

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

MEMORANDUM

TO: Marijuana Control Board

DATE: June 18, 2024

FROM: Kristina Serezhenkov, Regulations

RE: Regulations: Management

Specialist

Agreement

This project was opened at the April 2024 Board meeting. There are two attached regulations draft versions (1 & 2) for board discussion. The drafts propose to amend:

3 AAC 306.915. Exercise of authority.

Clarifying language is added so that the licensee is solely responsible and liable for the conduct of business while allowing that an agent of the licensee may operate a management services agreement approved under 3 AAC 306.

3 AAC 306.916. Responsibility of licensees, agents, and employees.

A new section is added outlining the responsibility of the licensee to ensure its agents and employees are compliant with AS 17.38 and public health, fire, and safety codes and ordinances.

3 AAC 306.917. Prohibited financial interest; representative or owner; management agreements.

A new section is added allowing a licensee to enter into a management agreement and lays out the requirements for a management agreement, including director review.

Options for the board:

- Move to approve and send to Law for initial review and (with Law's approval) subsequent public comment
- Move to amend and then send to Law for initial review and (with Law's approval) subsequent public comment
- Move to send back to staff for more work
- Table the regulations project
- Close the regulations project

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(Words in boldface and underlined indicate language being added; words [CAPITALIZED					
AND BRACKETED] indi	cate language	e being deleted.)			

Version 1-

3 AAC 306.915 is amended to read:

3 AAC 306.915. Exercise of authority. Until a marijuana establishment surrenders its license to the board, and so long as business is conducted under the license on the licensed premises, the person holding the license, whether an individual, a partnership, a limited liability company, a corporation, or a local government, is solely responsible and liable for the conduct of the business. Any individual exercising actual authority over the conduct of business on the licensed premises must be the holder of the marijuana establishment license[, OR] an agent or employee of that person, or an agent operating a management services agreement approved under 3 AAC 306.917, unless the board has approved a transfer of the license to a different person. (Eff. 2/21/2016, Register 217; am ____/___/ _, Register __ AS 17.38.010 **Authority:** AS 17.38.150 AS 17.38.200 AS 17.38.070 AS 17.38.190 AS 17.38.900

Commented [KRS1]: A management agreement cannot state that the manager has any liability or co-liability- only the licensee is liable for conduct of business.

3 AAC 306 is amended by adding a new section to read:

AS 17.38.121

3 AAC 306.916. Responsibility of licensees, agents, and employees. (a) The licensee has a duty to exercise that degree of care that a reasonable person would observe to ensure that a business under the person's control is lawfully conducted. This duty of the licensee includes, but is not limited

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(1) to ensuring the con	npliance by agents or	employees with AS 17.38 and the		
regulations adop	ted under this title in	ncluding acting with re	easonable diligence to determine that		
agents or employ	ees are advised of the	ne provisions of AS 17	.38 and the regulations adopted unde		
this title, either by securing the agent's or employee's written acknowledgement of posted					
instructions or of	instructions or otherwise; and				
(2) to ensuring the compliance of the premises with public health, fire, and safety codes					
and ordinances of the state or municipality having jurisdiction. (Eff. 1/1/2024, Register 248; am					
//	, Register)				
Authority: A	S 17.38.010	AS 17.38.150	AS 17.38.200		
A	S 17.38.070	AS 17.38.190	AS 17.38.900		

3 AAC 306 is amended by adding a new section to read:

AS 17.38.121

3 AAC 306.917. Prohibited financial interest; representative or owner; management agreements. (a) For the purposes of 3 AAC 306.015(a), a marijuana establishment licensee, excluding a licensee holding a marijuana testing facility license under 3 AAC 306.605, may enter into a management agreement with a person who would otherwise qualify for a marijuana license under 3 AAC 306.015 and who holds a current marijuana handler permit set out at 3 AAC 306.700, who does not have an ownership interest in the marijuana establishment license for the purpose of giving that person responsibility for the day-to-day operations of a marijuana establishment license.

