nashville, Tennessee, October 29, 2008 to November 2, 2008. The Board had decided that Dr. Bradbury attend the ASPPB meeting. Dr. Bradbury stated that he will check his schedule before making a final decision.

Lunch at 12:03 p.m.; back on record at 1:32 p.m.

Agenda Item 12 – Application Review

Psychological Associate Application

Debra Arthur-Wilkinson
Tiffany Dufour
Yronelly Sanchez
Hayley Tonkovich

Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Debra Arthur-Wilkinson to sit for the State Law & Ethics Exam, and issue license after passing the exam.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Hayley Tonkovich's post-master supervision plan, approve to sit for the EPPP and State Law & Ethics Exam and issue temporary license after passing exams.

Upon a motion by Dr. DeRuyter, seconded by Ms. Turner and approved unanimously, it was:

MOVED to approve Yronelly Sanchez's post-master supervision plan, approve to sit for the EPPP and State Law & Ethics Exam and issue a temporary license after passing exams.

Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Tiffany Dufour's post-master supervision plan, approve to sit for the EPPP and State Law & Ethics Exam and issue a temporary license after passing the exams.

Agenda Item 13 – Regulation Changes 12 AAC 60.080(c)

Ms. Turner proposed that the Board change the language in 12 AAC 60.080(c), that alternate plans must provide for one and one half times the hours outlines in section (a)(3).

The Board discussed the proposed changes and declined to make any changes.

The Board reviewed the Draft proposed regulation and made changes to 12 AAC 60.080(a) (9), 60.083(a) (1), 60.083(d), and 60.084(b).

Upon a motion by Mrs. Carlson, seconded by Ms. Turner and approved unanimously, it was:

MOVED to approve 12 AAC 60.080(a) (9) as amended.

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the proposed regulation to 12 AAC 60.083(a) (1).

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve 12 AAC 60.083(d) as amended.

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve 12 AAC 60.084(b) as amended.

The Board discussed and agreed to change "Supervised Practice" to "Supervised Experience" in 12 AAC 60.990(a) (6). The Board approves this change to go out for Public Comment.

Break at 2:53 p.m.; back on record at 3:00 p.m.

Agenda Item 14 – Statute Changes AS 08.86.18

Dr. Bradbury provided an update on the statute changes for psychologists. A draft copy of proposed bill received from Senator Lyman Hoffman's on May 19, 2008.

There being no further business, the meeting recessed at 4:08 p.m.

Friday – September 12, 2008

Call to Order/Roll Call

The meeting was called to order at 8:34 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist, Chairman
Lisa Turner, Psychological Associate
Cam Carlson, Public Member
John DeRuyter, Psychologist

A psychologist position is vacant.

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner
Karen Wilke, Paralegal (via teleconference)

The Board called Karen Wilke, Paralegal via teleconference to get a status report on any pending cases. Ms. Wilke stated that she has two pending cases involving continuing education, Cynthia Aiken and Steven Fey. The first case was issued an MOA for reconsideration. The Board will need to schedule a teleconference to discuss this matter. The second case is still pending and will be sent a Consent Agreement.

Agenda Item 15 – State Law & Ethics Examination

The Board reviewed the September 2, 2008 State Law & Ethic Examination scores.

Upon a motion by Mrs. Carlson, seconded by Ms. Turner and approved unanimously, it was:

MOVED to enter into executive session to discuss the State Law & Ethics Examination.

Executive session at 8:54 a.m.; back on record at 9:34a.m.

Agenda Item 16 – Application/Checklist/Forms

The Board reviewed and made changes to all applications, checklists and forms. The Board requested that Mrs. Mays make the changes and present the revised copy to the Board for review at the December 4-5, 2008 meeting. The Board also requests that Mrs. Mays create a new form on providing verification for Internship in the Psychologists by Examination Application and a Request for Extension Plan Form.

Break at 10:33 a.m.; back on record at 10:38 a.m.

Agenda Item 17 – Administrative Issues

Budget Report

The Board reviewed the Expenditure and Revenue Report.

Schedule Next Meeting

The Board requested one and one half days for future meetings. The Board will request two full days, if necessary.

The following are meeting dates for 2008 and four in 2009:

December 4-5, 2008 in Anchorage
March 5-6, 2009 in Anchorage
May 28-29, 2009 in Kenai
September 10-11, 2009 in Juneau
December 3-4, 2009 in Anchorage

Sign Wall Certificate

No Wall Certificates to sign.

Meeting Minutes Signed

March 13-14, 2008
April 17, 2008 Teleconference
April 21, 2008 Teleconference

Expert Witness Letter

Dr. Bradbury drafted the Expert Witness Letter.

Task Lists

Jan Mays

- Revise all applications, checklist and forms with the changes made by the Board.
- Add CPQ Requirement to the December 4-5, 2008 agenda. One hour discussion.
- Create Internship Verification Form (Psychologist by Examination Application).
- Create Request for Extension on Supervision Plan.

Dr. DeRuyter

- Create a new question regarding receiving gifts.

Dr. Bradbury

- Create new essay question.
- Revise exam question 30.

Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to adjourn the meeting.

There being no further business, the meeting adjourned at 11:33 a.m.

Respectfully Submitted:

Jan Mays
Licensing Examiner

Approved:

Dr. Lorin Bradbury, Ph.D, Chair

Date: _____