(b) A management agreement under this section must be in writing and signed by a licensee or transferor whose name is required to be provided with an application for a new or

Commented [KRS2]: 306.015(a) The board will issue each marijuana establishment license to a specific individual, a partnership, including a limited partnership, a limited liability company, a corporation, or a local government. A person other than a licensee may not have a direct or indirect financial interest in the business for which a marijuana establishment license is issued ****

(f) In this section,

(1) "direct or indirect financial interest" means

(A) a legal or equitable interest in the operation of a business licensed under this chapter;

(B) does not include a person's right to receive (i) rental charges on a graduated or percentage leaserent agreement for real estate leased to a licensee; or (ii) consulting fee from a licensee for services that are allowed under this chapter;

Commented [KRS3]: MJ testing facility not allowed

- (c) A management agreement may not create a mechanism for a manager who is not a licensee to derive profit from the sale of marijuana or marijuana product in violation of 3 AAC 306.315, including an agreement for a manager to keep all profit above a certain amount of income when that profit may be derived from the sale of marijuana or marijuana product. A reasonable management fee is not a prohibited financial interest.
- (d) The director shall review a management agreement for compliance with this section, and any errors or omissions must be corrected by the licensee not later than 10 days after receipt of notification of the error or omission. A management agreement requiring a correction must be resigned and redated by both the licensee or transferor whose name is required to be provided with an application for a new or transfer license under 3 AAC 306.020 or 3 AAC 306.045-046, and by the non-licensee or transferee agreeing to manage the operation of the business. The director may declare a management agreement that does not comply with this section void. A management agreement must comply with 3 AAC 306.015(a), 3 AAC 306.915, and 3 AAC 306.916 and contain language that indicates both parties to the agreement have read, understand, and agree to comply with those regulations.

Commented [KRS4]: In Alcohol's example a 'reasonable fee' is a reasonable flat fee not linked to sale or non-sale of alcohol. Does MCB wish to change or clarify 'reasonable management fee?'

Commented [KRS5]: Literally—the agreement must state that both parties have done this and list each regulation.

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(e) The	e board may suspen	nd or revo	ke the marijuan	na handler permit of	an agent operating
a management	t services agreemen	nt under 3	AAC 305.917	if the agent violates	AS 17.38 or its
implementing	regulations. (Eff.	1/1/2024,	Register 248; a	nm//	, Register)
Authority:	AS 17.38.010	AS 1	7.38.150	AS 17.38.200	
	AS 17.38.070	AS 1	7.38.190	AS 17.38.900	
	AS 17.38.121				

Commented [KRS6]: This is a restatement of 306.812a which reads:
3 AAC 306.812. Suspension or revocation of marijuana handler permit
(a) The board may suspend or revoke a permit issued under 3 AAC 306.700, impose probation under 3 AAC 306.836, or impose a civil fine under 3 AAC 306.840 if the board finds that a marijuana handler permit holder acted in violation of a statute, regulation, or local law.

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AND BRACKETED] indicate	languag	e being deleted.)		

Version 2.

3 AAC 306.915 is amended to read:

3 AAC 306.915. Exercise of authority. Until a marijuana establishment surrenders its license to the board, and so long as business is conducted under the license on the licensed premises, the person holding the license, whether an individual, a partnership, a limited liability company, a corporation, or a local government, is solely responsible and liable for the conduct of the business. Any individual exercising actual authority over the conduct of business on the licensed premises must be the holder of the marijuana establishment license[, OR] an agent or employee of that person, or an agent operating a management services agreement approved under 3 AAC 306.917, unless the board has approved a transfer of the license to a different person. (Eff. 2/21/2016, Register 217; am ____/___/ _, Register __ AS 17.38.010 **Authority:** AS 17.38.150 AS 17.38.200 AS 17.38.070 AS 17.38.190 AS 17.38.900

Commented [KRS1]: A management agreement cannot state that the manager has any liability or co-liability- only the licensee is liable for conduct of business.

3 AAC 306 is amended by adding a new section to read:

AS 17.38.121

3 AAC 306.916. Responsibility of licensees, agents, and employees. (a) The licensee has a duty to exercise that degree of care that a reasonable person would observe to ensure that a business under the person's control is lawfully conducted. This duty of the licensee includes, but is not limited

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	(1) to ensuring	the comp	liance by agents or	employees with AS 17.38 and the
regulations a	dopted under this	title inc	luding acting with r	easonable diligence to determine that
agents or em	ployees are adviso	ed of the	provisions of AS 17	7.38 and the regulations adopted unde
this title, eith	er by securing the	e agent's	or employee's writt	en acknowledgement of posted
instructions of	or otherwise; and			
(2) to	ensuring the com	pliance o	of the premises with	public health, fire, and safety codes
and ordinanc	es of the state or 1	municipa	lity having jurisdict	ion. (Eff. 1/1/2024, Register 248; am
//_	, Register _)		
Authority:	AS 17.38.010	A	S 17.38.150	AS 17.38.200
	AS 17.38.070	A	S 17.38.190	AS 17.38.900

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AS 17.38.121

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(b) Prior to the execution of a management agreement, the licensee or transferor whose name is required to be provided with an application for a new or transfer license under 3 AAC

Commented [KRS2]: 306.015(a) The board will issue each marijuana establishment license to a specific individual, a partnership, including a limited partnership, a limited liability company, a corporation, or a local government. A person other than a licensee may not have a direct or indirect financial interest in the business for which a marijuana establishment license is issued ****

(f) In this section,

(1) "direct or indirect financial interest" means

(A) a legal or equitable interest in the operation of a business licensed under this chapter;

(B) does not include a person's right to receive (i) rental charges on a graduated or percentage leaserent agreement for real estate leased to a licensee; or (ii) consulting fee from a licensee for services that are allowed under this chapter;

Commented [KRS3]: MJ testing facility not allowed

Commented [KRS4]: This allows for date/signatures to be redone if corrections are required to the agreement.

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306.020 or 3 AAC 306.045-046 shall file with the Alcohol & Marijuana Control Office the	
following:	
(1) a copy of the management agreement and any related agreements between the	
parties that are signed and dated by	
(A) a licensee or transferor whose name is required to be provided with an	
application for a new or transfer license under 3 AAC 306.020 or 3 AAC 306.045-046;	
and	
(B) the non-licensee or transferee agreeing to manage the operation of the	
business;	
(2) information detailing any compensation paid in exchange for the management	
agreement; and	
(3) any other information relevant to the management agreement requested by the	
board.	
(c) The effective date of the agreement may be no earlier than AMCO's approval of the	
agreement and, in the case of material change to a management agreement, including but not	
limited to expiration, termination or amendment, the licensee shall, not later than 10 days after	
each change to the management agreement occurs,	
(1) provide any relevant records, files or information to AMCO; and	Commented [KRS5]: Or possible simple wordingr. AMCO of the change
(2) receive AMCO's approval prior to the material change to the management	

agreement taking effect.

(d) The director shall review a management agreement for compliance with this section,	
and any errors or omissions must be corrected by the licensee not later than 10 days after receipt	
of notification of the error or omission. The director may deny a management agreement or	
declare a change to a management agreement that does not comply with this section void if:	
(1) the management agreement does not comply with 3 AAC 306.015(a), 3 AAC	
306.915, and 3 AAC 306.916;	
(2) the management agreement transfers control of a license in violation of AS	
17.38 and the regulations adopted under this title;	
(3) the licensee fails to provide proper notice as specified under this section;	
(3) the licensee fails to produce additional documentation requested by AMCO; or	
(4) for any other good cause.	
(e) A management agreement may not create a mechanism for a manager who is not a	
licensee to derive profit from the sale of marijuana or marijuana product in violation of 3 AAC	
306.015, including an agreement for a manager to keep all profit above a certain amount of	
income when that profit may be derived from the sale of marijuana or marijuana product.	
reasonable management fee is not a prohibited financial interest.	Commented [KRS6]: In Alco fee' is a reasonable flat fee not alcohol. Does MCB wish to ch
(f) The board may suspend or revoke the marijuana handler permit of an agent operating	'reasonable management fee?' Commented [KRS7]: This is
a management services agreement under 3 AAC 305.917 if the agent violates AS 17.38 or its	which reads: 3 AAC 306.812. Suspension o
implementing regulations. (Eff. 1/1/2024, Register 248; am/, Register)	handler permit (a) The board may suspend or r AAC 306.700, impose probation under 3 AAC 306.830
Authority: AS 17.38.010 AS 17.38.150 AS 17.38.200	3 AAC 306.840 if the board fin permit holder acted in violation local law.
AS 17.38.070 AS 17.38.190 AS 17.38.900	

a restatement of 306.812a

r revocation of marijuana

evoke a permit issued under 3

6, or impose a civil fine under ads that a marijuana handler of a statute, regulation, or

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AS 17.38.121		